



**Andy Beshear**  
GOVERNOR

## EDUCATION AND LABOR CABINET

**Jamie Link**  
SECRETARY

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Frankfort, Kentucky 40601  
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August 1, 2023

Michelle Drake, Workforce Director  
Green River Local Workforce Development Area  
300 GRADD Way  
Owensboro, KY 42301

Mrs. Karen Cecil, Chair  
Green River Workforce  
Development Board  
5779 U.S. 60 West  
Owensboro, KY 42301

Dear Ms. Drake and Mrs. Cecil:

Enclosed is the Department of Workforce Development (DWD) report of the monitoring review that was conducted on April 24, 2023, by the DWD monitoring team. The monitoring review covered the Workforce Innovation and Opportunity Act (WIOA) federally funded program of the Green River Local Workforce Development Board (LWDB) for PY21.

The monitoring review was conducted to determine if WIOA formula funds were utilized consistent with federal requirements and grant agreements, as well as to familiarize and collect effective grant management practices. A comprehensive financial review was also conducted in respect to the WIOA program.

In summary, the report contains no WIOA program or financial findings and observations for the PY21 monitoring year. Although, no response is required for this report, the Cabinet reserves the right to review files of this cohort, as well as all participant files for ongoing compliance purposes.

If you have any questions, please contact Jim Beyea via email at [jim.beyea@ky.gov](mailto:jim.beyea@ky.gov) or [oetmonitoringteam@ky.gov](mailto:oetmonitoringteam@ky.gov).

Sincerely,

Jim Beyea  
Assistant Director

Attachments: Green River PY21 WIOA Comprehensive Monitoring Report

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# **WIOA Comprehensive Monitoring Review**

## **GREEN RIVER LWDB**

**April 24, 2023**

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## **Monitoring of the GREEN RIVER Local Workforce Development Area**

The GREEN RIVER Local Workforce Development Area was monitored by the monitoring team staff on April 24, 2023. Department of Workforce Development (DWD) monitoring staff included Anita Doster, Amanda Cummins, and Donna Burke. The team reviewed Workforce Innovation and Opportunity Act (WIOA) Title 1B programs, specifically Adult, Dislocated Worker (DW), and Youth relating to Program Year 2021. Also, a comprehensive financial review was conducted of all referenced programs.

A closing conference was held on July 6, 2023. A brief review of monitoring was given by Jim Beyea, Anita Doster, Amanda Cummins, and Donna Burke.

The purpose of the monitoring review was to analyze information regarding the above-noted formula programs and grants operated by GREEN RIVER's LWDB in order to:

- determine if the programs are meeting their goals and objectives;
- assess whether the programs are operating in accordance with federal, state, and local requirements, and
- identify promising practices.

For purposes of this monitoring review, a finding could denote noncompliance with the following:

- applicable laws and regulations;
- relevant Office of Management and Budget (OMB) circulars;
- uniform administrative requirements;
- state policies and directives; and/or
- local policies and procedures.

The monitoring team appreciates the time and information provided by GREEN RIVER's LWDB staff. This report is critical to the continuous improvement of the workforce system leading to better services and outcomes for jobseeker and employer customers.

## **Title 1B Executive Summary**

The following is a description of findings and observations found when monitoring WIOA Title 1B Programs:

The Program monitor(s) identified no findings and no observations, and the financial monitor identified no findings and no observations during the PY21 Comprehensive Monitoring Review. The findings identified within this report are indicative of operational or quality issues worthy of attention and/or follow-up.

A finding requires immediate attention and corrective action, up to and including a corrective action plan. An observation may be a concern that, if left unaddressed, may result in future finding(s). An observation may also be a concern in which a written clarification from the LWDB could alleviate the concern. The operational challenges identified in the observations are related to those activities for which the Commonwealth has a strategy or an initiative, but for various reasons, the action is incomplete or insufficient.

Incorporated in this summary is a list of applicable findings and observations for each program based on the Comprehensive Monitoring Review. Following the summary are the individual program details.

### **Program Monitoring Summary**

**Finding(s):**

No findings

**Observation(s):**

No observations

### **Financial Monitoring Summary**

**Finding(s):**

No findings

**Observation(s):**

No observations

## **BEST PRACTICES**

The Department of Workforce Development would like to acknowledge the Best Practices conducted by GREEN RIVER's Workforce Development team. They are as follows:

### **PROGRAM**

- Green River shows great support to their participants throughout the entire assessment, training, and job placement process.
- Case notes demonstrate how much they care for their participants.
- Case notes show each participant had their own "personal" career coach.

### **FISCAL**

- Respond quickly to request for documents and clarification on any questions.

**END OF REPORT**