

**Zoom Meeting Session
 1:30 – 3:00 pm**

LOG IN INFO:

<https://us02web.zoom.us/j/89335318229?pwd=S051T1d4eWRHYzVISjJmQnRrNHFyUT09> Password: qN4s3T

Via Phone: USA 8888227517 (US Toll Free) Conference code: 194369

1:30 CALL MEETING TO ORDER

Welcome / Housekeeping.....*Kevin Smith, Chairman*
Beam Suntory

Roll Call / New board members.....*John Lyons, Executive Director*
 KWIB

Administration Goals and Initiatives.....*Lieutenant Governor Jacqueline Coleman*

Cabinet Initiatives

Education and Workforce Development Cabinet.....*Mary Pat Regan, Deputy Secretary*

Department of Labor / Unemployment*Buddy Hoskinson, UI Director*

Cabinet for Health and Family Services (CHFS).....*Eric Friedlander, Secretary*

2:10 BUSINESS, PRESENTATIONS, DISCUSSION AND ACTION RELATED TO STRATEGIC PLAN / OPERATIONS

Update with KWIB Chair.....*Kevin Smith, Chairman*
Beam Suntory

Executive Committee Vice-Chair announcement

Minutes of December 17, 2020 meeting (ACTION REQUIRED)..... *Kevin Smith*

Work Ready Strategic Plan Business..... *John Lyons*

○ *Data / Metrics update (WORKR, Family Resource Simulator)*.....*Scott Secamiglio*
Visual Analytics and Strategy Director, KY STATS

○ *“Putting Kentuckians First”**John Lyons*

○ *Perkins Leadership recommendations (ACTION REQUIRED)*.....*John Lyons*

○ *Workforce Participation and Sustainability*.....*Amy Luttrell, Committee Chair*
 • *Youth Subcommittee updates* *Goodwill Industries*

○ *Resource Alignment and Funding*.....*Kim Menke, Committee Chair*
 • *Policy updates 15-002* *Toyota Motor Manufacturing*

○ *Education Attainment and Employer Engagement*..... *Beth Davisson, Committee Chair*
Kentucky Chamber
 • *Higher Education Internship Opportunities*..... *Dr. OJ Oleka, AIKCU*
 • *CTE Certification Continuous Improvement*

- WorkReady Communities Update*Lori Ulrich, Committee Chair*
Fleming-Mason Energy
 - County evaluation updates
 - Data updates
 - Upcoming calendar deadlines

- **Committee Membership /Review**.....*John Lyons*

- **2021 Strategy retreat**.....*Kevin Smith and John Lyons*

- **Other**

3:00 ADJOURNMENT



Quarterly Board Meeting
DRAFT MINUTES
December 17, 2020

1:30 CALL TO ORDER

Kevin Smith, Chairman of the Board, called the meeting to order and went over some “housekeeping” items – this meeting is a recorded board meeting; we have actionable voting items and will identify during the call when those exist. If you have any questions, please present to Debbie.dennison@ky.gov.

John Lyons, Executive Director of the KWIB, called roll and those present are below:

KWIB (Kentucky Workforce Innovation Board) MEMBERS PRESENT:

Member Name	Present	Member Name	Present
Kevin Smith	x	Lt. Governor /Secretary Coleman	x
Amy Luttrell	x	Lynn Parrish	x
Heidi Margulis	x	Mary Pat Regan	x
Kim Menke	x	Mayor Robert Blythe	x
Lori Ulrich	x	Michael Buckentin	x
Scott Pierce	x	Representative Bobby McCool	x
Beth Davisson	x	Rob Southard	x
Carla Webster		Ryan Holmes	x
Cora McNabb	x	Sadiqa Reynolds (Proxy – Ms. Lisa Thompson)	x
Dianne Owen	x	Sec. Larry Roberts	x
Dr. Aaron Thompson (Proxy -Dr. Lee Nimocks)	x	Secretary Larry Hayes (Proxy - Ms. Kristina Slattery)	
Dr. Jason Glass (Proxy - David Horseman / Leslie Slaughter)	x	Secretary Michael Brown	
Governor Andy Beshear		Senator Jimmy Higdon	x
Dr. Paul Czarapata	x	Sharon Price	
Dr. Jacqueline Korengel	x	Suhas Kulkarni	x
Jonathan Webb	x	Superintendent Bo Matthews	x
Judge Exec. Michael Hale		Terry Sexton	x
Julie Whitis	x	Todd Dunn	
Karen Trial	x	Tony Georges	x
Keith Sparks	x		

QUORUM REACHED – 18 members of 32 attending were B&I / WF representatives (satisfying ROP)

CABINET STAFF PRESENT: Secretary Roberts, Buddy Hoskinson, John Lyons, Sara Jagers, Jacob McAndrews, Debbie Dennison, Anna Larson, Scott Secamiglio, Kylie Whitaker

CABINET UPDATES:

- **Mary Pat Regan, Deputy Secretary** of the Education and Workforce Development Cabinet provided the following initiatives as we move into 2021:
 - Work to empower workers from “cradle to career”
 - Work to identify and break down any silos within the government to allow workforce development to flourish
 - Review departments to remove duplicity where possible
 - Goals include, but are not limited to, upscaling apprenticeship opportunities; adding employment opportunities; seeking grant opportunities that can help us impact *the Strategic Plan*
 - Work to increase broadband infrastructure across the state positively impacting schools, business, and tele-health needs
 - Identified Adult Education and Office of Vocational Rehabilitation Executive Directors that have been named to the board

- **Buddy Hoskinson, Director, Office of Unemployment Insurance**, provided updates that stimulus checks ended; no new participants as of December 26th; if US Congress passes new legislation would allow up to sixteen (16) more weeks retro to December 21st; Lost wages assistance is off as of December 27, 2020. UI (Unemployment Insurance) appeals related processes continue addressing each appeal; DOL (Department of Labor) is working very hard on IT updates that will allow easier interface with the public; IT improvements will make it easier to file.

- **Larry Roberts, Secretary of Labor Cabinet**, provided updates – the state has paid out \$5.5B in benefits (to individuals and companies); he talked through funding streams from the federal government and streams from the governor that will cover loan amounts for this effort; after all funding pays off loans, state will owe approximately \$215M in loans going into 2021.

BOARD UPDATES

- **Kevin Smith, Chairman of the Board**, provided an update as it related to the KWIB. Kevin communicated the recent changes to board, and supporting cabinet leadership; the Executive Committee members met several times in the last two months to ensure a smooth transition; he spoke to the vision of the *Strategic Plan* approved by the Governor; *he challenged all board members to participate in committee’s and within the board*, to build a stronger workforce for the future of the Commonwealth; he thanked outgoing Chair, Pat Murphy and out-going board members, and cabinet leadership for their service and participation and thanked the KWIB staff for their hard work.

- **John Lyons, Executive Director, KWIB** led brief new board member introductions as follows:
- **Beth Davisson** – HR, Education and WF background; passion – “power of work; contribution of workers matters”
 - **Cora McNabb** – Exec Dir, OVR – workforce participation and non-profit background; “we do more as partners”
 - **Paul Czarapata** – CIO, KCTCS – passion: technology, education (possible WFP candidate)
 - **Jonathan Webb** – CEO, AppHarvest – passion: youth and education; (possible Resource Alignment candidate)
 - **Jacqueline Korengel** – Exec Dir, AE/ Skills U – passion is continued education throughout one’s life
 - **Julie Whitis** – Ignite Institute – passion is preparing scholars for the workforce
 - **Karen Trial** – Hitachi Global – passion is to equip and communicate workforce for global possibilities
 - **Lynn Parish** – retired – owner Marwood Properties; passion: creating jobs and equipping workers
 - **Robert Blythe** – Mayor Richmond; prior educator, commissioner – passion: youth, education, pastor
 - **Michael Buckentin** – owner Logan Aluminum – on board of Governor’s scholars; passion: Education / Employer engagement
 - **Bobby McCool** – Representative – former KCTCS and welding; (possible Resource Alignment and Funding)
 - **Ryan Holmes** – partner/ urban planning; passion: how to serve disadvantaged populations (possible Resource Alignment and funding)
 - **Sadiqa Reynolds** (Lisa Thompson) – Louisville Urban League – passion: jobs, justice, education, health, housing; (possible Workforce participation and sustainability)
 - **Suhas Kulkarni** – retired HR and IT; talent mgmt.; passion: move KY up the lists nationally
 - **Bo Matthews** – Superintendent / educator – turning learning into employment; technology (possible Workforce Participation or Education Attainment / Employer Engagement)
 - **Tony Georges** – VP, HR for UPS; Employer Engagement equipping talent to the workforce

(Sharon Price, *WF* and Todd Dunn, *WF* and Judge Exec Michael Hale, *Local* - were NOT in attendance)

Kevin thanked each member *for their participation and challenged them to get involved*. He then introduced **Lt Governor Coleman** to offer updates.

Lt Governor/ Secretary Coleman spoke about the following: getting things done; preparing KY’s workforce for the future; that education is the foundation and we want to build a pipeline of talent in early childhood on; we must progress to push parts of the education continuum. She spoke about the Four E’s of the Education and Workforce Development Cabinet and underscored these measure will drive success in Kentucky’s workforce and economic development – “Expand, Exposure, Experience and Expertise”.

- **Previous business** - May 2020 Board meeting minutes and August 2020 Board Meeting Notes for review provided to the Board in a packet of information for review prior to the meeting. **Kevin Smith** asked that the board discuss and/or approve; **Heidi Margulis** *motioned* to approve; **Kim Menke**, *seconded the motion*; the motion carrier with none opposed.
- **Grant Opportunities** – **John Lyons** reviewed recent grants submitted: Reimagine Grant for which we were NOT successful in being awarded; HB1 grant was recently submitted and we hope to hear back soon (could also positively impact local WIBs); the KWIB encourages the board to send forth any grant opportunities they become aware of for submittal by the cabinet.
- **Work Ready Strategic Plan** –**Kevin Smith** provided a brief review of the goals of this board to implement the Strategic plan signed by the Governor. John Lyons, provided an overview of those goals and walked through the Collaborative Executive Order. He identified the committees that the new board members should review and then align themselves.
- **Merging committee opportunity** – **Kevin Smith** explained that Education and Employer Engagement are currently two separate committees where Beth Davisson serves as Chair. Many of the same challenges, opportunities and discussion overlap and Kevin shared that the **Executive Committee** suggests combining these committees to form one. **Mary Pat Regan** *motioned to approve*. **Dianne Owens** *seconded the motion*; the motion carried with none opposed.
- **KY Stats / Metrics update** – **Scott Secamiglio**, Director of Visual Analytics and Statistics walked through several slides providing the overview of tools created by the Kentucky Center for Statistics. The tools were created to observe and react (fund) to pockets of needs within the Commonwealth. The tools provide information that help focus on equity for all, and upscaling those populations in need. The data used provides several years of information to compare KY to other states in education and workforce needs. This data can support changes requests to legislation to ensure all populations within Kentucky are served.
 - **Scott** provided the following links for review as needed –
 - All Reports:** <https://kystats.ky.gov/Reports/>
 - Family Resource Simulator:** <https://kystats.ky.gov/Reports/FRS>
 - Kentucky Future Skills Report:** <https://kystats.ky.gov/Latest/KFSR>
 - Work Ready Communities:** <https://kystats.ky.gov/Latest/WRC>
 - Workforce Dashboard:** https://kystats.ky.gov/Reports/Tableau/KWD_2020
 - CTE Employer Connector Tool:** <https://kystats.ky.gov/Reports/Tableau/CTESearchSystem>
 - Youth and Young Adults Populations:** https://kystats.ky.gov/Reports/Tableau/YAP_2020
 - Initial COVID-19 Employment Exploration:**
https://kystats.ky.gov/Reports/Tableau/2020_ICEE
 - Career Explorer:** <https://kystats.ky.gov/CareerExplorer>
 - Labor Market Information:** <https://kystats.ky.gov/KYLM>
 - Data Request:** <https://kystats.ky.gov/Reports/DataRequest>

➤ **Committee updates:**

○ **Workforce Participation and Sustainability**

- **Amy Luttrell**, CEO of Goodwill Industries and Chair provided an overview of this committee's purpose. She provided updates to how KY ranks compared to national averages in employment and how COVID has affected the state. Her committee is communicating information (using KY Stats tools and Family Resource Simulator) to end-users who may not currently be seeking employment for fear of losing benefits. They are also identifying populations most impacted. She invited new members to join efforts of this committee.

○ **Resource Alignment and Funding**

- **Kim Menke**, VP of Toyota Manufacturing provided an overview of the committee's work to identify lanes of funding going through various cabinets and programs throughout the state. In 2021, the committee will target one or two of these populations to take deeper dives and make recommendations to realign funds as necessary to address any underrepresented needs. He asked that board members offer their suggestions on the special populations they would like to see lifted for deeper review.
- **Kim** also reported on state policies brought before the committee (15-002, 17-001 and 17-002). He asked for the record to show that the numbers were incorrect in the agenda within the packet and noted they have since been corrected. The committee met and provided information to the cabinet as to why no changes should be made. **Kim** put forth the committee's *recommendation to approve these policies as a motion*; **Heidi Margulis** *seconded the motion*; the motion carrier with none opposed.
- **Kim** invited new board members who are interested in reviewing data; analyzing EDI information to participation in this committee.

○ **Education Attainment and Employer Engagement**

- **Beth Davisson**, Executive Director, KY Chamber of Commerce, the Workforce Center asked John Lyons to share updates about Perkins grants. He shared that applications for grants were submitted to the committee on December 15 and the Chair of the committee would provide feedback on the applicants to Beth's committee around January 15th, 2021 and prior to the next committee meeting, at the end of January.
- **Beth** discussed meeting more often in Q1 of 2021 to reengage members; Debbie Dennison will be sending out polling and invites in the coming days for January, February and March meetings.
- **Beth** invited members to join the committee ready to review and analyze the status of goals set within the strategic plan identifying the top priorities while also, incorporating COVID and racial inequality impacts. She mentioned the "McKenzie plan" and provided the below in the chat box for information - <https://www.mckinsey.com/industries/public-and-social-sector/our-insights/covid-19-and-jobs-monitoring-the-us-impact-on-people-and-places>

- **Work Ready Communities**

- **Lori Ulrich**, Marketing and Public Relations Manager at Fleming-Mason Energy, provided an update on the Work Ready Communities committee work. They met on October 16th and discussed, reviewed the following for **Extension**: *Cumberland* (Work Ready in Process); *Pendleton* (work Ready in Process) and *Taylor* (Work Ready); they also reviewed the following requesting **Recertification** approval: *Anderson* (Work Ready); *Mason* (Work Ready) and *Hart* (Work Ready in Process). **Lori** moved to *motion for approval* the committee's approvals. **Amy Luttrell** *seconded the motion*; the motion carrier with none opposed.
- **Lori** also updated the board of the criteria updates recommended for approval, by the committee to become Work Ready or Work Ready in Process. The information provided in the packet to the board members prior to the meeting is up for approval; **Lori** *motioned to approve the committee's recommendations*; **Cora McNabb** *seconded the motion*; the motion carried with none opposed.
- **Lori** closed with a brief review of the upcoming 2021 schedule for application deadlines and review of important dates for counties seeking extensions or recertification in 2021. She asked that the record show that the calendar was informational and did not require a vote. She asked for new members interested in this grassroots effort to reach out to her for more information.

Kevin Smith, Chair mentioned to the broad audience on the call that they did NOT have to be on the board to participate on any committees and to reach out to the chairs, or to Debbie.Dennison@ky.gov with any questions.

- **Deep Dive Overview: John Lyons**, provided an overview of the deep dive sessions that are available for review on the kwib.ky.gov site. Deloitte, sub-consultant to the KWIB and other Cabinets in government, has been assisting with these and mini-seminars connecting to various departments or programs available by different Cabinets within state government. He provided a brief list to offer as example and promoted that they will continue in 2021.
- **2021 KWIB / Collaborative Calendar review**: Kevin Smith walked through the quarterly meetings that are tentatively set for 2021. Debbie Dennison will be sending out 'save the date' invitations soon to the board.

3:21PM **ADJOURNMENT**

Perkins Leadership Recommendations

Presentations were held; Leadership discussions were had; Executive Committee discussions were had.

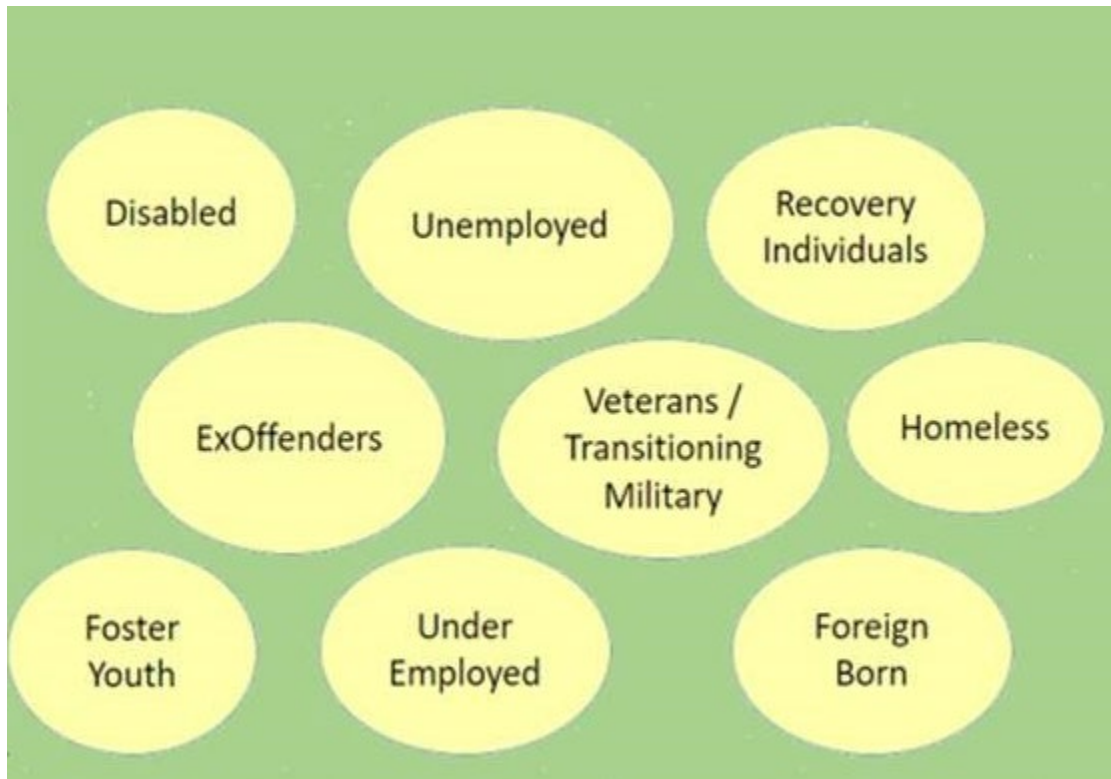
The following, recommended for approval by the Executive Committee, will be voted on to receive funds from the Perkins Leadership Grant (of which the KWIB has oversight).

Grantee	Grant Amount FY21-22
OCTE Professional Development	\$ 125,000.00
OCTE Technical Assistance	\$ 25,000.00
OCTE Career Programs & Pathways	\$ 445,945.00
OCTE OSHA	\$ 42,500.00
OCTE NTI	\$ 402,500.00
OCTE Non-Traditional Camps	\$ 60,000.00
OCTE Dept Juvenile Justice	\$ 14,810.00
KCTCS	\$ 429,850.00
Adult Ed	\$ 112,880.00
Corrections	\$ 72,000.00
KY School for the Blind	\$ 7,278.00
KY School for the Deaf	\$ 40,000.00
WKU Professional Development	\$ 10,500.00
Morehead Professional Development	\$ 4,500.00
Murray Professional Development	\$ 9,000.00
UK Professional Development	\$ 3,000.00
U of L	\$ 54,793.00
U of L	\$ 26,750.00

“Putting Kentuckians First” Pilot program

Pilot program to focus on one of nine populations identified from the Work Ready Strategic Plan and build best practices to solve barriers for those populations.

To be presented by John Lyons, Executive Director, KWIB – johna.lyons@ky.gov





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John Lyons, Executive Director of the KWIB, called roll and those present are below:

KWIB (Kentucky Workforce Innovation Board) MEMBERS PRESENT:

Table with 4 columns: Name, Attendance (x), Name, Attendance (x). Lists 22 members including Kevin Smith, Amy Luttrell, Heidi Margulis, Kim Menke, Lori Ulrich, Scott Pierce, Beth Davisson, Jimmy Staton, Cora McNabb, Dianne Owen, Dr. Aaron Thompson (PROXY), Dr. Jason Glass (PROXY), Governor Andy Beshear (PROXY), Interim Pres (Dr. Paul Czarapata) (PROXY), Dr. Jacqueline Korengel, Jonathan Webb (PROXY), Judge Exec. Michael Hale, Kim Humphreys, Lt. Governor /Sec. Coleman, Lynn Parrish, Mary Pat Regan, Mayor Robert Blythe, Michael Buckentin, Representative Bobby McCool, Rob Southard, Ryan Holmes, Sadiqa Reynolds (PROXY), Secretary Larry Roberts (PROXY), Secretary Larry Hayes (PROXY), Secretary Michael Brown (PROXY), Senator Jimmy Higdon, Sharon Price, Suhas Kulkarni, Superintendent Bo Matthews.

QUORUM REACHED - 22 members of 31 voting members attending were B&I / WF representatives (satisfying ROP)

CABINET STAFF PRESENT: Zach Dembo, Buddy Hoskinson, Kiley Whitaker, Marty Hammons, Michelle DeJohn, Misty Edwards, Karla Tipton, John Lyons, Sara Jagers, Jacob McAndrews, Debbie Dennison, Anna Larson, Scott Secamiglio, Kylie Whitaker

ADMINISTRATION AND CABINET UPDATES:

Lieutenant Governor Jacqueline Coleman spoke to the continued administrative goals and initiatives that includes: "cradle to career" focus; broadband initiatives, and the focus of the governor's budgets to invest in the economy and workforce and education of Kentucky.

Mary Pat Regan, Deputy Secretary of the Education and Workforce Development Cabinet provided a deeper dive into the broadband initiatives (broadband info - <https://educationcabinet.ky.gov/pages/default.asp>) and on the recently rolled out “Discover YOU” Virtual Bus Tour (information can be found on the cabinet website - <https://educationcabinet.ky.gov/Initiatives/Pages/VBT.aspx>).

Buddy Hoskinson, Director, Office of Unemployment Insurance, provided updates on initiatives of the Unemployment office; April 15th; regional career centers will be opening back up (information on processes forthcoming); a new call center will be opening soon; with regard to work search requirements, deeper questions have been added to the UI claims for review.

Eric Friedlander, Secretary for the Cabinet for Health and Family Services (CHFS) provided updates from the cabinet to local communities; examples included childcare and promoting living wage jobs and entrepreneurship, even through and especially in response to the pandemic.

2:10pm KWIB BUSINESS

Update with the KWIB Chair

Kevin Smith identified the new Vice-Chair of the KWIB, Kim Menke, Toyota Manufacturing.

Minutes from December 17, 2020 Board meeting

Motion to approve the minutes of December 17, 2020 KWIB quarterly meeting was made by Scott Pierce and seconded by Terry Sexton. Motion carried unanimously with no dissenting votes.

Work Ready Strategic Plan

- Scott Secamiglio, Director KY STATS provided a high-level overview of their services, data analysis products and research agendas –links to site information includes:
<https://kystats.ky.gov/Reports/Tableau/WORKR> and <https://kystats.ky.gov/Reports/FRS>

Other links from KY Stats include the following:

All Reports: <https://kystats.ky.gov/Reports/>

Family Resource Simulator: <https://kystats.ky.gov/Reports/FRS>

Kentucky Future Skills Report: <https://kystats.ky.gov/Latest/KFSR>

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Labor Market Information: <https://kystats.ky.gov/KYLM>

Data Request: <https://kystats.ky.gov/Reports/DataRequest>

- **John Lyons, Executive Director** provided an overview of the Work Ready Strategic plan implementation efforts. He walked through a new project, a pilot program for “Putting Kentuckians First” that will improve our workforce participation. The pilot population is those recently released

from incarceration. Meetings for the first phase of this pilot will begin in April and continue through May.

The Perkins committee and Executive committee have made Perkins Leadership recommendations. Scott Pierce motioned to accept the recommendations and seconded by Kim Menke. A motion was approved unanimously by the board with no dissenting votes.

- **Amy Luttrell, Workforce Participation and Sustainability** committee Chair about the committee's focus in 2021. In rural and urban areas, technology is a clear focus. Eastern Kentucky Employment Program (EKCEP) has a technological employment program called "TeleWorks". The committee agrees with the justice-involved population as the focus for the pilot John lifted. Amy spoke about exploring ways to use the benefit calculator to change policy as necessary. Amy introduced Johnny Pittman as the new Chair of the Opportunity Youth sub-committee.
- **Kim Menke, Resource Alignment and Funding** committee Chair updated the board on the review of the Policy 15-002 (the WIOA policy on Interlocal agreements). There are additional requests and changes to the policy that are under review and recommendations brought to the full board in the May meeting.
- **Beth Davisson, Education attainment and employer engagement** Chair provided updates from the committee works over the last two months. She introduced a discussion regarding internship opportunities within higher education and invited Dr. OJ Oleka (AIKCU) to speak about these opportunities, to make good policy, to build these talent pipelines with intention.

She updated the board on the newly created sub-committee, CTE Certification Continuous Improvement. Data is being gathered on a recently submitted survey, in partnership with the Local WIB Director's. Good work is being started and we look forward to upcoming meetings.

- **Lori Ulrich, Work Ready Communities** committee Chair updated the board on the work of the team reviewing 13 applications currently. She offered information on reaching out to Jacob McAndrews (Jacob.mcandrews@ky.gov) and Sara Jagers (sara.jagers@ky.gov), Work Ready Coordinators within the KWIB, dedicated to working with counties. Recommendations will be made to the Executive Committee and the full board for the May 20, 2021 meeting.
- John Lyons updated and lifted his appreciation to the board that ALL board members are involved in committee work. He invited continued participation and non-board members to reach out to Debbie.dennison@ky.gov if they would like to be a part of any of the committees. He wants board members to be involved in upcoming meetings for the pilot program and will be reaching out for their participation.

Kevin Smith, Chair reminded the board of the next meeting on May 20, 2021. He concluded the business of the day. Scott Pierce and Rob Southard motioned to adjourn. Motion carried.

3:06 PM ADJOURNMENT