



KWIB
CTE Certification
Review
Workgroup meeting

AGENDA
June 17, 2024
11am – 12:30pm EDT

Via Zoom

COMMITTEE MEMBERS PRESENT: Cathy Hoehn, Scott Pierce, Regan Satterwhite, Katie Scott, Kim Humphrey, Justin Browning, Beth Engle, Hollie Huston, Sara Tracy, Matt Bacon, Tosha Ridenour

OTHERS PRESENT: Alisher Burikhanov, Elishah Taylor, Debbie Dennison, LaChrista Ellis

11: 00 am Welcome

Introduction and Overview

Cathy Hoehn, Branch Manager, Office Career and Technical Education (OCTE/ CTE) Programs & Pathways Branch greeted all attendees and invited participants to introduce themselves.

Industry Certification List Process & Flowchart

Cathy walked through the agenda and introduced the OCTE team. Using a PowerPoint presentation, she shared the workgroup membership and shared the certification submission process. The form is available on the Kentucky Workforce Innovation Board ([KWIB website](#)). Additionally, she walked through the various Business and Education Alignment Taskforce (BEAT) teams and shared a flow chart illustrating the process.

Cathy emphasized the importance of ongoing reviews and mentioned that occasional changes to the list might be necessary. She highlighted the twelve program areas, each with its own BEAT team, alongside a Kentucky Department of Education (KDE) program consultant.

1. Agriculture – Kristan Wright (July 1)
2. Business & Marketing – Angela Rush
3. Computer Science/Media Arts – Nathan Lyttle
4. Construction – David Lawson
5. Engineering – Mark Harrell
6. Family & Consumer Science – Kayla Howard
7. Health Science – Joyce Parker
8. JROTC – Colonel Timothy McDonald (June 1)
9. Law & Public Safety – Erica Settelen
10. Manufacturing – Barry Bond (July 1)
11. Teaching & Learning – Camille Overstreet
12. Transportation – Robert “Marty” Nolan

Recommendations Dynamic Industry Certification List

Cathy began walking through the requests received in the last quarter. A request to add a Forest Worker certified Program was reviewed and recommended by the Agriculture BEAT team. Discussion was had around how the request had surfaced. **Debbie Dennison, Deputy Executive Director, Kentucky Workforce Innovation Board (KWIB)**, shared the origins and the information she had. Continued conversation transpired around the need for this pathway as it seemed duplicative to existing pathways. **Justin Browning, Barren County, Career and Technical Education** shared his understanding of the request and the need for confirming this certification pathway. The questions prompted a request to review the certification process and application form and provide clarity to stakeholders at the next workgroup meeting.

Next recommendations included: the Kentucky Real Estate Sales Associates Pre-License Certificate; Toon Boom Associate Certification Storyboard was recommended for reconsideration by the Computer Science/Media Arts BEATS; the Physical Therapy Technician Certification was recommended for reconsideration; an update was provided to the certification request for the National Occupational Competency Testing Institute (NOCTI); and, Junior Reserve Officers Training Corps (JROTC) Leadership and Employability Skills Credential was recommended to move forward.

Additional information can be found in the post-meeting packet that includes the presentation.

Further, Cathy shared a project that the OCTE will be undertaking in the months to review the inconsistencies in how the Technical Education Database System (TEDS), and the approved certifications list are aligning. The discussion included the alignment of TEDS with industry certifications, specifically those covering dental radiation. The BEAT teams' next steps for industry certification and name changes that have not been updated were also discussed. It was noted that OCTE program consultants will further explore areas of need post-summer conference. BEAT teams will ensure the exams on the industry certification list are valid and necessary.

Cathy asked for questions, and there were none. **Debbie Dennison** initiated a vote to accept all BEAT team recommendations. **Scott Pierce, International Union of Operating Engineers**, motioned, and **Kim Humphrey, Director of Community and Employee Programs, River View Coal** seconded the motion. A vote was taken with none dissenting. The motion passed unanimously.

Wrap-Up

Alisher Burikhanov, Executive Director, KWIB discussed the possibility of holding future meetings at an Area Technical Center (ATC) to gain practical insight and emphasized in-person meetings' benefits. He encouraged group discussion on the meeting format. There was a discussion on the feasibility of meeting in person at least once a year, with the majority supporting meeting at a CTE-funded facility. An offer was made by Scott Pierce, to visit the International Union of Operating Engineers Local 181 in Boston, KY to see the training facility. Alisher asked interested members to reach out to discuss potential dates.

Meeting adjourned 11:05 am

Alisher concluded the meeting by mentioning that these recommendations would be lifted at the next Education Attainment Committee meeting on June 25th, 2024, at 1:30 pm.

Next Steps:

1. Provide more information on the certification application in the briefing packet at the upcoming meeting. Share a description of what BEAT stands for and provide information on the various industries.
2. Provide information on certification pathways for workgroup members and general stakeholders.
3. Provide clarity on the process diagram of a certification request and the application.



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Join Zoom Meeting

<https://us06web.zoom.us/j/86812136010?pwd=srWgu8Aij9L8SFFENlvtm2kgK2weDi.1>

Meeting ID: 868 1213 6010

Passcode: 733583

-
- Welcome, Introduction and Overview

Cathy Hoehn

*CTE Programs & Pathways Branch
Office of Career and Technical Education*

- Industry Certification Presentation and Recommendations

Cathy Hoehn

- Workgroup Discussion

Alisher Burikhanov
Executive Director, KWIB

- Wrap-Up

- **Adjourn**

Career and Technical Education Certificate Programs

Certification Information

- Name of Certification - **Toon Boom Associate Certification Storyboard Pro**
- Description of the Certification and Cost, if applicable - Certification exams for software's Storyboard Pro, industry-leading storyboarding software. \$55/exam.
- Website with additional information about certification - <https://www.toonboom.com/services/associate-certification-learning-objectives>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Brightshift Inc.

Contact Information

- Name - Sean Shukrun
Company - Toon Boom Animation Inc.
Address - 147 Old Solomons Island Rd Suite 301 Annapolis, MD 21401
Phone - 514-826-9677
Email - sshukrun@toonboom.com

Local workforce development area impacted: Bluegrass|Cumberlands|Eastern Kentucky Concentrated Employment Program (EKCEP)|Green River|KentuckianaWorks - Greater Louisville|Lincoln Trail|Northern Kentucky|South Central|TENCO|West Kentucky|Statewide

Additional Information

- Does this company have programs that have been approved or rejected previously? Yes
- Name of school district seeking use of certification if applicable - All

Career and Technical Education Certificate Programs

Certification Information

- Name of Certification - **Physical Therapy Technician Certification**
- Description of the Certification and Cost, if applicable - 119.00 A Physical Therapy Technician can participate in a variety of healthcare settings such as Health Practitioners' Offices, or General Medical and Surgical Hospitals. Under close supervision of a physical therapist or physical therapy assistant, Physical Therapy Technicians perform only delegated, selected, or routine tasks in specific situations. These duties include preparing the patient and the treatment area.
- Website with additional information about certification - AMCAexams.com
- Name of Kentucky Business/Industry recognizing and requesting the certification - Three Rivers Medical Center

Contact Information

- Name - Patton Hart
Company - Three Rivers Medical Center
Address - 2485 Highway 644 Louisa, KY 41230
Phone - 606-638-1502
Email - PHart@qhcus.com

Local workforce development area impacted: Bluegrass|Cumberlands|Eastern Kentucky Concentrated Employment Program (EKCEP)|Green River|KentuckianaWorks - Greater Louisville|Lincoln Trail|Northern Kentucky|South Central|TENCO|West Kentucky|Statewide

Additional Information

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Statewide

Career and Technical Education Certificate Programs

Certification Information

- Name of Certification – **Forest Worker Credential**
- Description of the Certification and Cost, if applicable – The High School Forest Worker Credentialing Program was developed to prepare workers for employment in the nation’s green...
- Website with additional information about certification – www.ForestryWorks.com
- Name of Kentucky Business/Industry recognizing and requesting the certification – Kentucky Forestry Association

Contact Information

- Name – Chad Niman
Company – university of Kentucky
Address – 213A Thomas Poe Cooper Building 730 Rose Street Lexington, KY 40546
Phone – 859-257-1360
Email – chad.niman@uky.edu

Local workforce development area impacted: Bluegrass | Cumberland | Eastern Kentucky Concentrated Employment Program | Green River | KentuckianaWorks - Greater Louisville | Lincoln Trail | Northern Kentucky | South Central | TENCO | West Kentucky | Statewide

Additional Information

- Does this company have programs that have been approved or rejected previously? No

Career and Technical Education Certificate Programs

Certification Information

- Name of Certification - **Kentucky Real Estate Sales Associates Pre-License Certificate of Completion**
- Description of the Certification and Cost, if applicable - 96 Hours: 60 Hours Real Estate Principals 36 Hours of Kentucky Real Estate Law
- Website with additional information about certification - <https://krec.ky.gov/>
- Name of Kentucky Business/Industry recognizing and requesting the certification - Kentucky Real Estate Commission/Keller Williams Louisville

Contact Information

- Name - James Smith
Company - Keller Williams Louisville
Address - 6100 Dutchmans Lane Louisville, KY 40205
Phone - 502-523-5215
Email - jimmy@kw.com

Local workforce development area impacted: KentuckianaWorks - Greater Louisville

Additional Information

- Does this company have programs that have been approved or rejected previously? No
- Name of school district seeking use of certification if applicable - Jefferson County Public Schools

KWIB CTE Certification

Career and Technical Education Certificate Programs

Contact Information

* First Name

* Last Name

* Company

* Address

* City

* State

* Zip Code

* Phone Number

* Email Address

Local workforce development area impacted

Kentucky Career Center
Local Workforce Development Areas

<p>Bluegrass Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, Woodford</p>	<p>Green River Davies, Hancock, Henderson, McLean, Ohio, Union, Webster</p>	<p>South Central Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, Warren</p>
<p>Cumberlands Adair, Casey, Clinton, Cumberland, Green, Laurel, McCreary, Pulaski, Rockcastle, Russell, Taylor, Wayne, Whitley</p>	<p>KentuckianaWorks Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, Trimble</p>	<p>TENCO Bath, Boyd, Bracken, Fleming, Greenup, Lewis, Mason, Montgomery, Robertson, Rowan</p>
<p>EKCEP Bell, Breathitt, Carter, Clay, Elliott, Floyd, Harlan, Jackson, Johnson, Knott, Knox, Lawrence, Lee, Leslie, Letcher, Magoffin, Martin, Menifee, Morgan, Owsley, Perry, Pike, Wolfe</p>	<p>Lincoln Trail Breckinridge, Grayson, Hardin, LaRue, Marion, Meade, Nelson, Washington</p>	<p>West Kentucky Ballard, Caldwell, Calloway, Carlisle, Christian, Crittenden, Fulton, Graves, Hickman, Hopkins, Livingston, Lyon, Marshall, McCracken, Muhlenberg, Todd, Trigg</p>
	<p>Northern Kentucky Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, Pendleton</p>	

- Please select all that apply
- Bluegrass
 - Cumberlands
 - Eastern Kentucky Concentrated Employment Program
 - Green River
 - KentuckianaWorks - Greater Louisville
 - Lincoln Trail
 - Northern Kentucky
 - South Central
 - TENCO
 - West Kentucky
 - Statewide

Certification Information

* Name of Certification	<input type="text"/>
Description of the Certification and Cost, if applicable	<input type="text"/>
* Website with additional information about certification	<input type="text"/>
* Name of Kentucky Business/Industry recognizing and requesting the certification	<input type="text"/>

Requester Contact Information

* Name of person for program questions	<input type="text"/>
* Company	<input type="text"/>
* Address	<input type="text"/>
* City	<input type="text"/>
* State	<input type="text" value="(Select)"/>
* Zip Code	<input type="text"/>
* Phone Number	<input type="text"/>
* Email Address	<input type="text"/>
* Does this company have programs that have been approved or rejected previously?	<input type="radio"/> Yes <input type="radio"/> No
* Name of school district seeking use of certification, if applicable	<input type="text"/>

NEXT

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