



KWIB
CTE Certification
Review
Working group meeting

AGENDA
June 1, 2023 @ 11 am EST
Via Zoom

Join on your computer, mobile app or room device

Join Zoom Meeting

<https://us06web.zoom.us/j/87999522440?pwd=OUtPc1EzK1VtQjFybzFoNjNFczlBdz09>

Meeting ID: 879 9952 2440 / Passcode: 381427

➤ **Welcome, Introduction and Overview**

Beth Engle

CTE Programs & Pathways Branch
Office of Career and Technical Education

➤ **Discussion**

- certifications recommended by BEATs
- certifications not recommended by BEATs

➤ Recommended changes to the Valid Industry Certification List

➤ Recommended additions or changes to process

➤ 2023 meeting cadence

➤ **Adjourn**

The background is a composite image. The top left shows a line of yellow school buses with "SCHOOL BUS" written on the front. The bottom left shows a classroom with blue walls, desks, chairs, and colorful balloons. A large white diagonal shape cuts across the image from the top left to the bottom right, serving as a background for the text.

CTE Certification Continuous Improvement Workgroup Meeting

June 1, 2023



Kentucky Department of
EDUCATION

Agenda

- Welcome
- CTE Team Introduction
- Industry Certification List Process & Flowchart
- Certification Submission Process
- Proposed changes to 2022-2023 dynamic industry certification list
- Wrap-up and adjourn

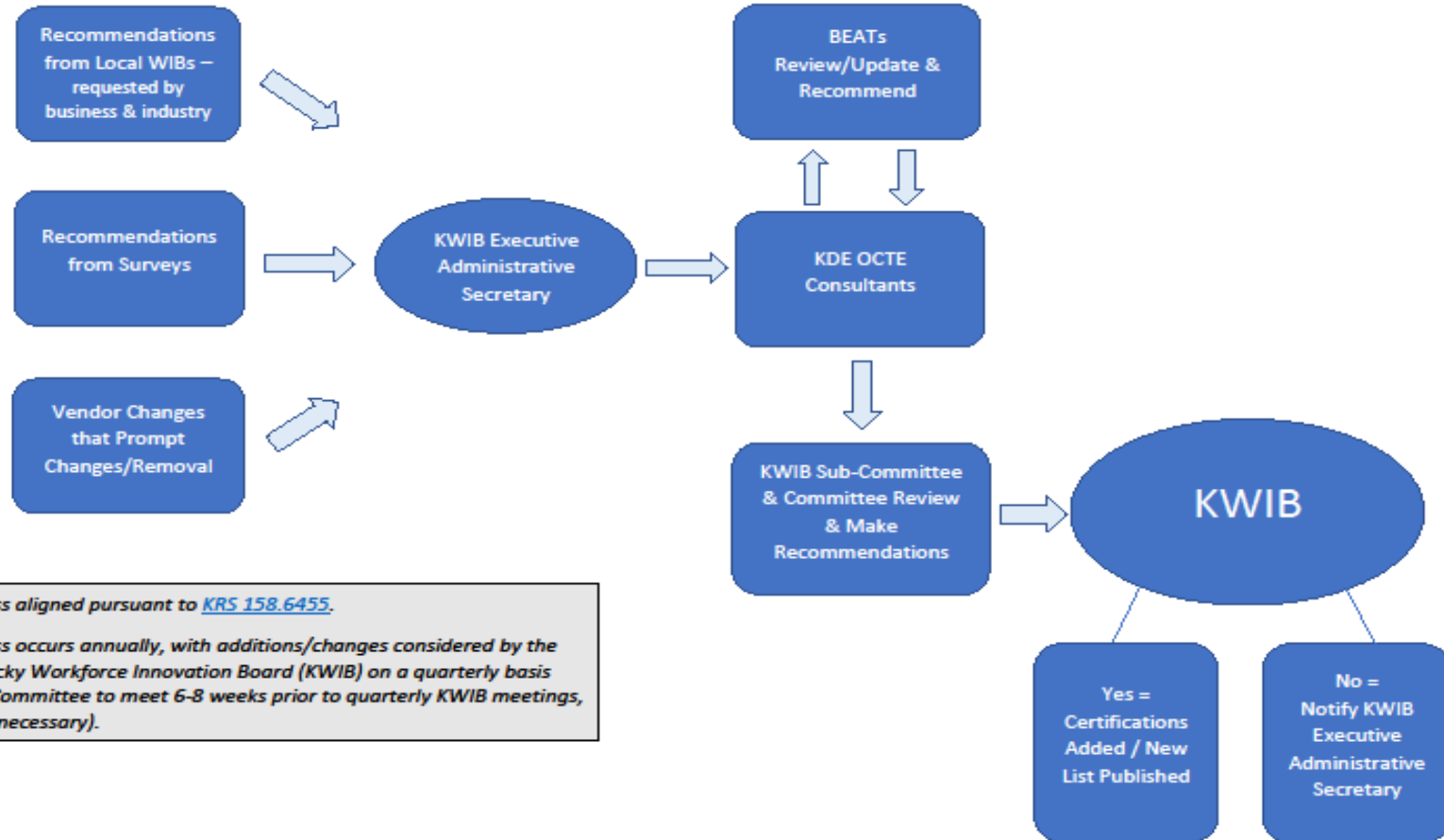
Sub-Committee Membership

Name	Affiliation
Matt Bacon	CareerTeam
Justin Browning	Barren County Schools
Tricia Davis	Dept. of Workforce Development
Misty Edwards	EDWC Proprietary Education
Correy Eimer	Northern KY LWDA
Beth Engle	CTE Career Programs & Pathways
Larry Garrity	CTE Office of the Commissioner
Beth Hargis	OCTE Associate Commissioner
Kim Humphrey	River View Coal

Name	Affiliation
Suhas Kulkarni	Indus, Inc.
Joanna Morris	KCTCS
Lorraine O'Moore	Learning Grove
Regina Phillips	KentuckianaWorks
Scott Pierce	Labor
Jon Sowards	WFD Director – S. Central
Tom Thompson	OCTE Division Director
Sara Tracy	KY Chamber
Myra Wilson	Cumberlands LWDA

KDE Office of Career and Technical Education Team

- Beth Engle – Career Programs & Pathways Manager (point-of-contact)
- Tom Thompson – Division Director, Student Transition & Career Readiness
- Holly Tracy – Data Manager, OCTE
- Larry Garrity – Division Director, Technical Schools & Continuous Improvement
- Regan Satterwhite – Executive Advisor, OCTE
- Beth Hargis – Associate Commissioner, OCTE



*Process aligned pursuant to [KRS 158.6455](#).
Process occurs annually, with additions/changes considered by the Kentucky Workforce Innovation Board (KWIB) on a quarterly basis (Sub-Committee to meet 6-8 weeks prior to quarterly KWIB meetings, when necessary).*

Certification Submissions Process

- Uniform submission process
- Form to capture
 - Contact information
 - Local workforce development area
 - Certification information
 - Business/Industry requesting the certification - developing
- Submission form on KWIB website
 - KWIB will distribute recommendations to local WIBs

Requests

- Industry Certification Requests
 - Construction Program Area
 - KY State Plumbing Licensure written exam
 - KY State HVAC Licensure written exam
 - The Construction Business Education Alignment Taskforce (BEAT) team approved both requests
- Valid Industry Certification List

Questions

2022-2023 Industry Certification Name / Industry Certification Stacked Credentials	High Demand	Date Received	Recommended addition to Valid Industry Certification List? Yes/No	BEAT Recommendations
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KY Journeyman Plumbing License	Yes	5/1/2023	YES	
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The Construction BEAT Team recommends this certification be added to the valid industry certification list. The feedback received indicated BEAT members felt the certification is comprehensive and represents program standards achievement.

KY Journeyman HVAC License	Yes	5/1/2023	YES	
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The Construction BEAT Team recommends this certification be added to the valid industry certification list. The feedback received indicated BEAT members felt the certification is comprehensive and represents program standards achievement.



June 1, 11:00 am - noon EST

Via zoom (see [Schedule of Meetings](#))

COMMITTEE MEMBERS PRESENT:

Regan Satterwhite	X	Leslie Slaughter	X
Tom Thompson	X	Kim Humphrey	X
Regina Phillips		Larry Garrity	X
Correy Eimer	X	Tricia Davis	
Lorraine O'Moore		Myra Wilson	
Beth Engle- Lead	X	Suhas Kulkarni	
Scott U'Sellis		Justin Browning	X
Sara Tracy	X	Matt Bacon	X

Others present: Alisher Burikhanov, Elishah Taylor, Debbie Dennison

11am Welcome

Beth Engle opened the meeting and shared the agenda with the committee.

She walked through current team members and shared the CTE Certification submission process. She also shared that the dynamic process has been working well several times since its inception. Information on the process can be found [here](#). Beth shared that the Business Education Alignment Taskforce (BEAT) teams thoroughly review the applications and recommend (or do not) movement on to the next level for approval. Regan Satterwhite provided additional information around the process.

Beth shared the two (2) APPLICATIONS received this period as follows:

2022-2023 Industry Certification Name / Industry Certification Stacked Credentials	High Demand	Date Received	Recommended addition to Valid Industry Certification List? Yes/No	BEAT Recommendations
KY Journeyman Plumbing License	Yes	5/1/2023	YES	The Construction BEAT Team recommends this certification be added to the valid industry certification list. The feedback received indicated BEAT members felt the certification is comprehensive and represents program standards achievement.
KY Journeyman HVAC License	Yes	5/1/2023	YES	The Construction BEAT Team recommends this certification be added to the valid industry certification list. The feedback received indicated BEAT members felt the certification is comprehensive and represents program standards achievement.

The discussion was around if the programs included instructors and asked if areas were seeing difficulties in finding educators for added certification pathways. The recommended certifications today did not include instructors but as difficulties arise areas are drawing from retired educator populations and working with local colleges to fill in gaps where they can.

Beth asked for a **motion to approve** the recommendations. **Kim Humphrey motioned** to approve. Sara Tracy how this pathway was different from existing pathways existing for these occupations. The discussion was had around the process and that this streamlined the process while the interested youth was still in high school as opposed to waiting until after graduation. **Matt Bacon seconded** the motion to approve the recommendation. None were opposed. The motion carried unanimously.

Lorraine O'Moore, Northern KY Career Navigator / Educator lifted that the changes to this process are appreciated and that the dynamic additions for new pathways allow for quicker implementations in response to employer needs.

Kim Humphrey asked if feedback was received from schools about finding instructors. The discussion was had around partnering with area educators, Area Technical Colleges (ATCs), and approaching retired individuals for these opportunities. Additional resources were lifted by partnering with employers who have folks retiring or those still performing the work to provide assistance, alongside educators, in training these pathways.

A recommendation to distribute a one-pager for information that may assist the local areas and the local area educators was lifted and Beth acknowledged the opportunity and that she would provide a draft.

Additional discussion around the location of examinations was had. Exams for these two specific certifications would be scheduled in Frankfort, while others may have a more local component. Beth asked for any additional questions and as none turned things over to Debbie Dennison, Deputy Executive Director, KWIB.

Debbie thanked everyone for their time, input, and questions and shared that this committee should always be thinking of ways to improve the process. She indicated that the next meeting would be in the September time frame and follow in the month after the KWIB quarterly meetings. She asked the members if this timing worked with educational years cycles.

Correy Eimer asked if there were a specific timeline for certifications to be approved and then for educational facilities to implement the training. A discussion was held that any certification approved prior to June 30th would be acknowledged in the prior year and any certification approved on or after July 1st would be available for use in the following year.

Adjournment

The meeting was adjourned at 11:28 am.