



## KWIB Executive Committee Meeting

DRAFT MINUTES

November 3, 2022; 11am – 12:30pm EST

**In person or Via zoom** - Join from PC, Mac, Linux, iOS or Android: Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/89253628316?pwd=WFRJOVBRN1hVTjA2N1lqNHh6S09KZz09>  
Password: rP0qGX

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**IN-person MEMBERS PRESENT:** Amy Luttrell, **Virtual MEMBERS PRESENT** – Heidi Margulis, Lori Ulrich, Beth Davisson, Scott Pierce, Kevin Smith

**OTHERS PRESENT:** Deputy Secretary Beth Brinly, Scott McFarlan, Scott Secamiglio, Alisher Burikhanov, Sara Jagers, Debbie Dennison

### 11:03 AM      CALL TO ORDER

**Lori Ulrich, KWIB Vice-Chair** called the meeting to order and welcomed everyone. Kim Menke, Chair was unable to attend. Minutes from previous meeting were provided to the committee in the pre-read packet; Lori asked if there were any changes requested. No changes requested and **Heidi Margulis** moved to approve; was seconded by Scott Pierce. *Motion carried* unanimously with no discussion or none dissenting.

Lori Ulrich introduced Beth Brinly as the newly appointed Deputy Secretary of the Education and Labor Cabinet (ELC). The committee members welcomed her (back) to the cabinet.

### Cabinet Updates

**Deputy Secretary Brinly** thanked everyone for their welcome and shared to following with them. She thanked **Debbie Dennison** who has served as Acting Director and will remain on staff as Deputy Executive Director. She announced that **Alisher Burikhanov** has been appointed as Executive Director officially and will be transitioning from the Office of Employer and Apprenticeship Services. She shared that **Jason Hutchinson** was appointed as Executive Director of the Career and Development Office (CDO); and **Dr. Kish Cumi Price** has left the cabinet and is now CEO of the Louisville Urban League (LUL).

Deputy Secretary Brinly shared that **key initiatives** of the cabinet as it relates to workforce include FAST start opportunities for marginalized populations; *building out pipelines* around the new EV plants being built in central and southern KY; scaling up the *Everybody Counts* initiative out of Jefferson county to other counties; further *operationalizing the workforce backbone* of Kentucky to include labor exchange tools, case management and *investing in outreach*; and *transforming the existing workforce system* to be virtually robust and modernizing the infrastructure currently in place.

Deputy Secretary Brinly looks forward to **engaging the board membership**, to better understand what to continue doing, what to stop doing and what to start doing. *The board sets the game plan, and the cabinet sets that plan into operation.*

Lori Ulrich thanked Deputy Secretary Brinly for her communication and invited Alisher Burikhanov to speak to the committee.

Mr. Burikhanov shared that he is going to be learning and listening and anticipates visiting with the local workforce development area staff as he builds his foundational knowledge. He shared his workforce background with the committee. The committee welcomed him and looked forward to working with him.

### **Policy discussion**

**Scotty McFarland**, Deputy General Counsel shared that the October 20 meeting with the local workforce development area directors was collaborative and that several policies are currently under review and discussion with the directors. There will not be any policies that move forward to KWIB for voting at the November 10, 2022 board meeting. There are several policies that have been tabled at this time and several that will require more discussion prior to moving forward for the March 2023 board review and vote.

The committee asked if a matrix of each policy and points raised could be created and deputy counsel's office will work on that. **Deputy Secretary Brinly** shared broad discussion and provided examples. Shared that working groups may be part solutions to meet expectations. Beth Davisson liked the idea of the working groups and asked about the intentions of why some of the policies were raised. Deputy Secretary Brinly shared that the Department of Labor (DOL) in recent conversations with the Commonwealth shared that we should have more policies in place as it relates to expectations and benchmarks. The **KWIB board** can set standards to put in place and put in the state plan as we move forward with DOL approval.

Discussion was had around pulling best practice data from other states and specifically looking at measurable outcomes that others are using to identify best use of WIOA dollars. The National Governors Association (NGA) has a best practices center and is a resource that KWIB staff can use.

**Lori Ulrich** thanked the Office of Legal and Legislative Services (OLLS) for their support in this endeavor and the committee for a good discussion.

### **Quarterly board overview**

Ms. Ulrich asked Debbie Dennison to share the upcoming quarterly board meeting agenda. Ms. Dennison walked through the agenda and there were no questions.

### **12:06 PM      ADJOURNMENT**

Ms. Ulrich asked for any new business. Heidi Margulis motioned to adjourn, and Scott Pierce seconded the motion. Motion passed and meeting was adjourned.



**KWIB**  
**Executive Committee**  
**Meeting**

**AGENDA**  
**November 3, 2022**  
**11am – 12:30pm EST**

**Hybrid – Zoom or in-person at 500 Mero Street Frankfort KY 40601**

Join from PC, Mac, Linux, iOS or Android:

<https://us06web.zoom.us/j/89253628316?pwd=WFRJOVBRN1hVTjA2N1lqNHh6S09KZz09>

Password: rP0qGX

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- Call Meeting to Order / Welcome

***Lori Ulrich, Vice Chair,***  
*Fleming-Mason Energy*

- Review / Approval of Minutes from last meeting 09/28/22

***Lori Ulrich, Vice Chair,***  
*Fleming-Mason Energy*

- Cabinet Updates

***Beth Brinly, Deputy Secretary***  
*Education and Labor Cabinet (ELC)*

- Policy Discussion

***Scotty McFarlan, Deputy General Counsel***  
*Department of Office of Legal and Legislative Affairs (OLLS)*

- Quarterly Board overview

***Debbie Dennison***  
*Deputy Director, KWIB*

- New Business

***Lori Ulrich, Vice Chair***  
*Fleming-Mason Energy*

- Adjournment

***Lori Ulrich, Vice Chair***  
*Fleming-Mason Energy*



# KWIB Executive Committee Meeting

**DRAFT MINUTES**

**September 28, 2022; 11am – 12:30pm EST**

**In person or Via zoom** - Join from PC, Mac, Linux, iOS or Android: Join from PC, Mac, Linux, iOS or Android: <https://us06web.zoom.us/j/88413032827?pwd=ZE1Y3I5YndVSDRMSGJpYUEwNIRnQT09>  
Password: v6QA4W

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**IN-person MEMBERS PRESENT:** Kim Menke, Kevin Smith, **Virtual MEMBERS PRESENT** – Heidi Margulis, Beth Davisson, Scott Pierce, Amy Luttrell

**OTHERS PRESENT:** Commissioner Kish Cumi Price, Adrian Jacobs, Scott McFarlan, Fran Farris, Scott Secamiglio, Sara Jagers, Tess (OLLS), Debbie Dennison

## **11:01AM CALL TO ORDER**

**Kim Menke, KWIB Chair** called the meeting to order and welcomed everyone.

Minutes from previous meeting were provided to the group in the pre-read packet; Kim asked if there were any changes. No changes **Heidi Margulis** moved to approve; was seconded by Beth Davisson. *Motion carried* unanimously with no discussion or none dissenting.

Mr. Menke introduced **Dr. Kish Cumi Price, Commissioner of the Department of Workforce Development (DWD) within the Education and Labor Cabinet (ELC)** to share updates with the committee. Commissioner Price shared that discussions are on-going to replace Stefanie Ebbens Kingsley and she welcomed suggestions and reminded the committee that the position is Governor-appointed. She noted that Debbie Dennison, Deputy Executive Director, will be designated as Acting Executive Director until one is newly appointed by the Governor. Beth Brindley will begin officially on October 1, 2022, as Deputy Secretary of the ELC. Commissioner Price also lifted that a vacancy exists for the Executive Director within the Career Development Office.

The cabinet has been working on a new **labor exchange system** that will connect to Kee Suite and modernize how state government is working and tracking within the workforce ecosystem. **Rachel Adams** has been named the superuser for **LinkedIn** and can engage the KWIB in training if requested. The Commissioner updated the work being done in Eastern Kentucky from the flood devastation and the cabinet is looking at support options available as weather changes. Additionally, the Commissioner congratulated Amy Luttrell and Goodwill in the planned **ribbon cutting for the Opportunity Excel Center in Louisville, KY**. Current opportunity centers are open in: Corbin, Pikeville, Bowling Green, Lexington, Paducah, Louisville, Morehead, and Somerset.

Discussion was had around prioritizing the characteristics of the next Executive Director of the KWIB to include someone with prior workforce knowledge and experience, a spirit of innovation while learning from the past, and to include continuous collaboration with workforce partners in the ecosystem. Casting a wide net is an option and Commissioner Price added that feedback will be taken into consideration and the position is a governor-appointed position.

Draft policies included in pre-read have been sent to the Local WIB Directors and feedback is being gathered by Scotty McFarlan and his team. He will circulate a more condensed matrix or word doc of the information being received, drawing attention to specific verbiage being questioned prior to next review by the Executive Committee and the KWIB.

Discussion was had about how to best communicate the reasons and goals of these policies. Department of Labor is requesting better benchmarking and more structure for auditing the effectiveness of our workforce development processes. Collaboration and partnership will be key to this process.

Kim Menke, Chair thanked the committee for their candor and discussion.

**11:56 AM      ADJOURNMENT**

Mr. Menke asked for any new business, and as there was none, adjourned the meeting.

DRAFT

**1:30 – 3:30 pm EST**

Hybrid meeting – in-person 500 Mero Street (*please RSVP Debbie*) or Zoom LOG IN INFO:  
<https://us06web.zoom.us/j/85617232553?pwd=eGc3THVmSEnvZ0QxSHgzRWplZW6dz09>  
 Password: qPREH4 Telephone: 8888227517 (US Toll Free) / Conference code: 671120

<b>1:30</b>	<b>CALL MEETING TO ORDER</b>	
	<b>Welcome / Housekeeping</b> .....	<i>Kim Menke, CHAIR, KWIB Toyota Manufacturing</i>
	<b>Roll Call</b> .....	<i>Debbie Dennison, Deputy Executive Director/ Acting Director, KWIB staff</i>
<b>1:45</b>	<b>Cabinet Initiatives</b>	
	<i>Cabinet for Health and Family Services</i> .....	<i>Carrie Banahan, Cabinet Deputy Secretary</i>
	<i>Cabinet for Economic Development</i> .....	<i>Cabinet for Economic Development</i>
	<i>Education and Labor Cabinet</i> .....	<i>Beth Brinly, Cabinet Deputy Secretary</i>
<b>2:00</b>	<b>Statement from the Chair</b> .....	<i>Kim Menke, Chair</i>
<b>2:05</b>	<b>Local Workforce Development Area Director Share</b>	
	<b>Kentuckianaworks</b> .....	<i>Michael Gritton, Executive Director</i>
	<b>Lincoln Trail</b> .....	<i>Jackie Masterson, Employment &amp; Training Specialist</i>
<b>2:20</b>	<b>KWIB Staff Report</b> .....	<i>Debbie Dennison, KWIB</i>
	<ul style="list-style-type: none"> <li>• Metrics Committee / Collaborative Updates</li> <li>• Annual Narrative report</li> </ul>	
<b>2:40</b>	<b>KWIB Business and Committee Reports</b>	
	Consent Agenda (pre-read provided to board members)	
	<ul style="list-style-type: none"> <li>• Minutes of August 18, 2022, meeting</li> <li>• One-Stop Certifications</li> <li>• Work Ready Community Recommendations</li> <li>• CTE Recommendations</li> <li>• Annual Narrative DRAFT</li> </ul>	
<b>2:40</b>	Data / Metrics update .....	<i>Scott Secamiglio Visual Analytics and Strategy Director, KY STATS</i>
<b>2:50</b>	Work Ready Communities.....	<i>Lori Ulrich, Vice Chair KWIB, Committee Chair Fleming-Mason Energy</i>
	Workforce Participation and Sustainability.....	<i>Amy Luttrell, Committee Chair Goodwill Industries of Kentucky, Inc.</i>
	<ul style="list-style-type: none"> <li>• Benefit Cliffs /Family Resource Simulator Proposal review</li> <li>• Veterans Symposium update</li> </ul>	
	Education Attainment and Employer Engagement .....	<i>Beth Davisson, Vice President Kentucky Chamber Foundation</i>
	<ul style="list-style-type: none"> <li>• Sector Strategies</li> <li>• WBL employer tools</li> </ul>	
	Resource Alignment and Funding.....	<i>Kim Menke, Chair KWIB, Committee Chair</i>
<b>3:15</b>	<b>New Business</b> .....	<i>Kim Menke, Chair, KWIB</i>
	<b>Closing Comments</b> .....	<i>Kim Menke, Chair, KWIB</i>
<b>3:30</b>	<b>ADJOURNMENT</b>	