



KWIB CTE Certification Review Working group meeting

AGENDA March 18, 2024 11am – 12:30pm EDT Via Zoom

COMMITTEE MEMBERS PRESENT: Beth Engle, Cathy Hoehn, Lorraine O'Moore, Tom Thompson, Justin Browning, Matt Bacon, Scott Pierce, Regan Satterwhite, Bobby Plasterson

OTHERS PRESENT: Alisher Burikhanov, Elishah Taylor, Debbie Dennison, LaChrista Ellis, Katy Lawrence

11: 00am Welcome

Introduction and Overview

Debbie Dennison, Deputy Executive Director, Kentucky Workforce Innovation Board (KWIB), greeted all attendees and initiated introductions by the workgroup members.

Industry Certification List Process & Flowchart

Cathy Hoehn, Branch Manager, Office Career and Technical Education (OCTE/ CTE) Programs & Pathways Branch, walked through the agenda and introduced the OCTE team. Using a PowerPoint presentation, she shared the workgroup membership.

Certification Submission Process

Cathy explained the certification submission process steps and shared the form location available on the [KWIB website](#). Additionally, she provided information about the Business and Education Alignment Taskforce (BEAT) and reviewed a flow chart illustrating the process.

Cathy emphasized the importance of ongoing reviews and mentioned that occasional changes to the list might be necessary. She highlighted the eleven program areas, each with their own BEAT team, alongside a KDE program consultant.

Recommendations Dynamic Industry Certification List

The recommendations from the CTE Certification Review Working Group on 3/18/24 include various actions regarding certifications in different program areas. Requests were sent to Program Consultants for BEAT reviews, resulting in recommendations on several certifications. In the agriculture program area, Beef Quality Assurance certifications was approved. Within the Health Science program area, approved certifications included Clinical Medical Assistant, Patient Care Technician, Dental Support Technician, Medical Coder and Biller Certification, Medical Administrative Assistance Certification, EKG Technician Certification, and Phlebotomy Technician Certification. However, certifications such as Youth Quality Care Assurance (Agriculture) and KY Real Estate Sales Associate Pre-License (Business & Marketing) were denied due to lacking alignment with CTE standards along with Electronic Health Records Specialist and Mental Health Technician

Certification (Health Science). Pending certifications include Toon Boom Associate Certification Story Board (Computer Science/Media Arts), awaiting further evaluation for career readiness alignment. Additionally, phase-out recommendations were made for Project Management Professional (PMP) scheduled for removal in June 2024, and Assessment of Skills and Knowledge (ASK) Concepts of Management/Entrepreneurship Certifications both in the Business & Marketing program area. Another phase-out recommendation was for NOCTI-Criminal Justice-Advanced exam in the Law & Public Safety program area also scheduled to be removed June of 2024. Requests were made to add certifications Project Management Institute Ready (PMI Ready) in the Business & Marketing program and National Association for Legal Support Professionals (NALS) Accredited Legal Professional Exam in the Law & Public Safety program. These details were presented in a slideshow and are part of the post-packet documentation provided for reference.

Cathy finished by summarizing the updates and the certifications that were recommended. The Valid Industry Certification List is undergoing updates, including the addition of the CDL Prep/Commercials Learner's Permit approved at the last KWIB board meeting. Minor changes resulting from program area reviews include recognizing the significance of certifications of Autodesk Fusion 360 in Engineering and Manufacturing, ProStart Certificate of Achievement in Family & Consumer Science, and ASE Entry Level/Student Certification in Transportation. Notably, the Business & Marketing program is transitioning its Global Logistics pathway to Supply Chain Management to align with Kentucky's growing supply chain sector. Additionally, pathways no longer relevant will be removed from the list to avoid confusion among educators. These updates reflect the commitment to equipping students with relevant skills for Kentucky's evolving economy.

All the information was presented with a slideshow. Cathy opened the floor for questions. There were no questions and she asked for a motion to accept the recommendations. Scott Pierce made the motion which was seconded by Justin Browning.

Wrap-Up

Debbie thanked Cathy for sharing her contact information and encouraged everyone to reach out if they have questions about the application process. Cathy talked about the CTE summer program, available to individuals within all active program areas and is held in Louisville.

Questions were raised about aligning certifications in the **Technical Education Database System (TEDS)**, which serves as the official repository for student data in all career/technical programs in Kentucky. This ensures consistency in naming and readiness documentation. Cathy assured everyone that she would ensure alignment between KWIB-approved certifications and TEDS listings. There was also a question about how students find out about the program and how are they funded. The response was that teachers and counselors are important in this process and funding for these programs comes from Perkins funding, KDE grants, or general funds.

Debbie thanked Cathy and took another opportunity to welcome new members who hadn't been introduced at the start of the meeting. She gave them a moment to introduce themselves and share.

She then shared that the recommendations would be discussed at the Education Attainment meeting on March 28th, 2024, at 2 pm. She invited anyone interested and for them to let her know if they would like an invitation to the meeting; interested individuals can email LaChrista Ellis (Lellis@ky.gov) to join the Education Attainment meeting.

Meeting adjourned 11:35



KWIB
CTE Certification
Review
Working group meeting

AGENDA
March 18, 2024
11am – 12:30pm EDT
Via Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/84006738366?pwd=bNa5BDUaaSzhvVnAUWi0ALSau21y1u.1>

Meeting ID: 840 0673 8366

Passcode: 842346

- Welcome, Introduction and Overview

Debbie Dennison

Deputy Executive Director
KY Workforce Innovation Board

- Industry Certification Presentation and Recommendations

Cathy Hoehn

CTE Programs & Pathways Branch
Office of Career and Technical Education

- Wrap-Up

- **Adjourn**



**KWIB
CTE Certification
Review**

**Working group meeting
DRAFT Minutes**

December 04, 11:00 am - noon EST
Via zoom

COMMITTEE MEMBERS PRESENT:

Regan Satterwhite		Scott Pierce	
Tom Thompson		Kim Humphrey	X
Regina Phillips	X	Sara Tracy	
Correy Eimer	X	Tricia Davis	
Lorraine O'Moore	X	Myra Wilson	X
Beth Engle- Lead	X	Suhas Kulkarni	
Matt Bacon	X	Justin Browning	X

Others present: Alisher Burikhanov, Elishah Taylor, Debbie Dennison, LaChrista Ellis

11:03am Welcome

Introduction and Overview - **Beth Engle**, CTE Programs & Pathways Branch Office of Career and Technical Education, welcomed everyone and shared a slide with the names of subcommittee members. She shared that she will be taking on a new role within CTE and a new lead will be forthcoming for this work group.

Beth shared the CTE Certification submission process. Information on the process can be found [here](#). Beth shared that the Business Education Alignment Taskforce (BEAT) thoroughly reviewed the requests received.

The pre-read packet included three (3) requests. The BEAT team is recommending to move the Commercial Learner's permit forward and not recommending the AutoDesk Fusion 360 (as it already exists) and the Home inspector licensing (as it is not currently a high demand career path).

Beth asked for any questions around the decisions. A follow up around why the home inspector licensing was not approved. Beth informed the team that it was not recommended because there is no emerging pathway that would have the home inspection part of it. Beth will follow up with the BEAT about future opportunities in this area. An additional question was asked about how to determine the number of pathways per region. Beth stated that each area is different and that schools work with business and industry to determine the demand. She stated that the best practice is to match the pathway properties with demand and with the local WIB to find the demand for it. **Beth confirmed that best practice for certification submittal is to come from business and industry.**

The request for approval of the recommendations was made. Kim Humphrey motioned to approve the recommendations. **Correy Eimer** seconded the motion. None were opposed. The motion carried unanimously.

Beth Engle thanked everyone for their participation. Debbie Dennison thanked Beth for her leadership and making the process easier to understand. She reminded the group that the recommendations will be lifted to the Education attainment / Employer Engagement meeting on December 13th.

Meeting adjourned at 11:15

Regarding the CTE Certification Review Working Group on 3/18/24:

1. Requests sent to Program Consultants for BEAT reviews

Certification	Program Area	Reason
KY Real Estate Sales Associate Pre-License Certification of Completion	Business & Marketing	Received applications via kwib.projects@ky.gov (see the following pages)
Beef Quality Assurance	Agriculture	
Youth Quality Care Assurance	Agriculture	
Toon Boom Associate Certification Story Board	Computer Science/Media Arts	
Clinical Medical Assistant Certification	Health Science	
Patient Care Technician Certification	Health Science	
Dental Support Technician Certification	Health Science	
Electronic Health Records Specialist	Health Science	
Medical Coder and Biller Certification	Health Science	
Medical Administrative Assistance Certification	Health Science	
EKG Technician Certification	Health Science	
Mental Health Technician Certification	Health Science	
Phlebotomy Technician Certification	Health Science	

2. Phase Out Requests

Certification	Program Area	Reason
Project Management Professional (PMP)	Business & Marketing	Vendor Changes that Prompt Changes/Removals
ASK Management/Entrepreneurship	Business & Marketing	

3. Requests to add per BEAT meetings

Certification	Program Area	Reason
Project Management Institute Ready (PMI Ready)	Business & Marketing	Vendor Changes that Prompt Changes/Removals
National Association for Legal Support Professionals (NALS) Accredited Legal Professional Exam	Law & Public Safety	Recommendation from Survey

Career and Technical Education Certificate Programs

Contact Information

- Name - James Smith
- Company - Keller Williams Louisville
- Address - 6100 Dutchmans Lane Louisville, KY 40205
- Phone - 502-523-5215
- Email - jimmy@kw.com

Local workforce development area impacted: KentuckianaWorks - Greater Louisville

Certification Information

- Name of Certification - Kentucky Real Estate Sales Associates Pre-License Certificate of Completion
- Description of the Certification and Cost, if applicable - 96 Hours: 60 Hours Real Estate Principals 36 Hours of Kentucky Real Estate Law
- Website with additional information about certification - <https://krec.ky.gov/>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Kentucky Real Estate Commission/Keller Williams Louisville

o Contact Information:

- Name of person for program questions – James Smith
- Company - Keller Williams Louisville
- Address - 6100 Dutchmans Lane Louisville, KY 40205
- Phone - 502-523-5215
- Email - jimmy@kw.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Jefferson County Public Schools

Career and Technical Education Certificate Programs

Contact Information

- Name - Donovan Pigg
- Company - Kentucky Farm Bureau
- Address - 9201 Bunsen Parkway Louisville, KY 40220
- Phone - 859-744-5245
- Email - donovan.pigg@kyfb.com

Local workforce development area impacted: Statewide

Certification Information

- Name of Certification - Beef Quality Assurance
- Description of the Certification and Cost, if applicable - This program that provides systematic information to U.S. beef producers of how good husbandry techniques can be coupled with accepted scientific knowledge to raise cattle under optimum management conditions. BQA programs have evolved to include best practices around cattle handling, facility management, cattle transportation, good record keeping and protecting herd health, which all result in better outcomes for cattle and producers. Today, having an active BQA certification is more important than ever because the full beef supply chain is leveraging the program to ensure our commitment to food safety, cattle well-being, and beef quality.
- Website with additional information about certification - <https://www.bqa.org/>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Animal Science/Agriculture Industry

o Contact Information:

- Name of person for program questions – Bradon Burkes
- Company - Kentucky Cattlemen's Association
- Address - 176 Pasadena Dr. Lexington, KY 40503
- Phone - 859-278-0899
- Email - bburks@kycattle.org

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - All Agriculture Programs in the State, this is a Certification that is recognized by Industry and would benefit the student and the agriculture industry.

Career and Technical Education Certificate Programs

Contact Information

- Name - Donovan Pigg
- Company - Kentucky Farm Bureau
- Address - 9201 Bunsen Parkway Louisville, KY 40220
- Phone - 502-744-5245
- Email - donovan.pigg@kyfb.com

Local workforce development area impacted: Statewide

Certification Information

- Name of Certification - Youth Quality Care Assurance
- Description of the Certification and Cost, if applicable - YQCA certification program focused on food safety, animal well-being and character awareness for youth ages 8 to 21 producing and/or showing pigs, beef cattle, dairy cattle, sheep, goats, rabbits, and poultry.
- Website with additional information about certification - <https://yqcaprogram.org/>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Animal Science/Agriculture Industry

o Contact Information:

- Name of person for program questions – Donovan Pigg
- Company - Kentucky Farm Bureau
- Address - 9201 Bunsen Parkway Louisville, KY 40220
- Phone - 502-744-5245
- Email - donovan.pigg@kyfb.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - All Agriculture Programs in the State, this is a Certification that is recognized by Industry and would benefit the student and the agriculture industry.

Career and Technical Education Certificate Programs

Contact Information

- Name - Sean Shukrun
- Company - Toon Boom Animation Inc.
- Address - 147 Old Solomons Island Rd Suite 301 Annapolis, MD 21401
- Phone - 514-826-9677
- Email - sshukrun@toonboom.com

Local workforce development area impacted: Bluegrass|Cumberlands|Eastern Kentucky Concentrated Employment Program|Green River|KentuckianaWorks - Greater Louisville|Lincoln Trail|Northern Kentucky|South Central|TENCO|West Kentucky|Statewide

Certification Information

- Name of Certification - Toon Boom Associate Certification Storyboard Pro
- Description of the Certification and Cost, if applicable - Certification exams for softwares Storyboard Pro, industry-leading storyboarding software. \$55/exam.
- Website with additional information about certification - <https://www.toonboom.com/services/associate-certification-learning-objectives>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Brightshift Inc.

o Contact Information:

- Name of person for program questions – Sean Shukrun
- Company - Toon Boom Animation
- Address - 147 Old Solomons Island Rd Suite 301 Annapolis, MD 21401
- Phone - 514-826-9677
- Email - sshukrun@toonboom.com

- Does this company have programs that have been approved or rejected previously? Yes
- Name of school district seeking use of certification if applicable - All

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Clinical Medical Assistant Certification
- Description of the Certification and Cost, if applicable - 139.00 A Clinical Medical Assistant can perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
- Company - AMCA
- Address - 194 US Highway 46 East Fairfield, NJ 07004
- Phone - 973-582-1800
- Email - info@amcaexams.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Patient Care Technician Certification
- Description of the Certification and Cost, if applicable - 119.00 A Patient Care Technician provides basic care, helps patients with activities of daily living, transports patients, and cleans treatment areas. Most Patient Care Technicians work in nursing and residential care facilities and in hospitals. They are physically active and may need to help lift or move patients.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
- Company - AMCA
- Address - 194 US Highway 46 East Fairfield, NJ 07004
- Phone - 973-582-1800
- Email - info@amcaexams.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Michelle McCane
- Company - Lewis County Primary Care Center
- Address - PO Box 550 Vanceburg, KY 41179
- Phone - 606-202-7359
- Email - mccanem@primaryplus.net

Local workforce development area impacted:

Certification Information

- Name of Certification - Dental Support Technician Certification
- Description of the Certification and Cost, if applicable - 119.00 A Dental Support Technician can perform limited clinical duties under the direction of a dentist. Clinical duties may include equipment preparation and sterilization, preparing patients for treatment, assisting the dentist during treatment, and providing patients with instructions for oral healthcare procedures. Dental Support Technicians may perform administrative duties such as scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes.
- Website with additional information about certification - [AMCA exams.com](http://AMCAexams.com)
- Name of Kentucky Business/Industry recognizing and requesting the certification - Lewis County Primary Care Center

o Contact Information:

- Name of person for program questions – MaryAnn Swinarsky
 - Company - AMCA
 - Address - 194 US Highway 46 East Fairfield, NJ 07004
 - Phone - 973-582-1800
 - Email - info@amcaexams.com
-
- Does this company have programs that have been approved or rejected previously? No
 - Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Electronic Health Record Certification
- Description of the Certification and Cost, if applicable - 119.00 An Electronic Health Records Specialist can compile, process, and maintain medical records of patients in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the healthcare system. Electronic Health Record Specialists also classify medical and healthcare concepts, including diagnosis, procedures, medical services, and equipment into the healthcare industry's numerical coding system.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
 - Company - AMCA
 - Address - 194 US Highway 46 East Fairfield, NJ 07004
 - Phone - 973-582-1800
 - Email - info@amcaexams.com
-
- Does this company have programs that have been approved or rejected previously? No
 - Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Medical Coder & Biller Certification
- Description of the Certification and Cost, if applicable - 119.00 A Medical Coder & Biller can compile, process, and maintain medical records of hospital and clinic patients in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the healthcare system. They can also classify medical and healthcare concepts, including diagnosis, procedures, medical services, and equipment, into the healthcare industry's numerical coding system. Includes medical coders
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
 - Company - AMCA
 - Address - 194 US Highway 46 East Fairfield, NJ 07004
 - Phone - 973-582-1800
 - Email - info@amcaexams.com
-
- Does this company have programs that have been approved or rejected previously? No
 - Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Medical Administrative Assistant Certification
- Description of the Certification and Cost, if applicable - 119.00 A Medical Administrative Assistant can perform secretarial duties using specific knowledge of medical terminology and hospital, clinic, or laboratory procedures. Duties may include scheduling appointments, billing patients, and compiling and recording medical charts, reports, and correspondence.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
- Company - AMCA
- Address - 194 US Highway 46 East Fairfield, NJ 07004
- Phone - 973-582-1800
- Email - info@amcaexams.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - EKG Technician Certification
- Description of the Certification and Cost, if applicable - 119.00 An EKG Technician can conduct tests on pulmonary and cardiovascular systems of patients for diagnostic, therapeutic, or research purposes. EKG Technicians may also conduct or assist in electrocardiograms, cardiac catheterizations, pulmonary functions, lung capacity, and similar tests.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
- Company - AMCA
- Address - 194 US Highway 46 East Fairfield, NJ 07004
- Phone - 973-582-1800
- Email - info@amcaexams.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Patton Hart
- Company - Three Rivers Medical Center
- Address - 2485 Highway 644 Louisa, KY 41230
- Phone - 606-638-1502
- Email - PHart@qhcus.com

Local workforce development area impacted:

Certification Information

- Name of Certification - Mental Health Technician Certification
- Description of the Certification and Cost, if applicable - 119.00 A Mental Health Technician cares for individuals with mental or emotional conditions or disabilities, following the instructions of physicians or other health practitioners. A Mental Health Technician may monitor patients' physical and emotional well-being and report to medical staff, or participate in rehabilitation and treatment programs, help with personal hygiene, and administer oral or injectable medications.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

o Contact Information:

- Name of person for program questions – MaryAnn
- Company - AMCA
- Address - 194 US Highway 46 East Fairfield, NJ 07004
- Phone - 973-582-1800
- Email - info@amcaexams.com

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Contact Information

- Name - Michelle McCane
- Company - Primary Plus
- Address - 211 KY 59 PO BOX 550 Vanceburg, KY 41179
- Phone - 606-202-7359
- Email - MCCANEM@PRIMARYPLUS.NET

Local workforce development area impacted: Statewide

Certification Information

- Name of Certification - Phlebotomy Technician Certification
- Description of the Certification and Cost, if applicable - \$119.00
- Website with additional information about certification - AMCAexams.com, A Phlebotomy Technician can participate in a variety of healthcare settings such as Medical and Diagnostic Laboratories, or General Medical and Surgical Hospitals. Responsibilities of a Phlebotomy Technician include drawing blood for tests, transfusions, donations, or research, explaining procedures to patients and assisting in the recovery of patients with adverse reactions.
- Name of Kentucky Business/Industry recognizing and requesting the certification - Primary Plus

o Contact Information:

- Name of person for program questions – MaryAnn Swinarsky
 - Company - AMCAexams
 - Address - 194 Rt. 46 E Fairfield, NJ 07004
 - Phone - 973-582-1800
 - Email - info@amcaexams.com
-
- Does this company have programs that have been approved or rejected previously? No
 - Name of school district seeking use of certification if applicable - Statewide

KWIB CTE Certification

Career and Technical Education Certificate Programs

Contact Information

* First Name

* Last Name

* Company

* Address

* City

* State

* Zip Code

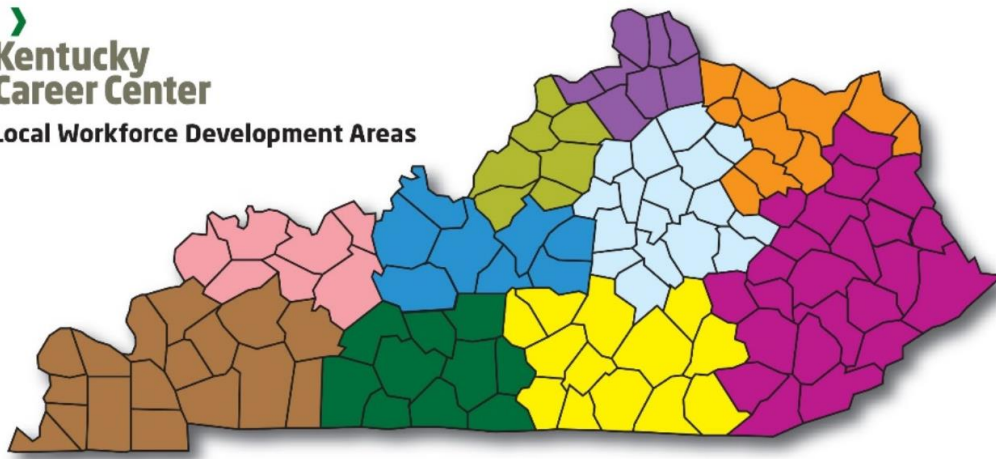
* Phone Number

* Email Address

Local workforce development area impacted



Local Workforce Development Areas



Bluegrass

Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, Woodford

Cumberlands

Adair, Casey, Clinton, Cumberland, Green, Laurel, McCreary, Pulaski, Rockcastle, Russell, Taylor, Wayne, Whitley

EKCEP

Bell, Breathitt, Carter, Clay, Elliott, Floyd, Harlan, Jackson, Johnson, Knott, Knox, Lawrence, Lee, Leslie, Letcher, Magoffin, Martin, Menifee, Morgan, Owsley, Perry, Pike, Wolfe

Green River

Daviess, Hancock, Henderson, McLean, Ohio, Union, Webster

KentuckianaWorks

Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, Trimble

Lincoln Trail

Breckinridge, Grayson, Hardin, LaRue, Marion, Meade, Nelson, Washington

Northern Kentucky

Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, Pendleton

South Central

Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, Warren

TENCO

Bath, Boyd, Bracken, Fleming, Greenup, Lewis, Mason, Montgomery, Robertson, Rowan

West Kentucky

Ballard, Caldwell, Calloway, Carlisle, Christian, Crittenden, Fulton, Graves, Hickman, Hopkins, Livingston, Lyon, Marshall, McCracken, Muhlenberg, Todd, Trigg

Please select all that apply

- Bluegrass
- Cumberlands
- Eastern Kentucky Concentrated Employment Program
- Green River
- KentuckianaWorks - Greater Louisville
- Lincoln Trail
- Northern Kentucky
- South Central
- TENCO
- West Kentucky
- Statewide

Certification Information

* Name of Certification	<input type="text"/>
Description of the Certification and Cost, if applicable	<input type="text"/>
* Website with additional information about certification	<input type="text"/>
* Name of Kentucky Business/Industry recognizing and requesting the certification	<input type="text"/>

Requester Contact Information

* Name of person for program questions	<input type="text"/>
* Company	<input type="text"/>
* Address	<input type="text"/>
* City	<input type="text"/>
* State	<input type="text" value="(Select)"/>
* Zip Code	<input type="text"/>
* Phone Number	<input type="text"/>
* Email Address	<input type="text"/>
* Does this company have programs that have been approved or rejected previously?	<input type="radio"/> Yes <input type="radio"/> No
* Name of school district seeking use of certification, if applicable	<input type="text"/>

NEXT

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The background is a composite image. The top left shows a line of yellow school buses with "SCHOOL BUS" written on the front. The bottom left shows a classroom with blue walls, desks, chairs, and colorful balloons. A large white diagonal shape cuts across the image from the top left to the bottom right, serving as a background for the text.

CTE Certification Continuous Improvement Workgroup Meeting

March 18, 2024



Kentucky Department of
EDUCATION



Agenda

- Welcome
- OCTE Team Introduction
- Certification Submission Process
- Industry Certification List Process & Flowchart
- Proposed Changes
- Wrap-up and adjourn



Sub-Committee Membership

Name	Affiliation
Matt Bacon	CareerTeam
Justin Browning	Barren County Schools
Tricia Davis	Dept. of Workforce Development
Misty Edwards	EDWC Proprietary Education
Correy Eimer	Northern KY LWDA
Cathy Hoehn	OCTE Career Programs & Pathways
Beth Engle	OCTE Division Director
Beth Hargis	OCTE Associate Commissioner
Kim Humphrey	River View Coal

Name	Affiliation
Suhas Kulkarni	Indus, Inc.
Joanna Morris	KCTCS
Lorraine O'Moore	Learning Grove
Regina Phillips	KentuckianaWorks
Scott Pierce	Labor
Jon Sowards	WFD Director – S. Central
Tom Thompson	OCTE Division Director
Sara Tracy	KY Chamber Foundation
Myra Wilson	Cumberlands LWDA



KDE Office of Career and Technical Education Team

- ❑ Cathy Hoehn* – Branch Manager, Career Programs & Pathways
 - ❑ Tom Thompson – Division Director, Student Transition & Career Readiness
 - ❑ Holly Tracy – Data Manager, OCTE
 - ❑ Beth Engle – Division Director, Technical Schools & Continuous Improvement
 - ❑ Regan Satterwhite – Executive Advisor, OCTE
 - ❑ Beth Hargis – Associate Commissioner, OCTE

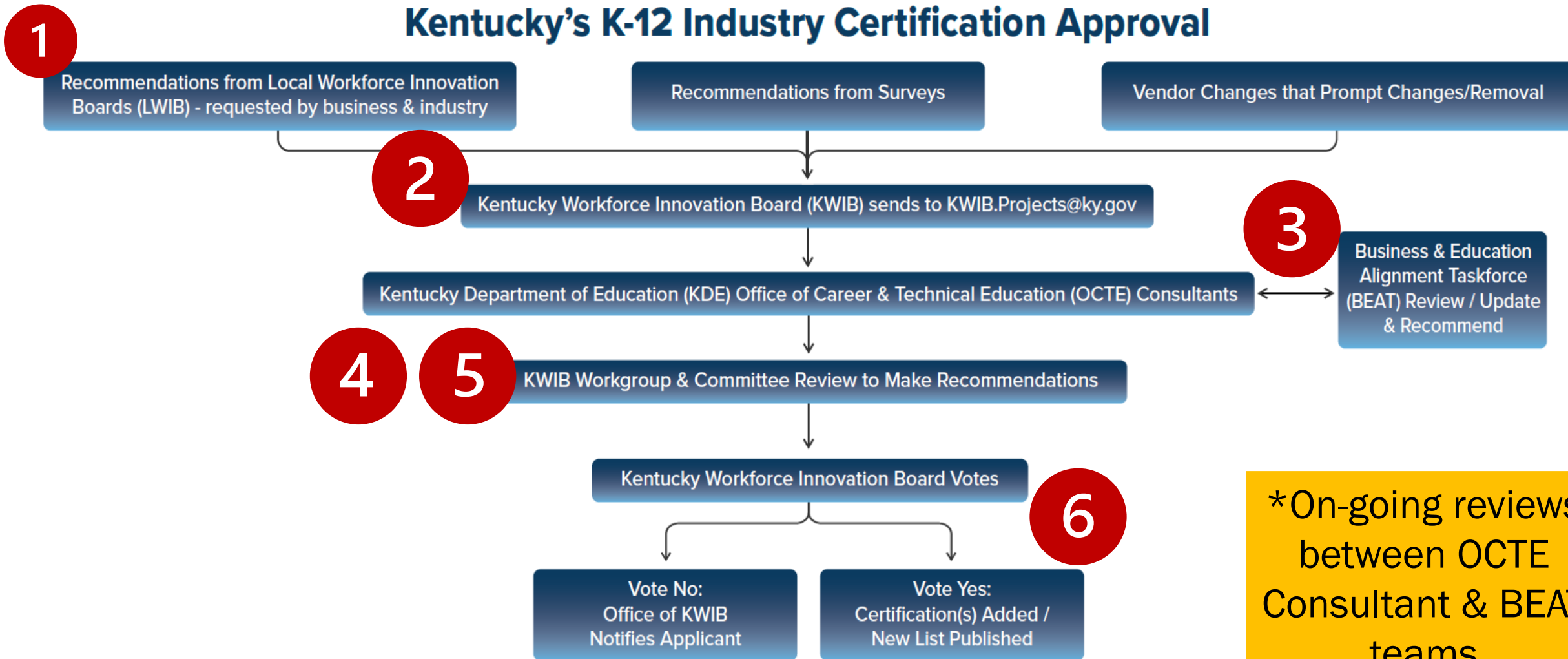
* Primary Point of Contact



Certification Submissions Process

1. Uniform submission process
 - Contact information
 - Local workforce development area
 - Certification information
 - Business/Industry requesting the certification - developing
2. Submission form on KWIB website
 - KWIB will distribute recommendations to local WIBs
3. KWIB send to OCTE
 - Consultants review with BEAT team

Kentucky's K-12 Industry Certification Approval



*On-going reviews between OCTE Consultant & BEAT teams

For more information please visit
<https://kwib.ky.gov/Pages/CTE-Certification-Process.aspx>

Process aligned pursuant to [KRS 158.6455](#).

Process occurs annually, with additions/changes considered by the Kentucky Workforce Innovation Board (KWIB) on a quarterly basis (workgroup to meet 6-8 weeks prior to quarterly KWIB meetings, when necessary).



KDE Program Consultants & BEAT Teams

- ❑ Agriculture – Matt Chaliff, Interim Consultant
- ❑ Business & Marketing – Angela Rush
- ❑ Computer Science/Media Arts – Nathan Lyttle
- ❑ Construction – David Lawson
- ❑ Engineering – Mark Harrell
- ❑ Family & Consumer Science – Kayla Howard



KDE Program Consultants & BEAT Teams

- Health Science – Joyce Parker
- Law & Public Safety/JROTC – Erica Settelen
- Manufacturing – Vacant
- Teaching & Learning – Camille Overstreet
- Transportation – Robert “Marty” Nolan



Agriculture

Received 2 Addition Requests



Request # 1 - Addition

Beef Quality Assurance

Agriculture BEAT: Recommends

Industry representatives noted this is valid within animal science careers, is widely recognized, and would provide students with meaningful experience to prepare for a career.



Request # 2 - Addition

Youth Quality Assurance

Agriculture BEAT: Denied

Certification lacks value outside of livestock showing and would not be seen as a step toward career preparation or an asset in employment application/resume.



Business & Marketing

Received 2 Additions & 1 Phase Out



Request # 3 - Addition

KY Real Estate Sales Associates Pre-License
Certificate of Completion

No CTE alignments at this time.



Reminder: Phase Out

Project Management Professional (PMP)

Prompted by vendor change.

Previously approved for phase out, scheduled to be removed from the list June 2024



Request # 4 – Addition

PMI Project Management Ready (PMI Ready)

Business & Marketing BEAT: Approved

Eligibility requirements align with HS students. Demonstrates project management fundamentals and core concepts that promote high-demand skills in all industries.



Request # 5 – Phase Out

Assessment of Skills and Knowledge Concepts of Management/Entrepreneurship

Prompted by vendor change.

Exam is no longer offered by the ASK Institute.



Computer Science/Media Arts

Received 1 Addition Request



Request # 6 - Addition

Toon Boom Associate Certification Storyboard

Computer Science/Media Arts BEAT: Pending

A certification on storyboards alone would not be a marker for career readiness on its own. BEAT is continuing the conversation in search of a viable stacked credential.



Health Sciences

Received 10 Addition Requests



Request # 7 - Addition

Clinical Medical Assistant Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 8 - Addition

Patient Care Technician Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 9 - Addition

Dental Support Technician Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 10- Addition

Electronic Health Records Specialist Certification

No CTE alignments at this time.



Request # 11 - Addition

Medical Coder and Biller Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 12 - Addition

Medical Administrative Assistant Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 13 - Addition

EKG Technician Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 14 - Addition

Mental Health Technician Certification

No CTE alignments at this time.



Request # 15 - Addition

Phlebotomy Technician Certification

Health Science BEAT: Recommends

Accepted by healthcare facilities and helped them fill vacancies.



Request # 16 - Addition

Physical Therapy Technician Certification

No CTE alignments at this time.



Law & Public Safety

Received 1 Addition Request



Reminder: Phase Out

NOCTI-Criminal Justice-Advanced exam

Prompted by vendor change.

Previously approved for phase out, scheduled to be removed from the list June 2024



Request # 17 – Addition

National Association for Legal Support Professionals
(NALS) Accredited Legal Professional Exam

Law & Public Safety BEAT: Recommends

National release for 24-25 school year, specifically for the secondary population. Comprehensive assessment of content that provides relevant preparation to careers in the field.



Questions



On-Going Review Results



Update #1

Autodesk Fusion 360

Engineering BEAT: Recommends

New alignment with the Additive Manufacturing pathway.



Update #2

ProStart Certificate of Achievement

Family & Consumer Science BEAT: Recommends

New alignment to the Hospitality, Travel, & Tourism Recreation pathway.



Update #3

ASE Entry Level/Student Certification Inspection Maintenance & Minor Repair

Transportation BEAT: Recommends

New Alignment to the Diesel Medium Heavy Truck Service Technology
Technician Pathway.



Update #4

Pathway Name Change

Old: Global Logistics

New: Supply Chain Management



Update #5

Removal of Deprecated Pathways:

- Entry Level Mechanical and Electrical Repair Technician
- Entry Level Structural Analysis and Damage Repair Technician
- Master Automobile Service Technician
- Diesel Front End Mech/Special Problems Option
- Diesel Engine/Electrician Technician/Preventative Maintenance
- Diesel Brake Repairer/Special Problems Option



Questions

Thank you for supporting Kentucky's Career & Technical Education!

Cathy Hoehn

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Office of Career and Technical Education

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