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1:32 pm Call to order

Kim Menke, Chair called the meeting to order and advise of meeting housekeeping notes. He asked Debbie Dennison, Deputy Executive Director to call roll.

KWIB (Kentucky Workforce Innovation Board) MEMBERS PRESENT:

Kim Menke	B&I	X	Kim Humphrey	B&I	X
Amy Luttrell	WF	X	Lynn Parrish	B&I	X
Heidi Margulis	B&I	X	Kevin Butt	B&I	X
Kevin Smith (Lisa Banner)	B&I	X	Mayor Robert Blythe	Local	X
Lori Ulrich	B&I	X	Michael Buckentin (PROXY Megan Watkins)	B&I	
Scott Pierce	WF	X	Representative Bobby McCool	Legislative	
Beth Davisson (Sara Tracy proxy)	B&I	X	Keith Sparks	B&I	X
Jimmy Staton	B&I	X	Ryan Holmes	B&I	X
Cora McNabb	CORE	X	Louisville Urban League (Proxy Lisa Thompson)	WF	X
Dianne Owen	WF	X	Secretary Jamie Link (Proxy Dr. Kish Cumi Price)	partner	X
Dr. Aaron Thompson (PROXY) – Rick Smith (2:09)	partner	X	Secretary Jeff Noel (Proxy Kristina Slattery) Sarah Butler	partner	X
Dr. Jason Glass (Tom Thompson proxy to Beth Hargis proxy)	partner	X	Secretary John Hicks	CORE	X
Governor Andy Beshear (proxy Secretary John Hicks)	CORE	X	Senator Jimmy Higdon	Legislative	X
Dr. Paul Czarapata , KCTCS	partner	X	Sharon Price (Proxy James Cole)	WF	X
Dr. John Gregory	CORE	X	Suhas Kulkarni	B&I	X
Jonathan Webb (PROXY Amy Samples) Christy	B&I	X	Bo Matthews (Proxy Justin Browning)	partner	X
Judge Exec. Micheal Hale	Local	X	Tony Georges	B&I	
Todd Dunn (Steven Collins)	WF	X	Karen Trial	B&I	X
Terry Sexton	WF		Beth Brinley	CORE	X

Others in attendance: Carrie Banahan, Sheila Clark, Alicia Crouch, Amy Neal, Captioner Tracy, Christopher Snyder, Correy Eimer, Dianne Owen, Emily KYERN, Felicia Harper, Franchella Farris, Gene Childress, Ginny Reeves, Hernando Flowers Barton, Hillary Witt, Holly Neal, Honor Barker, Jenni Hamilton, Johnny Pittman, Justin Suttle, Karen Miller, Kaya McAfee, Kim Brannock, Keith Sparks, Kim Humphrey, Kristi Putnam, Karla Tipton, Lisa Thompson, M. Lynn Parrish, Matt Berry, Michael Gritton, Naomi Sutton, Elodie Dickinson, Jason

Hutchinson, Regan Satterwhite, Rosalind Harvey, Ryan Holmes, Sam Flynn, Scott U'Sellis, Sharon Price, Sherry Johnson, Stephanie Collins, Teresa Montgomery, Terry Sexton, Tom Thompson, Tonia Prewitt, Treeves, WIOA iPad, Alisher Burikhanov, Sara Jagers and Debbie Dennison

Cabinet and administration Updates

Deputy Secretary Banahan shared updates from the Cabinet for Health and Family Services (CHFS) including the collaboration effort with the Education and Labor Cabinet (ELC) on a vendor who will analyze the ramifications of benefit cliffs that exist today and how the state might make changes going forward; she also shared the logistical work being done in a collaborative effort with ELC on HB 7 Section 14.

Sarah Butler, Deputy Commissioner Cabinet for Economic Development (CED) shared updates.

Beth Brinly, Deputy Secretary of the Education and Labor Cabinet (ELC) introduced herself and mentioned she was happy to be back in Kentucky. She looks forward to working in partnership with the other cabinets and the board to streamline and remove duplicities within the workforce system. She shared a recent NGA summit and asked the KWIB staff to share the PowerPoint information with the board post meeting. She shared that LinkedIn was launched as the new employer exchange tool in October. She welcomed Alisher Burikhanov, newly appointed Executive Director to the KWIB.

Statement from the Chair

Kim Menke, Chair shared his appreciation to have **Deputy Secretary Brinly** with the cabinet. He is excited to work with **Alisher Burikhanov** as we move forward to address challenges in the workforce. Mr. Menke also shared a new endeavor at the quarterly meetings to lift best practices of the ten (10) local workforce development areas initiatives at each meeting. He encouraged in-person attendance to magnify networking opportunities.

Local Workforce Development Area Director Share

Michael Gritton, Executive Director presented some of KentuckianaWorks best practices. Gave a brief overview of what KentuckianaWorks and what he does. He also gave an update on KentuckianaWorks and their partners. **Kim Menke, Chair**, asked if anyone had any questions for Michael. Amy Luttrell and Suhas Kulkarni shared congratulations for the work happening in KentuckianaWorks and for the braiding of funding the development area is doing. *Please view the full PowerPoint presentation on the KWIB site Schedule of Meetings for the November 10, 2022, board meeting.* **Kim Menke, Chair** moved the conversation to Jackie with Lincoln Trail.

Jackie Masterson, Employment & Training Specialist went over her PowerPoint about the Nursing Assistant Extern Program. This is a project to help with the certified nursing assistant shortage. Jackie is going to share the PowerPoint since the presentation did not load. Jackie gave an update on where the program is currently since launching in April 2022. *Please view the full PowerPoint presentation on the KWIB site Schedule of Meetings for the November 10, 2022, board meeting.* **Kim Menke, Chair**, opened the floor to questions and thanked Jackie for presenting.

Kim Menke, Chair recognized **Alisher Burikhanov, Executive Director, KWIB**, to speak. Alisher thanked the board for the position. He explained his background and his goals for KWIB and the partnerships. Kim Menke, Chair, welcomed Alisher Burikhanov and stated that he has enjoyed his time working with him already.

Kim moved Consent Agenda items as follows:

- Minutes of August 18, 2022, Meeting –previous minutes were included in the pre-read materials for the meeting; Lori indicated that at the August 18th quarterly, she had been listed as present but the box next to her name had not be checked. Requested change be made.
- One-Stop Certification Recommendations
- Work Ready Community Recommendations

- CTE Recommendations
- Annual Narrative DRAFT

Kim Menke, Chair opened the floor to any questions or comment the consent agenda. Lori Ulrich commented and stated that the minutes show she was present but was not identified as being so in the minutes. Also, she would like to note she will be abstaining from this vote as a member of TENCO (they are up for certification today). Kim Menke, Chair stated that he noted that Lori Ulrich commented and stated that they were present at the last meeting, and it is not reflected as such. Kim Menke, Chair recalls that and made that note as well. Kevin Smith ***motioned*** to accept the consent agenda. Scott Pierce ***seconded the motion***. Motion carried.

Kim Menke, Chair congratulated South Central and, TENCO areas with their recertification of comprehensive and affiliate career center locations, and Western Kentucky with two comprehensive center recertifications. He congratulated Trent Co with a Work Ready Community certification.

Data/Metrics Update

Matt Berry, Resource Director at KY STATS, provided an update on work supports. Update on two regular reports. One is the [Work Ready Communities](#). This has been updated and the subcommittees now have access to these updates. Second is the [Career and Technical Education Employer Connection](#) tool. This tool is intended for the employer to be able to search by zip code a career and identify what schools have a program for the career selected and provide a contact number for the program. **KY STATS would like to sit down with KWIB members to reassess the metrics.** Websites currently being updated: [Workforce Overview \(WORKR\)](#) Additionally, KYSTATS is further reviewing Sector Strategy and top occupations and wages in the Commonwealth.

Kim Menke, Chair asked Matt Berry for links to be placed in chat. He also opened the floor for questioned and thanked him for the update. Kim moved to the next section of the agenda, Work Ready Communities and gave the floor to **Lori Ulrich, Vice Chair KWIB, Committee Chair**.

Work Ready Communities

Lori Ulrich, Vice Chair KWIB, Committee Chair, the committee met on October 28, 2022. They had one application from Trent County, and they recommended them for Work Ready Certification. They set a meeting for December 2nd to go over the metrics of the program for 2023. She announced that Dr. Temika Yeast has joined their committee. They have several counties that will be coming up for renewal in 2023. She then passed the floor back to Kim Menke, Chair. He opened the floor to questions and thanked Lori for speaking.

Workforce Participation and Sustainability Committee

Amy Luttrell, Committee Chair, the committee has taken a pause due to transition. They have asked the staff to work on some of the initiatives. Statewide Reserve Funding was received to analyze the Benefit Cliffs data. They are about to have a decision on a winner proposal so the work can begin. The state legislature put together a task force to investigate the same issue. **Debbie Dennison, Deputy Secretary**, added that **Deputy Secretary Carrie Banahan** of the Cabinet for Health and Family Services is working closely on the project, and we look forward to sharing the work as it moves along. The Veteran and Transitioning Service Members sub-committee held a Symposium at KCTCS in November, where **Deputy Secretary Brinly** spoke. Debbie Dennison, Deputy Executive Director, KWIB, commented about the success of the Symposium and how opportunities were identified. Beth Brinly, Deputy Secretary, commented on the importance of the Benefit Cliffs information. Amy closed and Kim opened the floor to questions. He then passed the floor to Beth Davisson.

Education attainment and Employer Engagement Committee

Beth Davisson, Committee Chair, congratulated Alisher in his new role. She thanked **Deputy Secretary Beth Brinly**, for coming back home and Secretary Link for recruiting the right talent. She also thanked Kim Menke,

Chair. Her committee met October 12, 2022. They have three working groups. The Career Tech and Education Certification review sub-committee who has been working hard on the quarterly reviews of credentialing that comes out of the process through the KWIB Career and Tech. **Regan Satterwhite** will be transitioning out as lead point of contact, with **Beth Engle** taking over. The Sector Strategy sub-committee has been meeting and working with KYSTATS to review data of what the key sectors are, what high-demand occupations are in the Commonwealth are and analyzing that data and report back to the KWIB. the Work Based Learning Sub-committee is working on how to present work-based learning opportunities to partners and employers. Beth closed and opened the floor to questions. **Beth Brinly**, Deputy Secretary, then commented on work-based learning and why it is important in the workforce ecosystem.

Resource Alignment and Funding Committee

Kim Menke, KWIB Chair / Committee Chair, shared about the work of the committee that includes gathering funding information to programs provided by state, local and non-profit workforce partners. Presentations around the last three-years programs by partners have been on-going and will continue through the end of the year. Reviewing programs and the funding behind them is part of the Collaborative board Executive Order initiatives. He then opened the floor to questions. **Debbie Dennison**, Deputy Executive Director, KWIB, stated that the next Collaborative Presentation Meeting date is December 8, 2022, at 2pm.

New Business

Scott Pierce brought up a point of order that affordable housing is a big problem within the State. He asked about staff being made merit staff to continue through administrative changes. **Deputy Secretary, Beth Brinly** promised to follow up on the procedures. Scott also mentioned they are getting ready to let bids on AgriCenter Training Center in Russell County. The center will offer college level courses.

Closing comments

Kim Menke, Chair reminded the board that the next board meeting will be on March 16th, at 1:30pm and we will have an in-person option for board members and a virtual option as well for guests.

3:03pm Adjournment

Kim asked for any final comments and otherwise *motioned to adjourn*; **Scott Pierce** *seconded* the motion. **Motion carried.**