

WDA Budget Summary

WDA	Job Center Name	Delivery System Costs	Infrastructure Cost	Revenue	Total Expenditures	Total Allocated Budget
EKCEP						
	Kentucky Career Center JobSight, Harlan	\$70,896.20	\$45,532.66	\$0.00	\$116,428.86	\$116,428.86
	Kentucky Career Center JobSight, Hazard	\$290,540.66	\$139,101.93	\$0.00	\$429,642.59	\$429,642.59
	Kentucky Career Center JobSight, Manchester	\$59,817.24	\$24,840.30	\$0.00	\$84,657.54	\$84,657.54
	Kentucky Career Center JobSight, McKee	\$40,485.94	\$25,362.27	\$0.00	\$65,848.21	\$65,848.21
	Kentucky Career Center JobSight, Pikeville	\$117,234.47	\$102,261.16	\$0.00	\$219,495.63	\$219,495.63
	Kentucky Career Center JobSight, Pineville	\$91,564.99	\$77,826.19	\$0.00	\$169,391.18	\$169,391.18
	Kentucky Career Center JobSight, Prestonsburg	\$160,956.08	\$113,825.08	\$0.00	\$274,781.16	\$274,781.16
	Kentucky Career Center JobSight, Whitesburg	\$47,204.62	\$48,702.27	\$0.00	\$95,906.89	\$95,906.89

WDA	Job Center Name	Delivery System Costs	Infrastructure Cost	Revenue	Total Expenditures	Total Allocated Budget
Summary for EKCEP (8 detail records)						
Grand Total		\$878,700.20	\$577,451.86	\$0.00	\$1,456,152.06	\$1,456,152.06

Job Center Budget Summary

WDA	Job Center Name	Partner Name	Space (sq ft)	%Space	FTE	%FTE	Infra Costs	Del Sys Costs	Total Costs
EKCEP	Kentucky Career Center JobSight, Harlan	Adult, Dislocated Worker, Youth (WIOA): Harlan CAA	544	75.67%	2.6	70.27%	\$34,456.53	\$49,818.95	\$84,275.48
		Career Development Office	26	3.59%	0.2	5.41%	\$1,634.15	\$3,832.23	\$5,466.38
		Community Services Block Grant: Harlan CAA	105	14.56%	0.5	13.51%	\$6,629.72	\$9,580.57	\$16,210.28
		Office of Adult Education: Southeast	13	1.75%	0.2	5.41%	\$798.07	\$3,832.23	\$4,630.30
		Office of Vocational Rehabilitation	32	4.42%	0.2	5.41%	\$2,014.19	\$3,832.23	\$5,846.41
	Summary for Kentucky Career Center JobSight, Harlan (5 detail records)								
	Sum		719		3.70		\$45,532.66	\$70,896.20	\$116,428.86
	Kentucky Career Center JobSight, Hazard	Adult, Dislocated Worker, Youth (WIOA): I KIP CAC	1,183	26.54%	4.4	31.21%	\$36,921.15	\$90,665.17	\$127,586.33
		Career Development Office	1,396	31.32%	4.2	29.79%	\$43,568.83	\$86,544.03	\$130,112.86
		Community Services Block Grant: I KIP CAC	154	3.46%	0.2	1.42%	\$4,806.30	\$4,121.14	\$8,927.45
		Office of Adult Education: Hazard Community &	1,082	24.28%	1.6	11.35%	\$33,768.97	\$32,969.15	\$66,738.12

WDA	Job Center Name	Partner Name	Space (sq ft)	%Space	FTE	%FTE	Infra Costs	Del Sys Costs	Total Costs
		Office of Vocational Rehabilitation	424	9.51%	2.1	14.89%	\$13,232.94	\$43,272.01	\$56,504.95
		Perkins/Post-Secondary Career & Technical	108	2.42%	0.6	4.26%	\$3,370.65	\$12,363.43	\$15,734.09
		Teleworks USA Teleworks USA	110	2.47%	1.0	7.09%	\$3,433.07	\$20,605.72	\$24,038.80
Summary for Kentucky Career Center JobSight, Hazard (7 detail records)									
	Sum		4,457		14.10		\$139,101.93	\$290,540.66	\$429,642.59
	Kentucky Career Center JobSight, Manchester								
		Adult, Dislocated Worker, Youth (WIOA): Daniel	464	52.97%	3.2	60.38%	\$13,157.42	\$36,116.07	\$49,273.49
		Career Development Office	154	17.58%	0.8	15.09%	\$4,366.90	\$9,029.02	\$13,395.92
		Community Services Block Grant: Daniel	175	19.98%	1.0	18.87%	\$4,962.39	\$11,286.27	\$16,248.66
		Office of Adult Education: Eastern Kentucky University	70	7.99%	0.2	3.77%	\$1,984.96	\$2,257.25	\$4,242.21
		Office of Vocational Rehabilitation	13	1.48%	0.1	1.89%	\$368.63	\$1,128.63	\$1,497.26
Summary for Kentucky Career Center JobSight, Manchester (5 detail records)									
	Sum		876		5.30		\$24,840.30	\$59,817.24	\$84,657.54
	Kentucky Career Center JobSight, McKee								
		Adult, Dislocated Worker, Youth (WIOA): Daniel	247	57.44%	1.5	55.56%	\$14,568.56	\$22,492.19	\$37,060.75
		Career Development Office	160	37.21%	1.0	37.04%	\$9,437.12	\$14,994.79	\$24,431.92

WDA	Job Center Name	Partner Name	Space (sq ft)	%Space	FTE	%FTE	Infra Costs	Del Sys Costs	Total Costs
		Community Services Block Grant: Daniel	23	5.35%	0.2	7.41%	\$1,356.59	\$2,998.96	\$4,355.54
Summary for Kentucky Career Center JobSight, McKee (3 detail records)									
	Sum		430		2.70		\$25,362.27	\$40,485.94	\$65,848.21
	Kentucky Career Center JobSight, Pikeville								
		Adult, Dislocated Worker, Youth (WIOA) - Big Sandy	489	31.19%	2.4	29.27%	\$31,891.39	\$34,312.53	\$66,203.92
		Career Development Office	132	8.42%	0.4	4.88%	\$8,608.72	\$5,718.75	\$14,327.47
		Office of Adult Education: Big Sandy Community	80	5.10%	0.2	2.44%	\$5,217.41	\$2,859.38	\$8,076.78
		Office of Vocational Rehabilitation	867	55.29%	5.2	63.41%	\$56,543.64	\$74,343.81	\$130,887.45
Summary for Kentucky Career Center JobSight, Pikeville (4 detail records)									
	Sum		1,568		8.20		\$102,261.16	\$117,234.47	\$219,495.63
	Kentucky Career Center JobSight, Pineville								
		Adult, Dislocated Worker, Youth (WIOA) - Bell-	661	75.96%	3.9	68.42%	\$59,116.42	\$62,649.73	\$121,766.15
		Career Development Office	16	1.79%	0.2	3.51%	\$1,395.18	\$3,212.81	\$4,607.99
		Community Services Block Grant: Bell-Whitley	126	14.48%	1.4	24.56%	\$11,268.79	\$22,489.65	\$33,758.43
		Office of Adult Education: Southeast	68	7.77%	0.2	3.51%	\$6,045.79	\$3,212.81	\$9,258.60
Summary for Kentucky Career Center JobSight, Pineville (4 detail records)									
	Sum		870		5.70		\$77,826.19	\$91,564.99	\$169,391.18

WDA	Job Center Name	Partner Name	Space (sq ft)	%Space	FTE	%FTE	Infra Costs	Del Sys Costs	Total Costs
	Kentucky Career Center JobSight, Prestonsburg	Adult, Dislocated Worker, Youth (WIOA) - Big Sandy	244	10.99%	2.4	13.54%	\$12,504.87	\$21,787.63	\$34,292.50
		Career Development Office	929	41.83%	4.5	25.38%	\$47,610.76	\$40,851.80	\$88,462.56
		Office of Adult Education: Big Sandy Community	166	7.47%	0.5	2.82%	\$8,507.41	\$4,539.09	\$13,046.50
		Office of Vocational Rehabilitation	882	39.71%	10.3	58.26%	\$45,202.04	\$93,777.57	\$138,979.61
Summary for Kentucky Career Center JobSight, Prestonsburg (4 detail records)									
	Sum		2,221		17.73		\$113,825.08	\$160,956.08	\$274,781.16
	Kentucky Career Center JobSight, Whitesburg	Adult, Dislocated Worker, Youth (WIOA) - KIP CAC	214	21.38%	2.0	20.41%	\$10,411.87	\$9,633.60	\$20,045.47
		Career Development Office	164	16.38%	1.8	18.37%	\$7,979.19	\$8,670.24	\$16,649.43
		Office of Vocational Rehabilitation	231	23.08%	2.0	20.41%	\$11,238.99	\$9,633.60	\$20,872.58
		Unemployment Insurance	392	39.16%	4.0	40.82%	\$19,072.22	\$19,267.19	\$38,339.41
Summary for Kentucky Career Center JobSight, Whitesburg (4 detail records)									
	Sum		1,001		9.80		\$48,702.27	\$47,204.62	\$95,906.89
Summary for EKCEP (36 detail records)									
	Grand Total		12,142		67.23		\$577,451.86	\$878,700.20	\$1,456,152.06

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Harlan

Infrastructure Costs

	Budget	Actual
Rent	\$28,033.67	\$0.00
Janitorial	\$4,866.02	\$0.00
Utilities	\$2,032.74	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$2,903.91	\$0.00
Resource Room Phones and Internet	\$667.42	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$1,817.75	\$0.00
Pest Control	\$87.25	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier,Computers,Furniture	\$2,095.83	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs,Website)	\$1,579.73	\$0.00
General supplies (Copy Paper, ect.)	\$773.34	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$45,532.66	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	274.976	\$19.11	\$5,253.88	\$0.00
Office Manager	1456	\$15.72	\$22,885.70	\$0.00
IT Services	80	\$15.20	\$1,216.24	\$0.00
Administration	73.125	\$40.39	\$2,953.67	\$0.00
Outreach			\$1,847.73	\$0.00
Business Services			\$31,301.48	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$5,437.50</u>	<u>\$0.00</u>
Delivery System Total			\$70,896.20	\$0.00

ExpendituresTotal	\$116,428.86	\$0.00
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Cash Contributions

Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$116,428.86	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Harlan

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Office of Vocational Rehabilitation	31.8	4.42%	0.2	5.41%	\$2,014.19	\$3,832.23	\$5,846.41
Office of Adult Education: Southeast Kentucky Community & Technical College	12.6	1.75%	0.2	5.41%	\$798.07	\$3,832.23	\$4,630.30
Adult, Dislocated Worker, Youth (WIOA): Harlan CAA	544	75.67%	2.6	70.27%	\$34,456.53	\$49,818.95	\$84,275.48
Community Services Block Grant: Harlan CAA	104.67	14.56%	0.5	13.51%	\$6,629.72	\$9,580.57	\$16,210.28
Career Development Office	25.8	3.59%	0.2	5.41%	\$1,634.15	\$3,832.23	\$5,466.38
Totals	718.87	100.00%	3.70	100.00%	\$45,532.66	\$70,896.20	\$116,428.86

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020										
Kentucky Career Center JobSight, Harlan (Affiliate)										
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions	
Infrastructure	Total Rent/Janitorial/Utilities					34,932.43				
Infrastructure	Rent/Janitorial/Utilities	Rent	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			28,033.67		
Infrastructure	Rent/Janitorial/Utilities	Janitorial	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			4,866.02		
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			2,032.74		
Infrastructure	Total Taxes									
Infrastructure	Total Insurance					2,903.91				
Infrastructure	Insurance	Insurance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			2,903.91		
Infrastructure	Total Resource Room Phones/Internet					667.42				
Infrastructure	Resource Room Phones/Internet	TTY Phone Machine	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash				499.00	
Infrastructure	Resource Room Phones/Internet	Internet	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			168.42		
Infrastructure	Total Security									
Infrastructure	Total Maintenance & Repairs					1,817.75				
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			1,817.75		
Infrastructure	Total Pest Control					87.25				
Infrastructure	Pest Control	Pest Control	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			87.25		
Infrastructure	Total Equipment for Assistive Technology					2,095.83				
Infrastructure	Equipment - Copier, Computers, Furniture	Resource Room Printer/Scanner	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			500.00		
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			1,595.83		
Infrastructure	Total Technology for Outreach Activities					675.00				
Infrastructure	Technology for Outreach Activities	Jobsight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA	Third Party			675.00		
Infrastructure	Total Common Identifiers: Signs/Website					1,579.73				
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Signs	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash				1,516.59	
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA	Third Party				63.14	
Infrastructure	Total General Supplies					773.34				
Infrastructure	General Supplies	Copy Paper	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			112.34		
Infrastructure	General Supplies	Janitorial Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): HCCAA	Non-Cash			661.00		
Infrastructure	Total Other:									
Addl Delivery System	Total Receptionist					5,253.89				
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): HCCAA (13.22%)	Non-Cash			5,253.89		
Addl Delivery System	Total Office Manager					22,885.60				
Addl Delivery System	Office Manager	WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): HCCAA (0.2 FTE)	Non-Cash			16,035.07		
Addl Delivery System	Office Manager	Executive Director	FTE	Adult, Dislocated Worker, Youth (WIOA): HCCAA (0.5 FTE)	Non-Cash			6,850.53		
Addl Delivery System	Total IT Services					1,216.24				
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): HCCAA (13.22%)	Non-Cash			1,216.24		
Addl Delivery System	Total Administration					2,953.72				
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.1 FTE)	Third-Party			1,269.70		
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.2 FTE)	Third-Party			1,684.02		
Addl Delivery System	Total Outreach					1,847.73				
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.1 FTE)	Third-Party			871.67		
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.15 FTE)	Third-Party			976.06		
Addl Delivery System	Total Business Services					31,301.48				
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.25 FTE)	Third-Party			2,739.94		
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA (0.25 FTE)	Third-Party			2,954.10		
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): HCCAA (0.5 FTE)	Non-Cash			25,607.44		
Addl Delivery System	Total Resource Room Materials									
Addl Delivery System	Total Strategic Data Gathering									
Addl Delivery System	Total Other:					5,437.50				
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for HCCAA	Third-Party			937.50		
Addl Delivery System	Other:	College & Career Navigator Career Services	FTE	Office of Adult Education [SKCTC, Skills U] (.025 FTE)	Non-Cash				1,500.00	
Addl Delivery System	Other:	Data & Assessment Specialist TABE, NCRC	FTE	Office of Adult Education [SKCTC, Skills U] (.05 FTE)	Non-Cash				3,000.00	
						\$ 116,428.82	\$ -	\$ 109,850.09	\$ 6,578.73	
								Total Contributions \$	116,428.82	

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Harlan (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): HARLAN CAA	544.00	75.67%	2.6	70.27%	1,573.07	34,456.68	3,162.16	49,818.92	84,275.60
Community Services Block Grant: HARLAN CAA	104.67	14.56%	0.5	13.51%	302.66	6,629.55	608.11	9,580.56	16,210.12
Career Development Office: CDO	25.80	3.59%	0.2	5.41%	74.61	1,634.16	243.24	3,832.22	5,466.38
Office of Vocational Rehabilitation	31.80	4.42%	0.2	5.41%	91.96	2,014.20	243.24	3,832.22	5,846.42
Office of Adult Education (SKCTC, Skills U)	12.60	1.75%	0.2	5.41%	36.44	798.08	243.24	3,832.22	4,630.30
Total	718.87		3.70		\$ 2,078.73	\$ 45,532.66	\$ 4,500.00	\$ 70,896.16	\$ 116,428.82
					\$ 2,078.73	\$ 45,532.66	\$ 4,500.00	\$ 70,896.16	\$ 116,428.82

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Harlan (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): HARLAN CAA	84,275.60	111,912.59	2,078.73	113,991.32	(29,715.72)
a. Adult, Dislocated Worker, Youth (WIOA): HARLAN CAA	84,275.60	97,742.10	2,015.59	99,757.69	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for HARLAN CAA	-	14,170.49	63.14	14,233.63	-
Community Services Block Grant: HARLAN CAA	16,210.12	-	-	-	16,210.12
Career Development Office: CDO	5,466.38	-	-	-	5,466.38
Office of Vocational Rehabilitation	5,846.42	-	-	-	5,846.42
Office of Adult Education (SKCTC, Skills U)	4,630.30	-	4,500.00	4,500.00	130.30
Total	\$ 116,428.82	\$ 111,912.59	\$ 6,578.73	\$ 118,491.32	\$ (2,062.50)
Additional Contributions:					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Additional Contributions					
Total Including Additional Contributions	\$ 116,428.82	\$ 111,912.59	\$ 6,578.73	\$ 118,491.32	\$ (2,062.50)

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Hazard

Infrastructure Costs

	Budget	Actual
Rent	\$90,354.17	\$0.00
Janitorial	\$0.00	\$0.00
Utilities	\$0.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$232.62	\$0.00
Resource Room Phones and Internet	\$18,168.00	\$0.00
Security	\$11,719.35	\$0.00
Maintenance and Repairs	\$4,891.77	\$0.00
Pest Control	\$328.64	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier, Computers, Furniture	\$11,669.63	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs, Website)	\$112.75	\$0.00
General supplies (Copy Paper, ect.)	\$950.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$139,101.93	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	2080	\$22.11	\$45,980.90	\$0.00
Office Manager	1872	\$38.28	\$71,657.35	\$0.00
IT Services	168	\$59.76	\$10,039.68	\$0.00
Administration	73.125	\$40.39	\$2,953.72	\$0.00
Outreach			\$1,991.23	\$0.00
Business Services			\$31,208.00	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$126,709.79</u>	<u>\$0.00</u>
Delivery System Total			\$290,540.66	\$0.00

Expenditures Total	\$429,642.59	\$0.00
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Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$429,642.59	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Hazard

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	1183	26.54%	4.4	31.21%	\$36,921.15	\$90,665.17	\$127,586.33
Office of Adult Education: Hazard Community & Technical College	1082	24.28%	1.6	11.35%	\$33,768.97	\$32,969.15	\$66,738.12
Career Development Office	1396	31.32%	4.2	29.79%	\$43,568.83	\$86,544.03	\$130,112.86
Community Services Block Grant: LKLP CAC	154	3.46%	0.2	1.42%	\$4,806.30	\$4,121.14	\$8,927.45
Office of Vocational Rehabilitation	424	9.51%	2.1	14.89%	\$13,232.94	\$43,272.01	\$56,504.95
Perkins/Post-Secondary Career & Technical Education: Hazard Community & Technical College	108	2.42%	0.6	4.26%	\$3,370.65	\$12,363.43	\$15,734.09
Teleworks USA Teleworks USA	110	2.47%	1	7.09%	\$3,433.07	\$20,605.72	\$24,038.80
Totals	4457.00	100.00%	14.10	100.00%	\$139,101.93	\$290,540.66	\$429,642.59

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020									
Kentucky Career Center JobSight, Hazard (Comprehensive)									
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions
Infrastructure	Total Rent/Janitorial/Utilities					90,354.17			
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			21,855.96	
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Carl D. Perkins Post Secondary: HCTC	Non-Cash			2,400.00	
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Office of Vocational Rehabilitation	Non-Cash		11,340.58		
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Career Development Office (CDO)	Non-Cash		37,331.42		
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Community Services Block Grant: LKLP CAC	Non-Cash			3,669.96	
Infrastructure	Total Taxes								
Infrastructure	Total Insurance					232.62			
Infrastructure	Insurance	Insurance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			232.62	
Infrastructure	Total Resource Room Phones/Internet					18,168.00			
Infrastructure	Resource Room Phones/Internet	4 Resource Room Phones	Square Footage	Career Development Office (CDO)	Non-Cash		1,440.00		
Infrastructure	Resource Room Phones/Internet	Internet	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			16,728.00	
Infrastructure	Total Security					11,719.35			
Infrastructure	Security	Security Guard	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash				11,719.35
Infrastructure	Total Maintenance & Repairs					4,891.77			
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (30.43%)	Non-Cash			4,891.77	
Infrastructure	Total Pest Control					328.64			
Infrastructure	Pest Control	Pest Control	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			328.64	
Infrastructure	Total Equipment for Assistive Technology								
Infrastructure	Total Equipment - Copier, Computers, Furniture					11,669.63			
Infrastructure	Equipment - Copier, Computers, Furniture	12 Computer and Software	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash				10,544.28
Infrastructure	Equipment - Copier, Computers, Furniture	Deep Freeze Software	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash				417.60
Infrastructure	Equipment - Copier, Computers, Furniture	ZOOM Software & Equipment	Square Footage	Career Development Office (CDO)	Non-Cash		707.75		
Infrastructure	Total Technology for Outreach Activities					675.00			
Infrastructure	Technology for Outreach Activities	JobSight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third Party			675.00	
Infrastructure	Total Common Identifiers: Signs/Website					112.75			
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third Party				112.75
Infrastructure	Total General Supplies					950.00			
Infrastructure	General Supplies	Office Supplies	Square Footage	Career Development Office (CDO)	Non-Cash		500.00		
Infrastructure	General Supplies	Office Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			450.00	
Infrastructure	Total Other:								
Addl Delivery System	Total Receptionist					45,981.00			
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (1.0 FTE)	Non-Cash			45,981.00	
Addl Delivery System	Total Office Manager					71,657.21			
Addl Delivery System	Office Manager	One Stop Operator	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (0.4 FTE)	Non-Cash			31,814.43	
Addl Delivery System	Office Manager	Hazard Office Manager	FTE	Career Development Office (CDO) (0.2 FTE)	Non-Cash		19,515.09		
Addl Delivery System	Office Manager	Skills U Director	FTE	Office of Adult Education (HCTC, Skills U) (0.1 FTE)	Non-Cash			6,576.00	
Addl Delivery System	Office Manager	WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (0.2 FTE)	Non-Cash			13,751.68	
Addl Delivery System	Total IT Services					10,039.68			
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash			10,039.68	
Addl Delivery System	Total Administration					2,953.72			
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.1 FTE)	Third-Party			1,269.70	
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.2 FTE)	Third-Party			1,684.02	
Addl Delivery System	Total Outreach					1,991.23			
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.1 FTE)	Third-Party			871.67	
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.15 FTE)	Third-Party			976.06	
Addl Delivery System	Total Business Services					31,208.00			
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.25 FTE)	Third-Party			2,739.94	
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.25 FTE)	Third-Party			2,954.10	
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (0.5 FTE)	Non-Cash			25,513.96	
Addl Delivery System	Total Resource Room Materials								
Addl Delivery System	Total Strategic Data Gathering								
Addl Delivery System	Total Other:					126,709.79			
Addl Delivery System	Other:	Strategic Partnership Coordinator	FTE	Office of Adult Education (HCTC, Skills U) (0.54 FTE)	Non-Cash				38,015.60
Addl Delivery System	Other:	Data & Assessment Specialist	FTE	Office of Adult Education (HCTC, Skills U) (0.43 FTE)	Non-Cash			22,360.00	
Addl Delivery System	Other:	Intake Specialist	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (1.0 FTE)	Non-Cash				48,247.03
Addl Delivery System	Other:	Staff Training	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	Non-Cash				500.00
Addl Delivery System	Other:	Staff Training	FTE	Carl D. Perkins Post Secondary: HCTC	Non-Cash				3,744.00
Addl Delivery System	Other:	Staff Training	FTE	Indian & Native American Program	Non-Cash				381.96
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third-Party			937.50	
Addl Delivery System	Other:	Basic Computer Skills Workshop	FTE	Carl D. Perkins Post Secondary: HCTC	Non-Cash				972.62
Addl Delivery System	Other:	Workplace Safety/Job Interview Skills Workshops	FTE	SCSEP: KRAAD	Non-Cash				711.96
Addl Delivery System	Other:	Resource Services/Job Development Classes	FTE	SCSEP: Goodwill	Non-Cash				10,839.12
						\$ 429,642.56	\$ 70,834.84	\$ 218,701.70	\$ 126,349.77
						Total Contributions \$ 415,886.32			

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Hazard (Comprehensive)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	1,183	26.54%	4.4	31.21%	6,050.10	36,921.15	32,315.28	90,665.16	127,586.32
Community Services Block Grant: LKLP CAC	154	3.46%	0.2	1.42%	787.59	4,806.30	1,468.88	4,121.14	8,927.45
Career Development Office: CDO	1,396	31.32%	4.2	29.79%	7,139.42	43,568.84	30,846.41	86,544.02	130,112.85
Office of Vocational Rehabilitation	424	9.51%	2.1	14.89%	2,168.42	13,232.94	15,423.20	43,272.01	56,504.95
Carl D. Perkins Post Secondary: HCTC	108	2.42%	0.6	4.26%	552.33	3,370.65	4,406.63	12,363.43	15,734.09
Office of Adult Education (HCTC, Skills U)	1,082	24.28%	1.6	11.35%	5,533.56	33,768.97	11,751.01	32,969.15	66,738.12
Teleworks USA	110	2.47%	1.0	7.09%	562.56	3,433.07	7,344.38	20,605.72	24,038.79
Total	4,457		14.10		\$ 22,793.98	\$ 139,101.93	\$ 103,555.79	\$ 290,540.63	\$ 429,642.56

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Hazard (Comprehensive)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	127,586.32	183,695.74	71,684.51	255,380.25	(127,793.94)
a. Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	127,586.32	171,587.75	71,428.26	243,016.01	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	-	12,107.99	256.25	12,364.24	-
Community Services Block Grant: LKLP CAC	8,927.45	3,669.96	-	3,669.96	5,257.49
Career Development Office: CDO	130,112.85	59,494.26	-	59,494.26	70,618.59
Office of Vocational Rehabilitation	56,504.95	11,340.58	-	11,340.58	45,164.37
Carl D. Perkins Post Secondary: HCTC	15,734.09	2,400.00	4,716.62	7,116.62	8,617.47
Office of Adult Education (HCTC, Skills U)	66,738.12	28,936.00	38,015.60	66,951.60	(213.48)
Teleworks USA	24,038.79	-	-	-	24,038.79
Total	\$ 429,642.56	\$ 289,536.54	\$ 114,416.73	\$ 403,953.28	\$ 25,689.28
Additional Contributions:					
Indian & Native American Program	-	-	381.96	381.96	(381.96)
SCSEP: KRAAD	-	-	711.96	711.96	(711.96)
SCSEP: Goodwill	-	-	10,839.12	10,839.12	(10,839.12)
Total Additional Contributions	-	-	11,933.04	11,933.04	(11,933.04)
Total Including Additional Contributions	\$ 429,642.56	\$ 289,536.54	\$ 126,349.77	\$ 415,886.32	\$ 13,756.24

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Manchester

Infrastructure Costs

	Budget	Actual
Rent	\$7,938.39	\$0.00
Janitorial	\$1,100.59	\$0.00
Utilities	\$2,158.18	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$425.55	\$0.00
Resource Room Phones and Internet	\$668.00	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$853.59	\$0.00
Pest Control	\$39.22	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier, Computers, Furniture	\$8,809.20	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs, Website)	\$103.73	\$0.00
General supplies (Copy Paper, ect.)	\$2,068.85	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$24,840.30	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	207.584	\$27.38	\$5,683.80	\$0.00
Office Manager	416	\$58.96	\$24,527.11	\$0.00
IT Services	104	\$42.85	\$4,456.24	\$0.00
Administration	73.125	\$40.39	\$2,953.72	\$0.00
Outreach			\$2,097.73	\$0.00
Business Services			\$14,711.14	\$0.00
Resource Room Materials			\$250.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$5,137.50</u>	<u>\$0.00</u>
Delivery System Total			\$59,817.24	\$0.00

Expenditures Total	\$84,657.54	\$0.00
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Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$84,657.54	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Manchester

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Community Services Block Grant: Daniel Boone CAA	175	19.98%	1	18.87%	\$4,962.39	\$11,286.27	\$16,248.66
Office of Vocational Rehabilitation	13	1.48%	0.1	1.89%	\$368.63	\$1,128.63	\$1,497.26
Adult, Dislocated Worker, Youth (WIOA): Daniel Boone CAA	464	52.97%	3.2	60.38%	\$13,157.42	\$36,116.07	\$49,273.49
Office of Adult Education: Eastern Kentucky University	70	7.99%	0.2	3.77%	\$1,984.96	\$2,257.25	\$4,242.21
Career Development Office	154	17.58%	0.8	15.09%	\$4,366.90	\$9,029.02	\$13,395.92
Totals	876.00	100.00%	5.30	100.00%	\$24,840.30	\$59,817.24	\$84,657.54

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020									
Kentucky Career Center JobSight, Manchester (Affiliate)									
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions
Infrastructure	Total Rent/Janitorial/Utilities					11,197.16			
Infrastructure	Rent/Janitorial/Utilities	Rent	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			7,938.39	
Infrastructure	Rent/Janitorial/Utilities	Janitorial	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			1,100.59	
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			2,158.18	
Infrastructure	Total Taxes								
Infrastructure	Total Insurance					425.55			
Infrastructure	Insurance	Insurance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			425.55	
Infrastructure	Total Resource Room Phones/Internet					668.00			
Infrastructure	Resource Room Phones/Internet	Resource Room Internet	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			668.00	
Infrastructure	Total Security								
Infrastructure	Total Maintenance & Repairs					853.59			
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			853.59	
Infrastructure	Total Pest Control					39.22			
Infrastructure	Pest Control	Pest Control	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			39.22	
Infrastructure	Total Equipment for Assistive Technology								
Infrastructure	Total Equipment - Copier, Computers, Furniture					8,809.20			
Infrastructure	Equipment - Copier, Computers, Furniture	8 Computers for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash				6,450.53
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			2,358.67	
Infrastructure	Total Technology for Outreach Activities					675.00			
Infrastructure	Technology for Outreach Activities	Jobsight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third-Party			675.00	
Infrastructure	Total Common Identifiers: Signs/Website					103.73			
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third Party				103.73
Infrastructure	Total General Supplies					2,068.85			
Infrastructure	General Supplies	Office & Janitorial Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			2,068.85	
Infrastructure	Total Other:								
Addl Delivery System	Total Receptionist					5,683.81			
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (9.98%)	Non-Cash			5,683.81	
Addl Delivery System	Total Office Manager					24,527.10			
Addl Delivery System	Office Manager	WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (0.2 FTE)	Non-Cash			24,527.10	
Addl Delivery System	Total IT Services					4,456.24			
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (5%)	Non-Cash			4,456.24	
Addl Delivery System	Total Administration					2,953.72			
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.1 FTE)	Third-Party			1,269.70	
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.2 FTE)	Third-Party			1,684.02	
Addl Delivery System	Total Outreach					2,097.73			
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.1 FTE)	Third-Party			871.67	
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.15 FTE)	Third-Party			976.06	
Addl Delivery System	Outreach	Outreach	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			250.00	
Addl Delivery System	Total Business Services					14,711.14			
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.25 FTE)	Third-Party			2,739.94	
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.25 FTE)	Third-Party			2,954.10	
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (0.10 FTE)	Non-Cash			8,912.40	
Addl Delivery System	Total Resource Room Materials					250.00			
Addl Delivery System	Resource Room Materials	Resource Room Materials	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			250.00	
Addl Delivery System	Total Strategic Data Gathering								
Addl Delivery System	Total Other:					5,137.50			
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third-Party			937.50	
Addl Delivery System	Other:	College & Career Navigator Career Services	FTE	Office of Adult Education (EKU, Skills U) (.025 FTE)	Non-Cash				1,500.00
Addl Delivery System	Other:	Data & Assessment Specialist TABE, NCRC	FTE	Office of Adult Education (EKU, Skills U) (.045 FTE)	Non-Cash				2,700.00
						\$ 84,657.54	\$ -	\$ 73,798.59	\$ 10,754.26
								Total Contributions \$	84,552.85

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Manchester (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): DBCAA	464	52.97%	3.2	60.38%	3,471.66	13,157.42	2,535.85	36,116.07	49,273.49
Community Services Block Grant: DBCAA	175	19.98%	1.0	18.87%	1,309.36	4,962.39	792.45	11,286.27	16,248.66
Career Development Office: CDO	154	17.58%	0.8	15.09%	1,152.23	4,366.90	633.96	9,029.02	13,395.92
Office of Vocational Rehabilitation	13	1.48%	0.1	1.89%	97.27	368.63	79.25	1,128.63	1,497.26
Office of Adult Education (EKU, Skills U)	70	7.99%	0.2	3.77%	523.74	1,984.96	158.49	2,257.25	4,242.21
Total	876		5.30		\$ 6,554.26	\$ 24,840.30	\$ 4,200.00	\$ 59,817.24	\$ 84,657.54
					\$ 6,554.26	\$ 24,840.30	\$ 4,200.00	\$ 59,817.24	\$ 84,657.54

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Manchester (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): DBCAA	49,273.49	72,861.09	6,450.53	79,311.62	(30,038.13)
a. Adult, Dislocated Worker, Youth (WIOA): DBCAA	49,273.49	61,690.60	6,450.53	68,141.13	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	-	11,170.49	-	11,170.49	-
Community Services Block Grant: DBCAA	16,248.66	-	-	-	16,248.66
Career Development Office: CDO	13,395.92	-	-	-	13,395.92
Office of Vocational Rehabilitation	1,497.26	-	-	-	1,497.26
Office of Adult Education (EKU, Skills U)	4,242.21	-	4,200.00	4,200.00	42.21
Total	\$ 84,657.54	\$ 72,861.09	\$ 10,650.53	\$ 83,511.62	\$ 1,145.92
Additional Contributions:					
					-
					-
					-
Total Additional Contributions	-	-	-	-	-
Total Including Additional Contributions	\$ 84,657.54	\$ 72,861.09	\$ 10,650.53	\$ 83,511.62	\$ 1,145.92

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, McKee

Infrastructure Costs

	Budget	Actual
Rent	\$15,788.43	\$0.00
Janitorial	\$0.00	\$0.00
Utilities	\$2,158.21	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$512.16	\$0.00
Resource Room Phones and Internet	\$1,325.53	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$422.65	\$0.00
Pest Control	\$0.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier,Computers,Furniture	\$1,627.99	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs,Website)	\$27.06	\$0.00
General supplies (Copy Paper, ect.)	\$2,825.24	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$25,362.27	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	772.51	\$14.89	\$11,504.84	\$0.00
Office Manager	62.4	\$58.96	\$3,679.04	\$0.00
IT Services	97.5	\$45.71	\$4,456.73	\$0.00
Administration	73.125	\$40.39	\$2,953.67	\$0.00
Outreach			\$2,097.73	\$0.00
Business Services			\$14,606.44	\$0.00
Resource Room Materials			\$250.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$937.50</u>	<u>\$0.00</u>
Delivery System Total			\$40,485.94	\$0.00

ExpendituresTotal	\$65,848.21	\$0.00
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Cash Contributions

Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$65,848.21	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, McKee

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Career Development Office	160	37.21%	1	37.04%	\$9,437.12	\$14,994.79	\$24,431.92
Community Services Block Grant: Daniel Boone CAA	23	5.35%	0.2	7.41%	\$1,356.59	\$2,998.96	\$4,355.54
Adult, Dislocated Worker, Youth (WIOA): Daniel Boone CAA	247	57.44%	1.5	55.56%	\$14,568.56	\$22,492.19	\$37,060.75
Totals	430.00	100.00%	2.70	100.00%	\$25,362.27	\$40,485.94	\$65,848.21

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020									
Kentucky Career Center JobSight, McKee (Affiliate)									
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions
Infrastructure	Total Rent/Janitorial/Utilities					17,946.64			
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Career Development Office (CDO)	Non-Cash		5,400.00		
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			10,388.43	
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			2,158.21	
Infrastructure	Total Taxes								
Infrastructure	Total Insurance					512.16			
Infrastructure	Insurance	Insurance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			512.16	
Infrastructure	Total Resource Room Phones/Internet					1,325.53			
Infrastructure	Resource Room Phones/Internet	Phone System	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			1,325.53	
Infrastructure	Total Security								
Infrastructure	Total Maintenance & Repairs					422.65			
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			422.65	
Infrastructure	Total Pest Control								
Infrastructure	Total Equipment for Assistive Technology								
Infrastructure	Total Equipment - Copier, Computers, Furniture					1,627.99			
Infrastructure	Equipment - Copier, Computers, Furniture	4 Monitors & 2 Desktop Computers	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third-Party				1,627.99
Infrastructure	Total Technology for Outreach Activities					675.00			
Infrastructure	Technology for Outreach Activities	JobSight Regional Website Development, BitSource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third Party			675.00	
Infrastructure	Total Common Identifiers: Signs/Website					27.06			
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third Party				27.06
Infrastructure	Total General Supplies					2,825.24			
Infrastructure	General Supplies	Janitorial Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			2,825.24	
Infrastructure	Total Other:								
Addl Delivery System	Total Receptionist					11,504.86			
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (37.14%)	Non-Cash			11,504.86	
Addl Delivery System	Total Office Manager					3,679.01			
Addl Delivery System	Office Manager	Office Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (0.03 FTE)	Non-Cash			3,679.08	
Addl Delivery System	Total IT Services					4,456.73			
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			4,456.20	
Addl Delivery System	Total Administration					2,953.72			
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.1 FTE)	Third-Party			1,269.70	
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.2 FTE)	Third-Party			1,684.02	
Addl Delivery System	Total Outreach					2,097.73			
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.1 FTE)	Third-Party			871.67	
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.15 FTE)	Third-Party			976.06	
Addl Delivery System	Outreach	Outreach	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			250.00	
Addl Delivery System	Total Business Services					14,606.44			
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.25 FTE)	Third-Party			2,739.94	
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA (0.25 FTE)	Third-Party			2,954.10	
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA (0.5 FTE)	Non-Cash			8,912.40	
Addl Delivery System	Total Resource Room Materials					250.00			
Addl Delivery System	Resource Room Materials	Resource Room Materials	FTE	Adult, Dislocated Worker, Youth (WIOA): DBCAA	Non-Cash			250.00	
Addl Delivery System	Total Strategic Data Gathering								
Addl Delivery System	Total Other:					937.50			
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	Third-Party			937.50	
						\$ 65,848.26	\$ 5,400.00	\$ 58,792.75	\$ 1,655.05
						Total Contributions \$ 65,847.80			

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, McKee (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): DBCAA	247.00	57.44%	1.5	55.56%	950.69	14,568.56	-	22,492.22	37,060.78
Community Services Block Grant: DBCAA	23.00	5.35%	0.2	7.41%	88.53	1,356.59	-	2,998.96	4,355.55
Career Development Office: CDO	160.00	37.21%	1.0	37.04%	615.83	9,437.12	-	14,994.81	24,431.93
Total	430		2.70		\$ 1,655.05	\$ 25,362.27	\$ -	\$ 40,485.99	\$ 65,848.26
					\$ 1,655.05	\$ 25,362.27	\$ -	\$ 40,485.99	\$ 65,848.26

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, McKee (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): DBCAA	37,060.78	58,792.75	1,655.05	60,447.80	(23,387.02)
a. Adult, Dislocated Worker, Youth (WIOA): DBCAA	37,060.78	46,434.76	1,627.99	48,062.75	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for DBCAA	-	12,357.99	27.06	12,385.05	-
Community Services Block Grant: DBCAA	4,355.55	-	-	-	-
Career Development Office: CDO	24,431.93	5,400.00	-	5,400.00	19,031.93
Total	\$ 65,848.26	\$ 64,192.75	\$ 1,655.05	\$ 65,847.80	\$ (4,355.09)
Additional Contributions:					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Additional Contributions					
Total Including Additional Contributions	\$ 65,848.26	\$ 64,192.75	\$ 1,655.05	\$ 65,847.80	\$ (4,355.09)

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Pikeville

Infrastructure Costs

	Budget	Actual
Rent	\$49,041.30	\$0.00
Janitorial	\$9,100.00	\$0.00
Utilities	\$25,900.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$0.00	\$0.00
Resource Room Phones and Internet	\$9,228.00	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$2,800.00	\$0.00
Pest Control	\$0.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier, Computers, Furniture	\$3,045.44	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs, Website)	\$45.10	\$0.00
General supplies (Copy Paper, ect.)	\$2,426.32	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$102,261.16	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	2080	\$26.07	\$54,229.76	\$0.00
Office Manager	624	\$39.34	\$24,547.54	\$0.00
IT Services	118.56	\$41.74	\$4,948.46	\$0.00
Administration	73.125	\$40.39	\$2,953.74	\$0.00
Outreach			\$1,847.73	\$0.00
Business Services			\$19,669.75	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$9,037.50</u>	<u>\$0.00</u>
Delivery System Total			\$117,234.47	\$0.00

Expenditures Total	\$219,495.63	\$0.00
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Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$219,495.63	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Pikeville

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Office of Vocational Rehabilitation	867	55.29%	5.2	63.41%	\$56,543.64	\$74,343.81	\$130,887.45
Career Development Office	132	8.42%	0.4	4.88%	\$8,608.72	\$5,718.75	\$14,327.47
Adult, Dislocated Worker, Youth (WIOA): Big Sandy Area CAP	489	31.19%	2.4	29.27%	\$31,891.39	\$34,312.53	\$66,203.92
Office of Adult Education: Big Sandy Community & Technical College	80	5.10%	0.2	2.44%	\$5,217.41	\$2,859.38	\$8,076.78
Totals	1568.00	100.00%	8.20	100.00%	\$102,261.16	\$117,234.47	\$219,495.63

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020									
Kentucky Career Center JobSight, Pikeville (Affiliate)									
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions
Infrastructure	Total Rent/Janitorial/Utilities					84,041.30			
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party			17,787.00	
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Office of Vocational Rehabilitation	Non-Cash		31,254.30		
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Office of Vocational Rehabilitation	Non-Cash		25,900.00		
Infrastructure	Rent/Janitorial/Utilities	Janitorial	Square Footage	Office of Vocational Rehabilitation	Non-Cash		9,100.00		
Infrastructure	Total Taxes								
Infrastructure	Total Insurance								
Infrastructure	Total Resource Room Phones/Internet					9,228.00			
Infrastructure	Resource Room Phones/Internet	3 Resource Room Phones	Square Footage	Office of Vocational Rehabilitation	Non-Cash		1,080.00		
Infrastructure	Internet	Internet	Square Footage	Office of Vocational Rehabilitation	Non-Cash		8,148.00		
Infrastructure	Total Security								
Infrastructure	Total Maintenance & Repairs					2,800.00			
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Office of Vocational Rehabilitation	Non-Cash		2,800.00		
Infrastructure	Total Pest Control								
Infrastructure	Total Equipment for Assistive Technology								
Infrastructure	Total Equipment - Copier, Computers, Furniture					3,045.44			
Infrastructure	Equipment - Copier, Computers, Furniture	Scanner for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash				165.44
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Office of Vocational Rehabilitation	Non-Cash		2,880.00		
Infrastructure	Total Technology for Outreach Activities					675.00			
Infrastructure	Technology for Outreach Activities	JobSight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party			675.00	
Infrastructure	Total Common Identifiers: Signs/Website					45.10			
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third Party				45.10
Infrastructure	Total General Supplies					2,426.32			
Infrastructure	General Supplies	Copy Paper for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash			400.00	
Infrastructure	General Supplies	Janitorial Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash			1,118.32	
Infrastructure	General Supplies	Resource Room Printer, Toner	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash				908.00
Infrastructure	Total Other:								
Addl Delivery System	Total Receptionist					54,229.76			
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (1.0 FTE)	Non-Cash			54,229.50	
Addl Delivery System	Total Office Manager					24,547.54			
Addl Delivery System	Office Manager	BSACAP WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (0.1 FTE)	Non-Cash			8,086.00	
Addl Delivery System	Office Manager	Branch Manager Prestonsburg District	FTE	Office of Vocational Rehabilitation (0.1 FTE)	Non-Cash		9,801.92		
Addl Delivery System	Office Manager	Center Management Functional Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (0.1 FTE)	Non-Cash			6,659.34	
Addl Delivery System	Total IT Services					4,948.46			
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (5.7%)	Non-Cash			4,948.46	
Addl Delivery System	Total Administration					2,953.72			
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.1 FTE)	Third-Party			1,269.70	
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.2 FTE)	Third-Party			1,684.02	
Addl Delivery System	Total Outreach					1,847.73			
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.1 FTE)	Third-Party			871.67	
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.15 FTE)	Third-Party			976.06	
Addl Delivery System	Total Business Services					19,669.75			
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.25 FTE)	Third-Party			2,739.94	
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.25 FTE)	Third-Party			2,954.10	
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (0.2 FTE)	Non-Cash			13,871.01	
Addl Delivery System	Total Resource Room Materials								
Addl Delivery System	Total Strategic Data Gathering								
Addl Delivery System	Total Other:					9,037.50			
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party			937.50	
Addl Delivery System	Other:	College & Career Navigator Career Services	FTE	Office of Adult Education (BSCTC, Skills U) (.08 FTE)	Non-Cash				4,800.00
Addl Delivery System	Other:	Data & Assessment Specialist TABE, NCRC	FTE	Office of Adult Education (BSCTC, Skills U) (.055 FTE)	Non-Cash				3,300.00
						\$ 219,495.62	\$ 90,964.22	\$ 119,207.62	\$ 9,218.54
						Total Contributions \$ 219,390.38			

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Pikeville (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): BSACAP	489.00	31.19%	2.4	29.27%	348.83	31,891.39	2,370.73	34,312.52	66,203.92
Career Development Office: CDO	132.00	8.42%	0.4	4.88%	94.16	8,608.72	395.12	5,718.75	14,327.47
Office of Vocational Rehabilitation	867.00	55.29%	5.2	63.41%	618.48	56,543.64	5,136.59	74,343.80	130,887.44
Office of Adult Education (BSCTC, Skills U)	80.00	5.10%	0.2	2.44%	57.07	5,217.41	197.56	2,859.38	8,076.78
Total	1,568.00		8.20		\$ 1,118.54	\$ 102,261.16	\$ 8,100.00	\$ 117,234.46	\$ 219,495.62
					\$ 1,118.54	\$ 102,261.16	\$ 8,100.00	\$ 117,234.46	\$ 219,495.62

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Pikeville (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): BSACAP	66,203.92	119,207.62	1,118.54	120,326.16	(54,122.24)
a. Adult, Dislocated Worker, Youth (WIOA): BSACAP	66,203.92	89,312.63	1,073.44	90,386.07	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	-	29,894.99	45.10	29,940.09	-
Career Development Office: CDO	14,327.47	-	-	-	14,327.47
Office of Vocational Rehabilitation	130,887.44	90,964.22	-	90,964.22	39,923.22
Office of Adult Education (BSCTC, Skills U)	8,076.78	-	8,100.00	8,100.00	(23.22)
Total	\$ 211,418.84	\$ 210,171.84	\$ 1,118.54	\$ 211,290.38	\$ 128.46
Total Additional Contributions	-	-	-	-	-
Total Including Additional Contributions	\$ 211,418.84	\$ 210,171.84	\$ 1,118.54	\$ 211,290.38	\$ 128.46

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Pineville

Infrastructure Costs

	Budget	Actual
Rent	\$26,200.38	\$0.00
Janitorial	\$0.00	\$0.00
Utilities	\$12,455.14	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$2,476.99	\$0.00
Resource Room Phones and Internet	\$10,682.72	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$6,890.19	\$0.00
Pest Control	\$238.95	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier,Computers,Furniture	\$16,757.25	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs,Website)	\$81.18	\$0.00
General supplies (Copy Paper, ect.)	\$1,368.39	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$77,826.19	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	656.24	\$17.99	\$11,805.10	\$0.00
Office Manager	416	\$44.19	\$18,384.29	\$0.00
IT Services	208	\$38.14	\$7,933.22	\$0.00
Administration	73.125	\$40.39	\$2,953.67	\$0.00
Outreach			\$1,847.73	\$0.00
Business Services			\$38,703.48	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$9,937.50</u>	<u>\$0.00</u>
Delivery System Total			\$91,564.99	\$0.00

ExpendituresTotal	\$169,391.18	\$0.00
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Cash Contributions

Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$169,391.18	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Pineville

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Office of Adult Education: Southeast Kentucky Community & Technical College	67.6	7.77%	0.2	3.51%	\$6,045.79	\$3,212.81	\$9,258.60
Community Services Block Grant: Bell-Whitley CAA	126	14.48%	1.4	24.56%	\$11,268.79	\$22,489.65	\$33,758.43
Adult, Dislocated Worker, Youth (WIOA): Bell-Whitley CAA	661	75.96%	3.9	68.42%	\$59,116.42	\$62,649.73	\$121,766.15
Career Development Office	15.6	1.79%	0.2	3.51%	\$1,395.18	\$3,212.81	\$4,607.99
Totals	870.20	100.00%	5.70	100.00%	\$77,826.19	\$91,564.99	\$169,391.18

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020										
Kentucky Career Center JobSight, Pineville (Affiliate)										
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions	
Infrastructure	Total Rent/Janitorial/Utilities					38,655.52				
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			26,200.38		
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			12,455.14		
Infrastructure	Total Taxes									
Infrastructure	Total Insurance					2,476.99				
Infrastructure	Insurance	Insurance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			2,476.99		
Infrastructure	Total Resource Room Phones/Internet					10,682.72				
Infrastructure	Internet	Internet	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			10,682.72		
Infrastructure	Total Security									
Infrastructure	Total Maintenance & Repairs					6,890.19				
Infrastructure	Maintenance & Repairs	Sprinklers, Fire Protection and Reg. Building Maintenance	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			6,890.19		
Infrastructure	Total Pest Control					238.95				
Infrastructure	Pest Control	Pest Control	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			283.95		
Infrastructure	Total Equipment for Assistive Technology									
Infrastructure	Total Equipment - Copier, Computers, Furniture					16,757.25				
Infrastructure	Equipment - Copier, Computers, Furniture	7 Desktop & 4 Laptops for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash				8,024.48	
Infrastructure	Equipment - Copier, Computers, Furniture	Copy Machine	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			1,173.51		
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			7,559.27		
Infrastructure	Total Technology for Outreach Activities					675.00				
Infrastructure	Technology for Outreach Activities	JobSight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA	Third Party			675.00		
Infrastructure	Total Common Identifiers: Signs/Website					81.18				
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA	Third Party				81.18	
Infrastructure	Total General Supplies					1,368.39				
Infrastructure	General Supplies	Resource Room Paper	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			350.65		
Infrastructure	General Supplies	Janitorial Supplies	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BWCAA	Non-Cash			1,017.74		
Infrastructure	Total Other:									
Addl Delivery System	Total Receptionist					11,805.09				
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): BWCAA (31.55%)	Non-Cash			11,805.09		
Addl Delivery System	Total Office Manager					18,384.29				
Addl Delivery System	Office Manager	BWCAA WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): BWCAA (0.2 FTE)	Non-Cash			18,384.29		
Addl Delivery System	Total IT Services					7,933.22				
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): BWCAA (0.1 FTE)	Non-Cash			7,933.22		
Addl Delivery System	Total Administration					2,953.72				
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.1 FTE)	Third-Party			1,269.70		
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.2 FTE)	Third-Party			1,684.02		
Addl Delivery System	Total Outreach					1,847.73				
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.1 FTE)	Third-Party			871.67		
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.15 FTE)	Third-Party			976.06		
Addl Delivery System	Total Business Services					38,703.48				
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.25 FTE)	Third-Party			2,739.94		
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA (0.25 FTE)	Third-Party			2,954.10		
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): BWCAA (0.25 FTE)	Non-Cash			14,625.03		
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): BWCAA (0.20 FTE)	Non-Cash			18,384.41		
Addl Delivery System	Total Resource Room Materials									
Addl Delivery System	Total Strategic Data Gathering									
Addl Delivery System	Total Other:					9,937.50				
Addl Delivery System	Other:	College & Career Navigator Career Services	FTE	Office of Adult Education (SKCTC, Skills U) (.1 FTE)	Non-Cash				6,000.00	
Addl Delivery System	Other:	Data & Assessment Specialist TABE, NCRC	FTE	Office of Adult Education (SKCTC, Skills U) (.05 FTE)	Non-Cash				3,000.00	
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA	Third-Party			937.50		
						\$ 169,391.22	\$ -	\$ 152,330.56	\$ 17,105.66	
								Total Contributions	\$ 169,436.22	

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Pineville (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): BWCAA	661.00	75.96%	3.9	68.42%	6,157.02	59,116.42	6,157.89	62,649.76	121,766.18
Community Services Block Grant: BWCAA	126.00	14.48%	1.4	24.56%	1,173.65	11,268.79	2,210.53	22,489.66	33,758.45
Career Development Office: CDO	15.60	1.79%	0.2	3.51%	145.31	1,395.18	315.79	3,212.81	4,607.99
Office of Adult Education (SKCTC, Skills U)	67.60	7.77%	0.2	3.51%	629.67	6,045.79	315.79	3,212.81	9,258.60
Total	870.20		5.70		\$ 8,105.66	\$ 77,826.19	\$ 9,000.00	\$ 91,565.03	\$ 169,391.22
					8,105.66	77,826.19	9,000.00	91,565.03	169,391.22

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Pineville (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): BWCAA	121,766.18	152,330.56	8,105.66	160,436.22	(38,670.04)
a. Adult, Dislocated Worker, Youth (WIOA): BWCAA	121,766.18	140,222.57	8,024.48	148,247.05	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for BWCAA	-	12,107.99	81.18	12,189.17	-
Community Services Block Grant: BWCAA	33,758.45	-	-	-	33,758.45
Career Development Office: CDO	4,607.99	-	-	-	4,607.99
Office of Adult Education (SKCTC, Skills U)	9,258.60	-	9,000.00	9,000.00	258.60
Total	169,391.22	\$ 152,330.56	\$ 17,105.66	\$ 169,436.22	\$ (4,652.99)
Additional Contributions:					
Total Additional Contributions	-	-	-	-	-
Total Including Additional Contributions	\$ 169,391.22	\$ 152,330.56	\$ 17,105.66	\$ 169,436.22	\$ (4,652.99)

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Prestonsburg

Infrastructure Costs

	Budget	Actual
Rent	\$48,799.32	\$0.00
Janitorial	\$16,400.00	\$0.00
Utilities	\$9,500.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$0.00	\$0.00
Resource Room Phones and Internet	\$4,252.81	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$6,000.00	\$0.00
Pest Control	\$1,200.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier,Computers,Furniture	\$22,898.73	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs,Website)	\$99.22	\$0.00
General supplies (Copy Paper, ect.)	\$4,000.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$113,825.08	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	2080	\$26.07	\$54,229.55	\$0.00
Office Manager	1248	\$47.22	\$58,932.81	\$0.00
IT Services	60	\$36.53	\$2,192.00	\$0.00
Administration	73.125	\$40.39	\$2,953.67	\$0.00
Outreach			\$1,991.23	\$0.00
Business Services			\$19,565.05	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$21,091.78</u>	<u>\$0.00</u>
Delivery System Total			\$160,956.08	\$0.00

ExpendituresTotal	\$274,781.16	\$0.00
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Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$274,781.16	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Prestonsburg

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Office of Vocational Rehabilitation	882	39.71%	10.33	58.26%	\$45,202.04	\$93,777.57	\$138,979.61
Career Development Office	929	41.83%	4.5	25.38%	\$47,610.76	\$40,851.80	\$88,462.56
Office of Adult Education: Big Sandy Community & Technical College	166	7.47%	0.5	2.82%	\$8,507.41	\$4,539.09	\$13,046.50
Adult, Dislocated Worker, Youth (WIOA): Big Sandy Area CAP	244	10.99%	2.4	13.54%	\$12,504.87	\$21,787.63	\$34,292.50
Totals	2221.00	100.00%	17.73	100.00%	\$113,825.08	\$160,956.08	\$274,781.16

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020										
Kentucky Career Center JobSight, Prestonsburg (Comprehensive)										
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions	
Infrastructure	Total Rent/Janitorial/Utilities					74,699.32				
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Office of Vocational Rehabilitation	Non-Cash		38,647.40			
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party			10,151.92		
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Career Development Office (CDO)	Non-Cash		9,500.00			
Infrastructure	Rent/Janitorial/Utilities	Janitorial	Square Footage	Career Development Office (CDO)	Non-Cash		16,400.00			
Infrastructure	Total Taxes									
Infrastructure	Total Insurance									
Infrastructure	Total Resource Room Phones/Internet					4,252.81				
Infrastructure	Resource Room Phones/Internet	Parallel Network Infrastructure Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party					3,532.81
Infrastructure	Resource Room Phones/Internet	2 Resource Room Phones	Square Footage	Career Development Office (CDO)	Non-Cash		720.00			
Infrastructure	Total Security									
Infrastructure	Total Maintenance & Repairs					6,000.00				
Infrastructure	Maintenance & Repairs	Maintenance & Repairs	Square Footage	Career Development Office (CDO)	Non-Cash		6,000.00			
Infrastructure	Total Pest Control					1,200.00				
Infrastructure	Pest Control	Pest Control	Square Footage	Career Development Office (CDO)	Non-Cash		1,200.00			
Infrastructure	Total Equipment for Assistive Technology									
Infrastructure	Total Equipment - Copier, Computers, Furniture					22,898.73				
Infrastructure	Equipment - Copier, Computers, Furniture	10 Laptop & 12 Desktop Computers	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party					16,265.54
Infrastructure	Equipment - Copier, Computers, Furniture	ZOOM Software & Equipment	Square Footage	Career Development Office (CDO)			707.75			
Infrastructure	Equipment - Copier, Computers, Furniture	Scanner/Copier/Printer for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP						165.44
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Career Development Office (CDO)	Non-Cash		5,760.00			
Infrastructure	Total Technology for Outreach Activities					675.00				
Infrastructure	Technology for Outreach Activities	JobSight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party					675.00
Infrastructure	Total Common Identifiers: Signs/Website					99.22				
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third Party					99.22
Infrastructure	Total General Supplies					4,000.00				
Infrastructure	General Supplies	Copy Paper for Resource Room	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash					400.00
Infrastructure	General Supplies	Janitorial Supplies	Square Footage	Career Development Office (CDO)	Non-Cash		3,000.00			
Infrastructure	General Supplies	Resource Room Printer, Toner	Square Footage	Adult, Dislocated Worker, Youth (WIOA): BSACAP	Non-Cash					600.00
Infrastructure	Total Other:									
Addl Delivery System	Total Receptionist					54,229.50				
Addl Delivery System	Receptionist	Receptionist	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (1.0 FTE)	Non-Cash					54,229.50
Addl Delivery System	Total Office Manager					58,932.78				
Addl Delivery System	Office Manager	BSACAP WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (0.1 FTE)	Non-Cash					8,086.65
Addl Delivery System	Office Manager	Regional Manager	FTE	Career Development Office (CDO) (0.1 FTE)	Non-Cash		10,991.01			
Addl Delivery System	Office Manager	Prestonsburg Office Manager	FTE	Career Development Office (CDO) (0.2 FTE)	Non-Cash		17,577.24			
Addl Delivery System	Office Manager	Branch Manager, East Kentucky Blind Services	FTE	Office of Vocational Rehabilitation (0.2 FTE)	Non-Cash		22,277.88			
Addl Delivery System	Total IT Services					2,192.00				
Addl Delivery System	IT Services	IT Manager	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.3 FTE)	Third-Party					2,192.00
Addl Delivery System	Total Administration					2,953.72				
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.1 FTE)	Third-Party					1,269.70
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.2 FTE)	Third-Party					1,684.02
Addl Delivery System	Total Outreach					1,991.23				
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.1 FTE)	Third-Party					871.67
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.15 FTE)	Third-Party					976.06
Addl Delivery System	Outreach	Career Center Flyers	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party					143.50
Addl Delivery System	Total Business Services					19,565.05				
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.25 FTE)	Third-Party					2,739.94
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP (0.25 FTE)	Third-Party					2,954.10
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): BSACAP (0.2 FTE)	Non-Cash					13,871.01
Addl Delivery System	Total Resource Room Materials									
Addl Delivery System	Total Strategic Data Gathering									
Addl Delivery System	Total Other:					21,091.78				
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	Third-Party					937.50
Addl Delivery System	Other:	BCL Workshop	FTE	Job Corps: Carl D. Perkins Job Corps Center	Non-Cash					1,364.79
Addl Delivery System	Other:	Staff Training	FTE	Indian & Native American Program	Non-Cash					227.65
Addl Delivery System	Other:	Strategic Partnership Coordinator	FTE	Office of Adult Education (BSCTC, Skills U) (1 FTE)	Non-Cash					7,000.00
Addl Delivery System	Other:	College & Career Navigator Career Services	FTE	Office of Adult Education (BSCTC, Skills U) (.05 FTE)	Non-Cash					3,000.00
Addl Delivery System	Other:	Data & Assessment Specialist TABE, NCRC	FTE	Office of Adult Education (BSCTC, Skills U) (.05 FTE)	Non-Cash					3,000.00
Addl Delivery System	Other:	Multiple Workshops	FTE	SCSEP: BSACAP	Non-Cash					918.24
Addl Delivery System	Other:	Brand U Workshop	FTE	Carl D Perkins Post Secondary: BSCTC	Non-Cash					2,353.52
Addl Delivery System	Other:	Workplace Safety and Job Interview Skills Workshops	FTE	SCSEP: KRAAD	Non-Cash					2,290.08
						\$ 274,781.14	\$ 132,781.28	\$ 44,761.07	\$ 97,238.79	
								Total Contributions	\$ 274,781.14	

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Prestonsburg (Comprehensive)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): BSACAP	244.00	10.99%	2.40	13.54%	2,270.05	12,504.87	10,365.59	21,787.62	34,292.49
Career Development Office: CDO	929.00	41.83%	4.50	25.38%	8,642.92	47,610.76	19,435.48	40,851.79	88,462.55
Office of Vocational Rehabilitation	882.00	39.71%	10.33	58.26%	8,205.66	45,202.04	44,615.22	93,777.56	138,979.59
Office of Adult Education (BSCTC, Skills U)	166.00	7.47%	0.50	2.82%	1,544.38	8,507.41	2,159.50	4,539.09	13,046.50
Total	2,221.00		17.73		\$ 20,663.01	\$ 113,825.08	\$ 76,575.78	\$ 160,956.06	\$ 274,781.14
					\$ 20,663.01	\$ 113,825.08	\$ 76,575.78	\$ 160,956.06	\$ 274,781.14

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Prestonsburg (Comprehensive)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): BSACAP	34,292.49	44,761.07	77,084.51	121,845.58	(87,553.09)
a. Adult, Dislocated Worker, Youth (WIOA): BSACAP	34,292.49	22,357.66	54,994.94	77,352.60	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for BSACAP	-	22,403.41	22,089.57	44,492.98	-
Career Development Office: CDO	88,462.55	71,856.00	-	71,856.00	16,606.55
Office of Vocational Rehabilitation	138,979.59	60,925.28	-	60,925.28	78,054.31
Office of Adult Education (BSCTC, Skills U)	13,046.50	-	13,000.00	13,000.00	46.50
Total	\$ 274,781.14	\$ 177,542.35	\$ 90,084.51	\$ 267,626.86	\$ 7,107.78
Additional Contributions:					
Job Corps: Carl D. Perkins Job Corps Center	-	-	1,364.79	1,364.79	(1,364.79)
Indian & Native American Program	-	-	227.65	227.65	(227.65)
SCSEP: BSACAP	-	-	918.24	918.24	(918.24)
Carl D Perkins Post Secondary: BSCTC	-	-	2,353.52	2,353.52	(2,353.52)
SCSEP: KRAAD	-	-	2,290.08	2,290.08	(2,290.08)
Total Additional Contributions	-	-	7,154.28	7,154.28	(7,154.28)
Total Including Additional Contributions	\$ 274,781.14	\$ 177,542.35	\$ 97,238.79	\$ 274,781.14	\$ (46.50)

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

EKCEP

WDB Executive Leadership

August 20, 2019

For the: Kentucky Career Center JobSight, Whitesburg

Infrastructure Costs

	Budget	Actual
Rent	\$27,036.72	\$0.00
Janitorial	\$3,000.00	\$0.00
Utilities	\$5,100.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$0.00	\$0.00
Resource Room Phones and Internet	\$9,228.00	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$0.00	\$0.00
Pest Control	\$0.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier,Computers,Furniture	\$2,640.00	\$0.00
Technology for Outreach Activities	\$675.00	\$0.00
Common Identifier Costs (Signs,Website)	\$22.55	\$0.00
General supplies (Copy Paper, ect.)	\$1,000.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Infrastructure Total	\$48,702.27	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	0	\$0.00	\$0.00	\$0.00
Office Manager	312	\$36.51	\$11,391.46	\$0.00
IT Services	80	\$30.00	\$2,400.00	\$0.00
Administration	73.125	\$40.39	\$2,953.67	\$0.00
Outreach			\$1,847.73	\$0.00
Business Services			\$27,674.26	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$937.50</u>	<u>\$0.00</u>
Delivery System Total			\$47,204.62	\$0.00

ExpendituresTotal	\$95,906.89	\$0.00
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Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$95,906.89	\$0.00

Cost Allocation

Tuesday, August 20, 2019

Summary of All Shared Costs at the: Kentucky Career Center JobSight, Whitesburg

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	214	21.38%	2	20.41%	\$10,411.87	\$9,633.60	\$20,045.47
Career Development Office	164	16.38%	1.8	18.37%	\$7,979.19	\$8,670.24	\$16,649.43
Office of Vocational Rehabilitation	231	23.08%	2	20.41%	\$11,238.99	\$9,633.60	\$20,872.58
Unemployment Insurance	392	39.16%	4	40.82%	\$19,072.22	\$19,267.19	\$38,339.41
Totals	1001.00	100.00%	9.80	100.00%	\$48,702.27	\$47,204.62	\$95,906.89

Cost Allocation and Partner Contributions

One-Stop Operating Budget & Partner Contributions FY 2019-2020										
Kentucky Career Center JobSight, Whitesburg (Affiliate)										
Cost Category	Cost Pool	Cost Item	Allocation Base	Partner Name	Contribution Type	Total Projected Budget Costs	CDO/OVR Historical Cost Contributions	Other Partner Historical Cost Contributions	New Cost Contributions	
Infrastructure	Total Rent/Janitorial/Utilities					35,136.72				
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third-Party			7,547.16		
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Career Development Office (CDO)	Non-Cash		13,798.60			
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage	Office of Vocational Rehabilitation	Non-Cash		5,690.96			
Infrastructure	Rent/Janitorial/Utilities	Janitorial	Square Footage	Career Development Office (CDO)	Non-Cash		3,000.00			
Infrastructure	Rent/Janitorial/Utilities	Utilities	Square Footage	Career Development Office (CDO)	Non-Cash		5,100.00			
Infrastructure	Total Taxes									
Infrastructure	Total Insurance									
Infrastructure	Total Resource Room Phones/Internet					9,228.00				
Infrastructure	Resource Room Phones/Internet	Internet	Square Footage	Career Development Office (CDO)	Non-Cash		8,148.00			
Infrastructure	Resource Room Phones/Internet	3 Resource Room Phones	Square Footage	Career Development Office (CDO)	Non-Cash		1,080.00			
Infrastructure	Total Security									
Infrastructure	Total Maintenance & Repairs									
Infrastructure	Total Pest Control									
Infrastructure	Total Equipment for Assistive Technology									
Infrastructure	Total Equipment - Copier, Computers, Furniture					2,640.00				
Infrastructure	Equipment - Copier, Computers, Furniture	Phone System	Square Footage	Career Development Office (CDO)	Non-Cash		2,640.00			
Infrastructure	Total Technology for Outreach Activities					675.00				
Infrastructure	Technology for Outreach Activities	Jobsight Regional Website Development, Bitsource	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third Party			675.00		
Infrastructure	Total Common Identifiers: Signs/Website					22.55				
Infrastructure	Common Identifiers: Signs/Website	Common Identifier - Name Tags	Square Footage	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third Party				22.55	
Infrastructure	Total General Supplies					1,000.00				
Infrastructure	General Supplies	Janitorial & Office Supplies	Square Footage	Office of Vocational Rehabilitation	Non-Cash		1,000.00			
Infrastructure	Total Other:									
Addl Delivery System	Total Receptionist					11,391.41				
Addl Delivery System	Office Manager	One Stop Operator	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (.10 FTE)	Non-Cash			7,953.61		
Addl Delivery System	Office Manager	WIOA Director	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (.05 FTE)	Non-Cash			3,437.92		
Addl Delivery System	Total IT Services					2,400.00				
Addl Delivery System	IT Services	IT, Estimated COT Tech Charges	FTE	Career Development Office (CDO)	Non-Cash		2,400.00			
Addl Delivery System	Total Administration					2,953.72				
Addl Delivery System	Administration	Director of Finance	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.1 FTE)	Third-Party			1,269.70		
Addl Delivery System	Administration	Systems Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.2 FTE)	Third-Party			1,684.02		
Addl Delivery System	Total Outreach					1,847.73				
Addl Delivery System	Outreach	Communications Coordinator	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (.1 FTE)	Third-Party			871.67		
Addl Delivery System	Outreach	Communications Associate	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (.15 FTE)	Third-Party			976.06		
Addl Delivery System	Total Business Services					27,674.26				
Addl Delivery System	Business Services	Industry Liason	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.25 FTE)	Third-Party			2,739.94		
Addl Delivery System	Business Services	Business Services Team Leader	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC (0.25 FTE)	Third-Party			2,954.10		
Addl Delivery System	Business Services	Employer Service Representative	FTE	Adult, Dislocated Worker, Youth (WIOA): LKLP CAC (.4 FTE)	Non-Cash			21,875.52		
Addl Delivery System	Total Resource Room Materials									
Addl Delivery System	Total Strategic Data Gathering									
Addl Delivery System	Total Other:					937.50				
Addl Delivery System	Other:	Career Coach Assessment	FTE	Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	Third-Party			937.50		
						\$ 95,906.89	\$ 42,857.56	\$ 52,922.20	\$ 22.55	
								Total Contributions \$	95,802.31	

Cost Allocation and Partner Contributions

Cost Allocation FY 2019-2020									
Kentucky Career Center JobSight, Whitesburg (Affiliate)									
Partner Name	Space (sq ft)	Space (sq ft) %	FTE	FTE %	New Infrastructure Costs *	Total Infrastructure Costs *	New Delivery System Costs **	Total Delivery System Costs **	Total Cost Allocation
Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	214	21.38%	2.0	20.41%	4.82	10,411.87	-	9,633.60	20,045.47
Career Development Office: CDO, Unemployment Insurance	392	39.16%	4.0	40.82%	8.83	19,072.22	-	19,267.19	38,339.41
Career Development Office: CDO	164	16.38%	1.8	18.37%	3.69	7,979.19	-	8,670.24	16,649.43
Office of Vocational Rehabilitation	231	23.08%	2.0	20.41%	5.20	11,238.99	-	9,633.60	20,872.58
Total	1,001		9.80		\$ 22.55	\$ 48,702.27	\$ -	\$ 47,204.62	\$ 95,906.89
					\$ 22.55	\$ 48,702.27	\$ -	\$ 47,204.62	\$ 95,906.89

* Infrastructure Costs are calculated using Space (sq ft) %

** Delivery System Costs are calculated using on FTE %

Infrastructure Funding Agreement Summary FY 2019-2020					
Kentucky Career Center JobSight, Whitesburg (Affiliate)					
Partner Name	Total Cost Allocation	Total Historical Cost Contributions All Partners	Total New Cost Contributions	Total All Contributions Credited to Partners	Estimate of Cash Due Balance
Total Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	20,045.47	52,922.20	22.55	52,944.75	(32,899.28)
a. Adult, Dislocated Worker, Youth (WIOA): LKLP CAC	20,045.47	33,267.05	-	33,267.05	-
b. Adult, Dislocated Worker, Youth (WIOA): EKCEP for LKLP CAC	-	19,655.15	22.55	19,677.70	-
Career Development Office: CDO, Unemployment Insurance	38,339.41	-	-	-	38,339.41
Career Development Office: CDO	16,649.43	36,166.60	-	36,166.60	(19,517.17)
Office of Vocational Rehabilitation	20,872.58	6,690.96	-	6,690.96	14,181.62
Total	\$ 95,906.89	\$ 95,779.76	\$ 22.55	\$ 95,802.31	\$ 104.58
Additional Contributions:					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Additional Contributions	-	-	-	-	-
Total Including Additional Contributions	\$ 95,906.89	\$ 95,779.76	\$ 22.55	\$ 95,802.31	\$ 104.58