



KWIB Executive Committee Meeting

DRAFT MINUTES

April 11, 2024; 10:00 -11:30 am ET

Via Zoom

Committee Member Attendance: Kim Menke, Lori Ulrich, Beth Davisson, Scott Pierce, Amy Luttrell, Kevin Smith, Kim Humphrey, Johnny Collett

Staff: Deputy Secretary Beth Brinly, Sam Keathley, Alisher Burikhanov, Debbie Dennison, LaChrista Ellis, Elishah Taylor, Katy Lawrence

10:02am CALL TO ORDER

Kim Menke, Chair, Regional Director, Toyota Motors and Manufacturing of Kentucky (TMMK) welcomed everyone and called the meeting to Order. He welcomed Kim Humphrey, new Chair, Resource Alignment Committee, and Johnny Collett, new Chair, Education Attainment Committee to the group. He briefly moved through the agenda and asked **Alisher Burikhanov, Executive Director, Kentucky Workforce Innovation Board (KWIB)**, to share updates with the members.

Alisher shared that content updates have been made to the [KWIB website](#) and the team has been making information more user-friendly. He screen-shared the homepage, general framework of the board and additional state structural information. He walked through the "About the Board" left hand navigation and shared updates found there that include pictures and biographies of executive committee members. He thanked especially Elishah Taylor for her work and welcomed the members to review the site and provide feedback. He also shared that next steps would include providing more information about other KWIB members and returned the floor to the chair.

Education and Labor Cabinet Updates

Kim Menke thanked the team for their work on the website and asked **Beth Brinly, Deputy Secretary, and Acting Commissioner, Education and Labor Cabinet (ELC)** to provide cabinet updates. Deputy Secretary Brinly shared that discussions had been on-going with the Local Workforce Development Area (LWDA) Directors about their Memorandum of Understanding (MOUs) that are due by June 30, 2024. She also shared that there were recommended Statewide Reserve projects forwarded to the Governor's Office. She hopes to share more on both at the next meeting.

Deputy Secretary Brinly shared that most of the legislative session items for ELC were anchored around protection worker's rights. She shared that some joint house and senate resolutions included a task force that reviews the workforce development system in Kentucky and looks at current and recommended employee attraction and retention efforts. She also shared that twenty million dollars have been provided to the LWDA's across the biennium (thru KentuckianaWorks) to serve in-school youth. She added that this significant dollar amount allows for flexibility by LWDA. These funds will serve as a trial period to show return on investment to the legislature.

She shared with the members that funds were not received for the *Jobs On Day One* initiative but that work will continue. She also shared that funds were not appropriated for subsidies around **Registered Apprenticeships (RA)** for employers to engage disadvantaged populations but that DWD will continue to think about how to advocate for this effort moving forward. She remarked that for RAs will remain in the ELC, allowing flexibility in approving them versus having to go through national requirements otherwise. She added that the ELC and partnership with education and training provider around RAs will continue to strengthen through collaboration. She also shared that collaboration continues with the **Statewide Workforce and Talent Team (SWATT)** and the group has agreed to provide a comprehensive listing of statewide workforce development programming for review.

Comments were made about the positive effects of businesses being included in collaborative efforts with legislators. Efforts to tie the work being done within the Office of Adult Education, the Chamber and local workforce development areas will continue. The Chamber will continue to work on lifting up [Fair Chance](#) opportunities to connect job-seekers and employers.

Deputy Secretary Brinly shared that the State Digital Equity Plan was approved and now a more detailed capacity and funding plan is to be submitted by end of May 2024. The team is busy building out the next steps and more will be shared soon. She concluded and passed the floor back to the chair.

Discussion of Committee Work

Kim Menke thanked the Deputy Secretary for her updates and turned to the group discussion noted in the agenda on aligning the committee work within the KWIB. He asked for ideas, concerns, and solutions on making the work of the KWIB as cohesive and aligned as possible without duplicating efforts. Deputy Secretary Brinly shared the example of the Workforce Participation committee's work on *Benefit Cliffs* as a best practice. Once the committee reviewed and finalized their work and findings, they moved the analysis to the Education and Workforce Collaborative (Collaborative) for state review and action.

Comments around highlighting and **lifting best practices** were made as positive outcomes of committee work. Examples of local area work with new Americans and second chance individuals was raised. The **importance of tracking and measuring endeavors** was also raised and echoed. The **inclusion of** the LWDAs and other stakeholders in the work was raised as well. A recommendation to attend each other's committee meetings was made, as well as intentional convenings of the chairs around their work. A recommendation to hold a chairs meeting prior to the quarterly board meeting was raised. KWIB staff will facilitate this opportunity. In closing, members shared the importance of prioritizing the priorities and lifting up ideas and strategy from the committees to the Collaborative who are the "hands and feet" and can actualize the goals.

Kim Menke thanked the group for their insights and collaboration and moved to the next agenda item.

Sector Strategies

Kentucky currently has 5 sectors / industries identified as top priority in the state: **Business / IT, Manufacturing, Transportation and Logistics, Healthcare, and Construction**. The identification of

sectors is important and tied to funding, tax incentives, and areas of economic and workforce development. The workgroup has been reviewing data and having discussions about other sectors that have emerged as important in the state. Alisher Burikhanov updated the committee as to discussions being had within the workgroup.

Discussion was had around the importance of not just using data but engaging with stakeholders including businesses.. Data focused the methodology of identifying occupations that are in demand, are growing, and meet a living wage standard. The sector strategies workgroup is designed to provide recommendation on the quantitative component of the methodology, which will then be lifted for qualitative review by state leaders in the education and training space. The next workgroup meeting is April 16th. Additional information and data can be found in the post meeting packet material.

Artificial Intelligence (AI) was part of the discussion and an article around the exposure of some occupations was shared and can be accessed [here](#). Discussion was had around AI and how occupational skills may shift.

As Kim Menke had to board a flight, **Lori Ulrich, Vice-Chair and Human Resources Manager at Fleming-Mason Energy** stepped in to lead the meeting. She pointed to the agenda and asked Alisher to continue.

Other Business Items

Alisher shared that the **next KWIB quarterly meeting** will be in Louisville on May 16th at 1:30pm ET at the newly opened Goodwill Opportunity Center. He added that the Ashland Comprehensive Center certification application is under review.

He also pointed to the **Career Center One-stop certifications** provided in the packet and identified some as being expired, and others that are in compliance. KWIB staff is working with the LWDA's on updating certifications and also updating contact and location information. The application documents and process will be reviewed and this committee will have an opportunity to provide input and make recommendations. Updated information on center locations and contact information will be uploaded to the [Kentucky Career Center \(KCC\) website](#). The goal is to make finding resources for job-seekers and employers more accessible.

Alisher shared that service providers within the **Office of Adult Education (KYAE)** have created an **Employer Standardization checklist** and shared that the purpose is to engage employers, help train educators in what skills are important to employers, and using that information to build out how to teach those skills to job-seekers. Discussion was had within the committee that this opportunity may reside within the Employer Engagement committee. Additional discussion included making sure that the checklist was in user-friendly language for employers. Recommendations were made to include business service teams at the KCCs, include local workforce development boards among other stakeholders, and inquire with local chambers of commerce on feedback from businesses. Lori Ulrich thanked Alisher for the information and asked if there were any other items to be discussed. There were none.

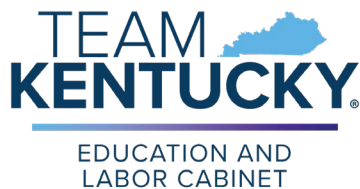
ADJOURNMENT

11:25am Scott Pierce made a motion to adjourn and Johnny Collett seconded the motion. Meeting was adjourned.

Action Items:

- Share AI data and exposure information with the committee
- Send Save the date for the May 16th KWIB quarterly
- Facilitate meeting with ELC leadership and the chairs to discuss committee work alignment

DRAFT



KWIB EXECUTIVE COMMITTEE

AGENDA

April 11th, 2024

10:00am – 11:30am EDT

Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/81257637317?pwd=qa7cdXGoLS9w1xdTYNR0eaOSRBfpO9.1>

Meeting ID: 812 5763 7317

Passcode: 203303

10:00am Call Meeting to Order.....*Kim Menke, Chair*
Toyota Motors of North America (TMNA)

10:05am KWIB Website Updates – About the Board..... *Alisher Burikhanov, Executive Director*
Kentucky Workforce Innovation Board (KWIB)

10:10am Education and Labor Cabinet Updates.....*Beth Brinly, Deputy Secretary*
Education and Labor Cabinet

- Statewide Reserve Recommendations
- Legislative Session Update
- Digital Equity Update
- Upcoming Education & Workforce Collaborative (EWC): Launch Initiative

10:30am Group Discussion – Committee Chairs Alignment..... *Kim Menke, Chair*

- Strategy for Collaboration among Committees & EWC
- Sector Strategies Methodology
- May 18th Quarterly Meeting: Public-Private Partnerships

11:00am KWIB Initiatives and Involvement..... *Alisher Burikhanov*

- Kentucky Career Center Locations & One-Stop Certification
- Employability Standards Checklist

11:20am Other Business..... *Kim Menke, Chair*

11:20am Adjournment..... *Kim Menke, Chair*



KWIB Executive Committee Meeting

DRAFT MINUTES

October 11, 2023; 10:00-11:30am EST

Committee Member Attendance: Kim Menke, Lori Ulrich, Kevin Smith, Scott Pierce, Beth Davisson, Amy Luttrell, Deputy Secretary Beth Brinly

Staff: Sam Keathley, Stephanie Litteral, Alisher Burikhanov, LaChrista Ellis, Elishah Taylor, Debbie Dennison

10:30am EST

Welcome

Kim Menke, Chair welcomed the members and thanked them for their time. Kim asked **Beth Brinly, Deputy Secretary** of the Education and Labor Cabinet, to discuss the Education & Workforce Collaborative updates.

Education & Workforce Collaborative Update

Deputy Secretary Brinly shared that Cabinet Leadership is working on the budget development process for the upcoming year. The Governor formally announced *Jobs on Day One* and the work being done to build pipelines of training and employment for those exiting incarceration. Deputy Secretary shared that the local workforce board directors **presented at an [interim joint committee on workforce development](#)**, before the legislature, asking for more funding supports for youth as the Workforce Innovation and Opportunities Act (WIOA) funds are decreasing. Additionally, the Cabinet submitted the **Digital Equity plan** to the Department of Commerce and the state continues to work to provide software and hardware to areas of greatest need.

Kim Menke, Chair thanked Deputy Secretary for the updates and for her leadership. He asked **Alisher Burikhanov, Executive Director**, Kentucky Workforce Innovation Board (KWIB) to walk through the **Policy 15-003** updates.

Alisher shared that Policy 15-003, a partnership agreement between the Chief Local Elected Officials and the local workforce development areas (LWDAs) was updated. While no major updates, he wanted to allow the Executive Committee the opportunity to ask questions before lifting it to the full KWIB board for final approval. Membership asked what updates were made. Alisher stated that the format of the policy was updated and language to update the Department name from Department for Workforce Investment (DWI) to Department of Workforce Development (DWD) was the primary change. Deputy Secretary added that this policy provides guidance to the LWDAs in how to carry out their joint duties with local elected officials. No additional discussion was had.

Mr. Menke asked **Amy Luttrell, Standing Committee Chair** of the Workforce Participation Committee to share information about the Benefit Cliffs analysis being completed.

Benefit Cliffs Analysis:

Ms. Luttrell shared that the National Center for Children and Poverty (NCCP) was completing their analysis of data provided by the Kentucky Center for Statistics (KYSTATs) by the [Family Resource Simulator](#) (Simulator). The contract is to analyze data on the size of households, the wages of those households and review and analysis of the current benefit laws and their impact on these families. The analysis by the third party is nearly complete and recommendations forthcoming. She continued that the Simulator has been updated as legislation has changed in the last couple of years. The analysis is reviewing childcare assistance, Medicaid (adult and child) benefits, and others. **Draft recommendations** include changes to childcare assistance and health insurance options offered. Discussion was had on the role of the KWIB, Executive

Committee or full board post recommendation. Discussion was had around this topic and broadly about the increased costs to the state. A recommendation to identify the return on investment by recommendation was made. **Deputy Secretary Brinly** made a suggestion that the Education and Workforce Collaborative Board (“the Collaborative”) could review and discuss the recommendations to lift up possible legislative opportunities. Discussion was had around continuing the focus of these cliffs in both KWIB and the Collaborative meetings.

The legislature has been holding joint interim meetings with the **Cabinet for Health and Family Services** (CHFS) around benefit cliffs and their impact on Kentucky families. This is an important initiative and additional conversation and recommendations will be forthcoming.

KWIB Quarterly meeting – November 2, 2023

Kim Menke asked Alisher Burikhanov to walk through the events on the meeting day. Alisher shared that the meeting date had been moved forward from November 16 to November 2 due to a scheduling conflict.

Staff has confirmed the River Room at the Paul Sawyer Library for the day. The board meeting will be preceded in the morning with an in-person meeting with the local areas Workforce Innovation Board (WIB) Chairs, Directors and Executive Committees who wish to participate. The meeting will include a **recap of themes lifted in the State Plan forum visits and include strategy questions** to engage the local board volunteers. Lunch will follow sponsored by an employer.

In the afternoon, the quarterly board meeting will include **strategy conversations around common themes discovered during the forum sessions**. Some of the key take aways include businesses need to be more involved; strategy on how to get them involved (i.e. If on the board, they should hire from the career center); increased focus on involving youth and preparing them for the workforce; strategy on making sure the Job Corps and Tech centers are aligned with state infrastructure are suggestions lifted. Discussion around the revamp of the Work Ready Communities program will also be lifted. The strategy meeting will look to the goals and objectives of the next four (4) years. Members shared in discussion around the upcoming meeting.

Alisher also shared federal themes that are important like planning our engagement with the cabinets receiving billions of dollars from the federal government through Infrastructure packages received by **The Departments of Commerce, Energy and Transportation**. While the language did not mandate use of existing workforce infrastructure, the **Departments of Labor and Education are challenging** each state, local area to **engage with these partners as there are workforce dollar line items** in each of the funding packages. Links to funding include: [Bipartisan Infrastructure Law \(BIL\)](#), [Inflation Reduction Act \(IRA\)](#), [CHIPS](#) and Science Act. Other important federal themes include how to incorporate Job Quality as best practices for employers, Equity in employing all populations, and focus on specific sectors and those strategies (i.e., care economy). These topics will be lifted at the board meeting. Alisher shared an update on the *Job Quality Academy*, of which Kentucky is one of seven states participating and discussion followed. The primary goal of the pilot program is to identify gaps in perspective by employers and employees and to, where possible, build bridges for those gaps, ultimately to attract, retain and empower the workforce dynamic between the two.

Alisher shared the 2024 quarterly board calendar with the members and added that calendar invitations would be forthcoming.

Adjournment

Mr. Menke adjourned the meeting at 10:59am EST.



Our education systems can be drivers of economic opportunity. When done right, college and career pathways provide intentional, career-aligned courses that span secondary and postsecondary education, embed work-based learning experiences and lead to credentials of value — resulting in well-prepared individuals, strong economies and thriving communities. While college and career pathways strategies have proven effective at improving outcomes for those involved, access and quality remain uneven. Too often historically marginalized learners, particularly Black and Latinx learners and learners experiencing poverty, do not have the same opportunities as their peers. As a result, too few learners are earning credentials of value, perpetuating economic inequity, and our economies often lack the well-prepared talent needed to thrive.

Launch: Equitable & Accelerated Pathways for All is a national college and career pathways initiative that strives for every learner to have access to and succeed in high-quality and equitable pathways.

We will do so by:

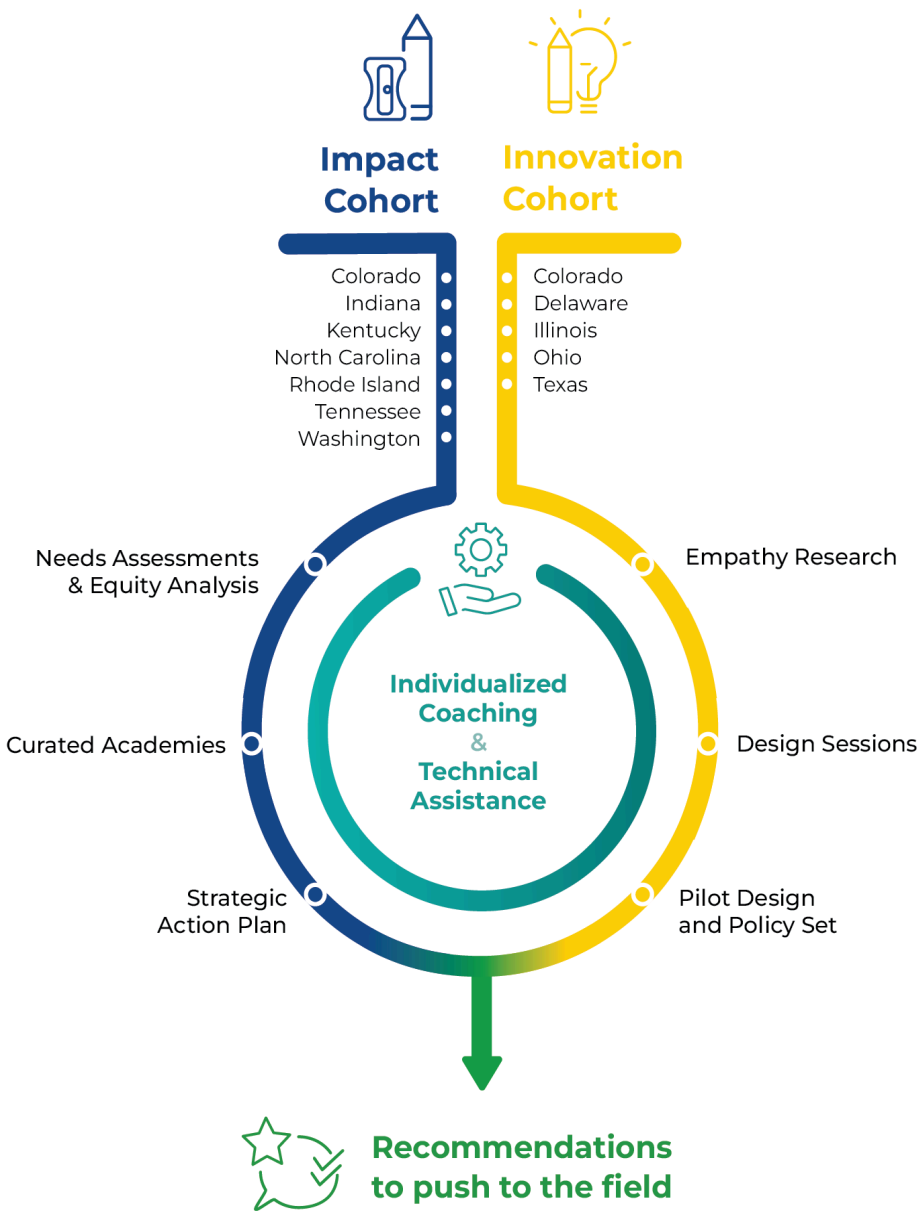
- Driving a national agenda for college and career pathways
- Working with state and local partnerships to advance equitable growth and scaling of pathways by tackling entrenched inequities in education and workforce systems
- Advancing pathways policies and strategies that help achieve greater scale and sustainability
- Seeding and growing next-generation models that will transform career pathways systems and dismantle entrenched barriers that perpetuate inequities in economic advancement

Launch will harness the expertise of the five national partners and participating state and local leaders to elevate the levers that drive systems change – **data, policy, funding, partnerships, and equity** – and help state and local sites create **equitable, sustainable systems** that are built to last.

Launch includes two distinct cohorts, Impact and Innovation, representing leaders from across 11 states, including state education and workforce agencies, K-12 districts, postsecondary institutions, policymakers and other intermediary partners.

Site teams in each cohort will receive individualized coaching support and content expertise via technical assistance from the five Launch partners to facilitate progress in the work between academy and design thinking sessions. With support from Launch partners, teams will identify common pain points, course correct where needed, and design additional supports aimed at common areas of challenge that need to be addressed more systematically through collaborative efforts.

Launch Network



The Impact Cohort

The Impact Cohort consists of seven geographically diverse teams, each of which includes a mix of state, regional, and local leaders who have come together to evaluate, strengthen, and scale their current college and career pathways systems.

The Innovation Cohort

The Innovation Cohort, comprised of cross-sector state, regional and local teams from five states, will come together to engage in a Design Thinking process to identify systems-level barriers and develop next-generation solutions for some of the most pressing challenges in college and career pathways.

The Partners

To drive system-level change, five leading national organizations in the pathways movement have joined forces to simultaneously strengthen existing efforts to provide high-quality and equitable pathways and push the field toward innovative strategies and solutions.

The partners are Advance CTE, Education Strategy Group, ExcelinEd, Jobs for the Future (JFF) and New America.

The Funders

The national funders of the Launch Initiative are dedicated to advancing economic and social mobility for all learners. Throughout their expansive philanthropic efforts, they are champions for improving access and equity in education and career outcomes and enhancing the quality of life for all people. The funders are the Annie E. Casey Foundation, Bill & Melinda Gates Foundation, Bloomberg Philanthropies, Carnegie Corporation, Joyce Foundation and Walton Family Foundation.

Local Workforce Development Areas	Office Type	Address	City, State and Zip	County	LWDB Certification Date (If Blank treated as Expired)	Expiration Date (If Blank treated as Expired)
Bluegrass	Access Point	500 Mero Street	Frankfort, KY 40601	Franklin		
Bluegrass	Affiliate	2473 Fortune Dr.	Lexington, KY 40509	Fayette		
Bluegrass	Access Point	701 High Street	Paris KY 40361	Bourbon		
KentuckianaWorks	Access Point	684 Elm Street	Eminence, KY 40019	Henry		
KentuckianaWorks	Access Point	215 Washington Street	Shelbyville, KY 40065	Shelby		
KentuckianaWorks	Affiliate	295 N. Buckman Street	Shepherdsville, KY 40165	Bullitt		
TENCO	Affiliate	1755 US HWY 68	Maysville, KY 41056	MASON		
West Kentucky	Affiliate	75 Railroad St	Madisonville, KY 42432	Hopkins		
West Kentucky	Access Point	50 Career Way	Central City, KY 42330	Muhlenburg		
West Kentucky	Access Point	5661 Screaming Eagle Blvd.	Ft. Campbell, KY 42223	Christian		
West Kentucky	Access Point	1002 Medical Dr	Mayfield, KY 42066	Graves		
Bluegrass	Access Point	830 Eastern Bypass #A20	Richmond, KY 40475	Madison		6/30/2018
Cumberlands	Affiliate	2353 North HWY 127	Albany KY 42602	Clinton	10/4/2019	10/4/2022
Cumberlands	Access Point	213 Upper Street	Burkesville, KY 42717	Cumberland	11/7/2019	11/7/2022
Cumberlands	Affiliate	1311 East Broadway	Campbellsville, KY 42718	Green; Taylor	5/19/2022	5/19/2025
Cumberlands	Affiliate	969 Campbellsville Road	Columbia, KY 42728	Adair	8/27/2019	8/27/2022
Cumberlands	Affiliate	103 North Side Plaza	Corbin, KY 40701	Whitley	11/7/2019	11/7/2022
Cumberlands	Affiliate	1031 Hustonville St	Liberty, KY 42539	Casey	10/3/2019	10/3/2022
Cumberlands	Access Point	100 University Drive	London, KY 40741	Laurel	11/7/2019	11/7/2022
Cumberlands	Access Point	1500 North Main St.	Monticello, KY 42633	Wayne	10/4/2019	10/4/2021
Cumberlands	Access Point	150 Main Street	Mt. Vernon, KY 40456	Rockcastle	11/7/2022	11/7/2022
Cumberlands	Access Point	2384 Lakeway Drive	Russell Springs, KY 42642	Russell, Adair, Clinton, Cumberland, Green, Madison, Rockcastle, Taylor	11/7/2019	11/7/2022
KentuckianaWorks	Comprehensive	2900 West Broadway, Suite 100	Louisville, KY 40211	Jefferson	5/27/2021	5/27/2024
Northern Kentucky	Access Point	1209 Highland Avenue, Suite S	Carrollton, KY 41008	Carroll		1/12/2024
Northern Kentucky	Access Point	801 Robbins Avenue	Falmouth, KY 41040	Pendleton	1/12/2024	1/12/2024
Northern Kentucky	Access Point	1370 Hwy 22 East	Owenton, KY 40359	Owen		1/12/2024
South Central	Access Point	1845 LOOP Drive	Bowling Green, KY 42101	Warren, Barren, Metcalfe, Simpson,		9/29/2023
South Central	Access Point	280 FERGUSON Street	Brownsville, KY 42210	Edmonson		9/29/2023

Color Key		
Cert. Expired	Review Required	Good Standing

South Central	Access Point	1608 W STOCKTON Street	Edmonton, KY 42129	Metcalf		9/29/2023
South Central	Access Point	231 S College Street	Franklin, KY 42134	Simpson		9/29/2023
South Central	Affiliate	445 North Green Street	Glasgow, KY 42141	Barren	8/1/2019	8/1/2022
South Central	Access Point	230 INTERSTATE PLAZA	Munfordville, KY 42765	Hart		9/29/2023
South Central	Access Point	602 E 4TH Street	Russellville, KY 42276	Logan		9/29/2023
South Central	Access Point	500 W 4TH Street	Tompkinsville, KY 42167	Monroe		9/29/2023
Bluegrass	Access Point	104 North Main St	Cynthiana KY 41031	Harrison	5/19/2022	5/19/2025
Bluegrass	Access Point	600 S. Main St	Nicholasville, KY40356	Jessamine	5/19/2022	5/19/2025
Cumberlands	Comprehensive	410 East Mt. Vernon Street	Somerset, KY 42501	Pulaski	10/19/2021	10/19/2024
Cumberlands	Affiliate	141 College Steet	Whitley City, KY 42653	McCreary	12/21/2021	12/21/2024
EKCEP	Access Point	464 Court Square	Barbourville, KY 40906	Knox	6/15/2022	6/15/2025
EKCEP	Affiliate	319 Camden Street	Harlan, KY 40831	Harlan	6/15/2022	6/15/2025
EKCEP	Comprehensive	412 Roy Campbell Drive	Hazard, KY 41701	Perry	3/14/2022	3/14/2025
EKCEP	Access Point	500 Brown Street	Jackson, KY 41339	Breathitt	6/15/2022	6/15/2025
EKCEP	Access Point	180 Bulldog Lane	Louisa, KY 41230	Lawrence	6/15/2022	6/15/2025
EKCEP	Affiliate	1535 Shamrock Road	Manchester, KY 40962	Clay	6/15/2022	6/15/2025
EKCEP	Affiliate	5748 HWY 290	McKee, KY 40447	Jackson	6/15/2022	6/15/2025
EKCEP	Affiliate	138 College Street	Pikeville, KY 41501	Pike	3/14/2022	3/14/2025
EKCEP	Affiliate	129 North Pine Street	Pineville, KY 40977	Bell	6/15/2022	6/15/2025
EKCEP	Comprehensive	686 North Lake Drive	Prestonsburg, KY 41339	Floyd	6/15/2022	6/15/2025
EKCEP	Access Point	151 University Drive	West Liberty, KY	Morgan	6/15/2022	6/15/2025
EKCEP	Affiliate	417 HWY 2034, Suite 101	Whitesburg, KY 41858	Letcher	6/15/2022	6/15/2025
Green River	Access Point	101 KY-132	Dixon, KY 42409	Webster	5/4/2022	5/4/2025
Green River	Access Point	130 Washington Street	Hartford, KY 42347	Ohio	5/4/2022	5/4/2025
Green River	Access Point	1605 US Highway 60 W	Hawesville, KY 42348	Hancock	5/4/2022	5/4/2025
Green River	Access Point	101 South Main Street	Henderson, KY 42420	Henderson	5/4/2022	5/4/2025
Green River	Access Point	116 East 2nd Street	Livermore, KY 42352	McLean	5/4/2022	5/4/2025
Green River	Comprehensive	3108 Fairview Drive	Owensboro, KY 42303	Daviess	5/4/2022	5/4/2025
Lincoln Trail	Affiliate	860 W. Stephen Foster Ave.	Bardstown, KY 40004	Nelson	5/23/2022	5/23/2025
Lincoln Trail	Comprehensive	233 Ring Road, Suite 100	Elizabethtown, KY 42701	Hardin	5/12/2022	5/12/2025
Lincoln Trail	Affiliate	516 Workshop Lane	Lebanon, KY 40033	Marion	5/23/2022	5/23/2025
Lincoln Trail	Affiliate	125 East White Oak Street	Leitchfield, KY 42754	Grayson	5/25/2022	5/25/2025
TENCO	Comprehensive	1844 Carter Avenue	Ashland, KY 41101	Boyd	6/22/2022	6/22/2025
TENCO	Comprehensive	1225 US Hwy 60 West Suite 106	Morehead, KY 40351	Rowan	5/1/2022	5/1/2025
Bluegrass	Access Point	223 N. Broadway St	Carlisle, KY 40311	Nicholas; Robertson	3/16/2023	3/16/2026

Bluegrass	Affiliate	121 East Broadway	Danville, KY 40422	Boyle	8/18/2022	8/18/2025
Bluegrass	Access Point	319 Wapping St.	Frankfort, KY 40601	Franklin	3/16/2023	3/16/2026
Bluegrass	Comprehensive	100 Technology Drive, Suite 2	Georgetown, KY 40324	Scott	8/18/2022	8/18/2025
Bluegrass	Access Point	109 W. Lexington Street	Harrodsburg, KY 40330	Mercer	03/16/2023	3/16/2026
Bluegrass	Access Point	184 Broadway St	Irvine, KY 40336	Estill	3/16/2023	3/16/2026
Bluegrass	Access Point	101 Lexington Ave	Lancaster, KY 40444	Garrard	3/16/2023	3/16/2026
Bluegrass	Access Point	114 N. Main Street	Lawrenceburg, KY 40342	Anderson	3/16/2023	3/16/2026
Bluegrass	Access Point	201 Lancaster St.	Stanford, KY 40484	Lincoln	3/16/2023	3/16/2026
Bluegrass	Access Point	725 Breckenridge St.	Stanton, KY 40380	Powell	3/16/2023	3/16/2026
Bluegrass	Access Point	370 S. Burns Ave	Winchester, KY 40391	Clark	3/16/2023	3/16/2026
Lincoln Trail	Access Point	Graham Hall Annex Bldg. 1379, Department of Veterans Affairs, 26 Pershing Drive	Fort Knox, KY	Bullitt, Hardin and Meade	12/5/2023	12/5/2026
Northern Kentucky	Comprehensive	1324 Madison Avenue	Covington, KY 41011	Kenton	8/8/2022	8/8/2025
Northern Kentucky	Access Point	401 Kenton Lands Road	Erlanger, KY 41018	Kenton	11/14/2023	11/14/2026
Northern Kentucky	Affiliate	8020 Veterans Memorial Dr.	Florence, KY 41042	Boone	8/8/2022	8/8/2025
Northern Kentucky	Access Point	3087 Terminal Drive	Hebron, KY 41048	Kenton	11/14/2023	11/14/2026
Northern Kentucky	Access Point	1350 N Main Street	Williamstown, KY 41097	Grant	11/14/2023	11/14/2026
South Central	Comprehensive	803 Chestnut Street	Bowling Green, KY 42101	Warren	8/31/2022	8/31/2025
TENCO	Affiliate	201 Government Street	Maysville, KY 41056	Mason	12/6/2023	12/6/2026
West Kentucky	Comprehensive	110 Riverfront Drive	Hopkinsville, KY 42240	Christian	7/27/2022	7/27/2025
West Kentucky	Comprehensive	416 South 6th Street	Paducah, KY 42001	McCracken	7/27/2022	7/27/2025

	Office Type	Address	City, State and Zip	County
Bluegrass	Partner Location	904 West Rose Road	Ashland, KY 41101	BOYLE, Garrard, Lincoln, Mercer, Boyd, Carter, Elliott, Greenup, Lawrence, Martin, Menifee,
Bluegrass	Partner Location	319 Webster Avenue	Cynthiana KY 41031	HARRISON
Bluegrass	Partner Location	500 W Main Street	Danville, KY 40422	BOYLE
Bluegrass	Partner Location	700 Leslie Ave.	Frankfort, KY 40601	FRANKLIN
Bluegrass	Partner Location	200 Technology Court	Georgetown, KY 40324	SCOTT
Bluegrass	Partner Location	1100 Danville Road	Harrodsburg, KY 40330	MERCER
Bluegrass	Partner Location	200 Wallace Circle	Irvine, KY 40336	ESTILL
Bluegrass	Partner Location	65 Public Square	Lancaster, KY 40444	GARRARD
Bluegrass	Partner Location	1500 Bypass North, US 127	Lawrenceburg, KY 40342	ANDERSON
Bluegrass	Partner Location	141 Leestown Center Way, STE 300	Lexington, KY	Fayette
Bluegrass	Partner Location	333 Waller Avenue #180	Lexington, KY	Fayette
Bluegrass	Partner Location	690 Newtown Pike	Lexington, KY 40508	FAYETTE
Bluegrass	Partner Location	847 Wilmore Road	Nicholasville, KY 40356	JESSAMINE
Bluegrass	Partner Location	525 High Street Room 123	Paris, KY 40361	BOURBON
Bluegrass	Partner Location	309 Spangler Drive	Richmond, KY 40475	MADISON
Bluegrass	Partner Location	305 Danville Avenue	Stanford, KY 40484	LINCOLN
Bluegrass	Partner Location	691 Breckinridge Street	Stanton, KY 40380	POWELL
Bluegrass	Partner Location	209 North Main Street, Ste. D	Versailles, KY 40383	WOODFORD
Bluegrass	Partner Location	2020 Rolling Hills Lane	Winchester, KY 40391	CLARK
Cumberlands	Partner Location	1209 E Broadway Street	Campbellsville, KY 42718	CUMBERLAND

Cumberlands	Partner Location	310 Roy Kidd Ave	Corbin, KY 40701	Whitley
Cumberlands	Partner Location	103 S. Broad Street	London, KY 40741	LAUREL, CLAY, KNOX, WHITLEY
Cumberlands	Partner Location	1520 N Main St. Suite 4	Monticello, KY 42633	WAYNE
Cumberlands	Partner Location	848 West Steve Wariner Dr.	Russell Springs, KY 42642	RUSSELL
Cumberlands	Partner Location	808 Monticello Street	Somerset, KY 42501	PULASKI, CASEY, MCCREARY, RUSSELL, WAYNE
Cumberlands	Partner Location	114 North 4th Street	Williamsburg, KY 40769	WHITLEY
EKCEP	Partner Location	60 Court Street	Allen, KY 41601	Floyd
EKCEP	Partner Location	133 Wall Street	Barbourville, KY 40906	KNOX
EKCEP	Partner Location	205 Main Street	Beattyville, KY 41311	Breathitt
EKCEP	Partner Location	255 Industrial Park Road	Beattyville, KY 41311	LEE
EKCEP	Partner Location	185 Highway 11	Booneville, KY 41314	OWSLEY
EKCEP	Partner Location	700 College Rd.	Cumberland, KY 40823	HARLAN
EKCEP	Partner Location	28B Bible Camp Lane	Frenchburg, KY 40322	MENIFEE
EKCEP	Partner Location	826 Hwy 36	Frenchburg, KY 40322	MENIFEE
EKCEP	Partner Location	116 West Main Street	Grayson, KY 41143	CARTER
EKCEP	Partner Location	150 Industrial Park	Hager Hill, KY 41222	JOHNSON
EKCEP	Partner Location	124 South Cumberland Avenue	Harlan KY 40831	Harlan
EKCEP	Partner Location	101 Vo-Tech Drive	Hazard, KY 41701	KNOTT, Lee, Leslie, Owsley, Perry, Breathitt
EKCEP	Partner Location	1622 Hwy 160 S	Hindman, KY 41822	KNOTT
EKCEP	Partner Location	108 Maple Street	Hyden, KY 41749	Leslie
EKCEP	Partner Location	387 East Main St STE 220	Inez, KY 41224	MARTIN
EKCEP	Partner Location	601 Jefferson Avenue	Jackson, KY 41339	BREATHITT
EKCEP	Partner Location	235 E Powhatan St.	Louisa, KY 41230	LAWRENCE
EKCEP	Partner Location	50 University Drive	Manchester, KY 40962	CLAY

EKCEP	Partner Location	654 Educational Mountain Dr	McKee, KY 40447	JACKSON
EKCEP	Partner Location	100 COLLEGE ROAD	Middlesboro, KY 40965	BELL
EKCEP	Partner Location	725 N. 19th Street	Middlesboro, KY 40965	Bell
EKCEP	Partner Location	21039 West US HWY 60	Olive Hill, KY 41164	Carter
EKCEP	Partner Location	230 Court Street	Paintsville, KY 41240	Johnson
EKCEP	Partner Location	120 South Riverfill Dr.	Pikeville, KY 41501	PIKE
EKCEP	Partner Location	478 Town Mountain Road	Pikeville, KY 41501	Pike
EKCEP	Partner Location	One Bert T. Combs Drive	Prestonsburg, KY 41653	FLOYD
EKCEP	Partner Location	150 S Church St	Salyersville, KY 41465	MAGOFFIN
EKCEP	Partner Location	131 Church Street	Salyersville, KY 41465	MAGOFFIN
EKCEP	Partner Location	207 South Highway 7	Sandy Hook, KY 41171	ELLIOTT
EKCEP	Partner Location	5659 Main Street	Thelma, KY	Johnson
EKCEP	Partner Location	155 University Dr	West Liberty, KY 41472	WOLFE
EKCEP	Partner Location	155 University Drive	West Liberty, KY 41472	MORGAN
EKCEP	Partner Location	PO Box 84; 563 B. Main St	West Liberty, KY 41472	Morgan
EKCEP	Partner Location	2 Long Ave	Whitesburg, KY 41858	LETCHER
Green River	Partner Location	424 Main St.	Hartford, KY 42347	OHIO
Green River	Partner Location	2660 S. Green Street	Henderson, KY 42420	HENDERSON
Green River	Partner Location	510 S. Mart Street	Morganfield, KY 42437	UNION
Green River	Partner Location	1501 Frederica Street	Owensboro, KY 42301	DAVISS, HANCOCK, MCLEAN, OHIO
Green River	Partner Location	133 N STATE ST	Sebree, KY 42455	WEBSTER
KentuckianaWorks	Partner Location	116 Wentworth Avenue room 112	Bedford, KY 40006	TRIMBLE
KentuckianaWorks	Partner Location	7105 Floydsburg Road	Crestwood, KY 40014	OLDHAM
KentuckianaWorks	Partner Location	5333 Main street	Eminence, KY 40019	HENRY

KentuckianaWorks	Partner Location	546 S. 1st Street	Louisville, KY 40202	JEFFERSON
KentuckianaWorks	Partner Location	3934 Dixie Highway, #520	Louisville, Ky 40242	Jefferson
KentuckianaWorks	Partner Location	600 West Cedar Street	Louisville, Ky 40242	Jefferson
KentuckianaWorks	Partner Location	8412 West Port Road	Louisville, Ky 40242	Jefferson
KentuckianaWorks	Partner Location	1361 Frankfort Road	Shelbyville, KY 40065	SHELBY
KentuckianaWorks	Partner Location	JCTC-Bullitt Campus 505 Buffalo Run, Suite 1	Shepherdsville, KY 40165	BULLITT
KentuckianaWorks	Partner Location	100 Oak Tree Way,	Taylorsville, KY 40071	SPENCER
Lincoln Trail	Partner Location	1060 Bloomfield Rd	Bardstown, KY 40004	Marion, Meade, Nelson, Washington
Lincoln Trail	Partner Location	110 Greer Street	Brandenburg, KY 40108	MEADE
Lincoln Trail	Partner Location	600 College Street Rd, ECTC, OTB Bldg 300 Room 310	Elizabethtown, KY 42701	HARDIN, Breckinridge, Grayson, Larue
Lincoln Trail	Partner Location	116 Old HWY 60	Hardinsburg, KY 40143	BRECKINRIDGE
Lincoln Trail	Partner Location	160 Corporate Drive	Springfield, KY 40069	WASHINGTON
Northern Kentucky	Partner Location	1607 HWY 227	Carrollton, KY 41008	CARROLL
Northern Kentucky	Partner Location	516 Madison Avenue	Covington, KY 41011	KENTON
Northern Kentucky	Partner Location	790 Thomas More Parkway	Edgewood, KY 41017	Boone, Grant, Kenton, Owen, Pendleton
Northern Kentucky	Partner Location	510 Technology Way	Florence, KY 41042	BOONE
Northern Kentucky	Partner Location	30 West Eighth St.	Newport, KY 41071	CAMPBELL

Northern Kentucky	Partner Location	50 Wildcat Circle	Warsaw, KY 41095	GALLATIN
Northern Kentucky	Partner Location	390 N. Main Street	Williamstown, KY 41097	GRANT
South Central	Partner Location	955 Fairview Ave	Bowling Green, KY 42101	Warren
South Central	Partner Location	178 Academic Way, Ste. 100	Morgantown, KY 42261	BUTLER
South Central	Partner Location	201 W 6th Street	Russellville, KY 42276	LOGAN
South Central	Partner Location	110 South Court St.	Scottsville, KY 42164	ALLEN
TENCO	Partner Location	1400 College Drive	Ashland, KY 41101	BOYD
TENCO	Partner Location	411 19th Street	Ashland, KY 41101	Boyd
TENCO	Partner Location	310 W Miami Street	Brooksville, KY 41004	BRACKEN
TENCO	Partner Location	202 By Pass Boulevard (Public Library)	Flemingsburg, KY 41041	FLEMING
TENCO	Partner Location	116 W. Main Street	Grayson, KY 41143	Carter
TENCO	Partner Location	614 Main Street	Greenup, KY 41144	GREENUP
TENCO	Partner Location	627 E. Main St. 103 Education Services Building	Morehead, KY 40351	ROWAN, Bath, Montgomery, Morgan, Powell, Wolfe
TENCO	Partner Location	44 West Main Street	Mt. Sterling, KY 40353	Montgomery
TENCO	Partner Location	640 Woodford Drive	Mt. Sterling, KY 40353	MONTGOMERY
TENCO	Partner Location	19 Water Street	Owingsville, KY 40360	BATH
TENCO	Partner Location	112 Second Street, Suite 300	Vanceburg, KY 41179	LEWIS
West Kentucky	Partner Location	The Way 197 Lafayette St	Cadiz, KY 42211	TRIGG
West Kentucky	Partner Location	242 Griggstown Road	Calvert City, KY 42029	MARSHALL
West Kentucky	Partner Location	301 Knob Street	Eddyville, KY 42038	LYON
West Kentucky	Partner Location	302 E. Main St	Elkton, KY 42220	TODD
West Kentucky	Partner Location	215 Seventh Street	Fulton, KY 42041	FULTON
West Kentucky	Partner Location	70 Hickory Road	Hickory, KY 42051	GRAVES
West Kentucky	Partner Location	720 North Drive	Hopkinsville, KY 42240	CHRISTIAN

West Kentucky	Partner Location	1071 Thornberry Drive	Madisonville, KY 42431	Hopkins
West Kentucky	Partner Location	2000 College Drive; 2nd Floor John H. Gray Building; Rooms 210 - 213	Madisonville, KY 42431	Hopkins
West Kentucky	Partner Location	131 Rochester St.	Marion, KY 42064	CRITTENDEN
West Kentucky	Partner Location	1308 Chestnut Street	Murray, KY 42071	CALLOWAY
West Kentucky	Partner Location	201 General Services Building	Murray, KY 42071	Ballard, Calloway, Crittenden, Fulton, Hickman, Livingston, Lyon, Marshall
West Kentucky	Partner Location	4810 Alben Barkley Dr.	Paducah, KY 42001	MCCRACKEN, CARLISLE, GRAVES
West Kentucky	Partner Location	400 Violet Loop	Princeton, KY 42445	CALDWELL

Employer Checklist Survey of Necessary Employability and Academic Skills

Please take a few minutes to identify the soft skills and basic academic skills important for success at your company. The results will identify which skills that Adult Education can target during training.

Please or up to five (5) of the most important skills for your organization and the specific job for training.

Language and Communication Skills

CHECK IF NEEDED	LANGUAGE AND COMMUNICATION SKILLS FOR ENGLISH SPEAKERS
	Employee can locate and analyze information needed for workplace tasks.
	Employee demonstrates reading and writing skills to communicate results in a variety of formats.
	Employee presents written information in an appropriate format for the context and audience.
	Employee uses standard English in written communications.
	Employee presents written information in an appropriate format for the context and audience.
	Employee presents solutions to supervisor in a clear, concise manner.
	Employee pays close attention to others when communicating.
	Employee asks questions as needed for understanding.
	Employee adjusts their communication to match the situation.
	Employee communicates with co-workers in a friendly, courteous, and tactful way.
	Employee demonstrates respect for other's ideas, opinions, and contributions.
	Employee can identify common safety signs.
	Employee can communicate hazards to supervisors.

Please or up to five (5) of the most important skills for your organization and the specific job for training.

Mathematical Reasoning

CHECK IF NEEDED	MATHEMATICAL SKILLS
	Employee manages time, materials, and resources to get the job completed. Employee calculates elapsed time. Employee recognizes unit rates for costs (times, prices, manpower).
	Employee uses estimation to predict resources, outcomes, buffers, etc. Employee overestimates appropriately.
	Employee uses appropriate tools to produce expected outcomes, such as computer applications, computing tools, and weights and measurements.
	Employee demonstrates mathematical reasoning skills to communicate results in a variety of formats. Employee uses graphs, charts, and other mathematical representations to convey results.
	Employee interprets data in a variety of forms such as graphs, charts, and other complex representations.
	Employee uses foundational mathematical concepts such as addition, subtraction, multiplication, and division.
	Employee calculates decimals and percents and applies them as appropriate for the workplace.
	Employee demonstrates command of financial literacy, including budgeting, saving, buying goods and services, and effects of the same on credit.
	Employee calculates and applies proportions as appropriate for the workplace.
	Employee is comfortable using both US and Metric measurement systems. Employee recognizes the effects units have on operations. Employee uses the appropriate units for the task at hand.
	Employee can compare inputs (starting states), functions (operations or changes applied to the starting state), and outputs (results) to ensure reliable outcomes.
	Employee recognizes when a sample is representative of the population and acts accordingly.

Please or up to five (5) of the most important skills for your organization and the specific job for training.

Thinking Skills

CHECK IF NEEDED	THINKING SKILLS
	Employee prioritizes activities and remains focused on the tasks needed to complete the job.
	Employee identifies and takes the necessary steps to complete assigned tasks.
	Employee uses to data to identify and determine solutions to problems impacting workplace efficiency.
	Employee actively seeks ways to improve performance on the job.
	Employee accepts constructive feedback.
	Employee provides constructive feedback when applicable.
	Employee helps other employees when needed.
	Employee motivates, directs, and encourages team members.
	Employee utilizes systems thinking (cause and effect, loops, etc.)
	Employee appropriately supports claims without making leaps in judgment or falling to fallacy.

Please or up to five (5) of the most important skills for your organization and the specific job for training.

Technology Skills

CHECK IF NEEDED	TECHNOLOGY SKILLS
	Employee selects and applies technology appropriately for the task.
	Employee uses appropriate resources to produce expected outcomes, such as internet platforms, workplace production tools, and office productivity tools.
	Employee protects log-in and password information.
	Employee practices safe internet searching.

