



## Funding Analysis and Audit Committee Meeting

*April 15, 2019*

### AGENDA

- ✓ **Preliminary Work of Identification of Funding and Sources**
  
- ✓ **Definitions**
  - Education, training and support services... as well as any or all associated funding”
  - Return on Investment
  - Other
  
- ✓ **Five Year Date (Beginning Date / Ending Date)**
  - Fiscal Year / Calendar Year
  
- ✓ **Third Party Audit**
  - Current Internal Audits Already Applicable
  - Need for Request for Proposal
  - Other

- ✓ **Other**

VI. The Collaborative shall collectively fund and develop, or have develop, by a qualified third party, a State of the Workforce Funding Report that identifies all federal and state funded workforce-related education, training and support service activities in the past five years provided by the Collaborative’s respective agencies or entities, as well as any and all associated funding related to these services. The Funding Report shall specifically identify all funds and their sources. The Funding Report shall indicate, to the extent feasible, the return on investment for each of the past year’s funding streams that have been identified in the Funding Report. Further, beginning on January 1, 2020, and every year thereafter, this Funding Report and all funds included in the report shall be updated and audited by a third party on a yearly basis, reviewed by the Collaborative and delivered to the KWIB for review and recommendations on improving the effectiveness of the workforce development system.





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### Notes

#### ✓ Preliminary Work of Identification of Funding and Sources

- Definitions for populations were discussed for accuracy. It was decided that we need to include a definition for Youth (Non-Disadvantaged), Substance Abuse / Drug Addicted, and/or Homeless Populations. **Melissa will draft definitions for next meeting.**
- **Melissa will request information for population numbers** for each population segment.
- Preliminary work of Lt. Governor's Office was discussed. The group decided that the third party entity should complete an asset map of sources, funding, eligibility and metrics associated with education, workforce training, and support services.
- **Melissa will send the NGA template** to the group for review.
- It is important that we have a consistent method of collecting all information so that it is easily documented to move forward.

#### ✓ Definitions

- Education, training and support services... "as well as any or all associated funding"
  - Discussion was held on how to define these areas. It was concluded that after the asset map is complete, we will assign funding streams to populations and make the decision on which funding streams to include in the funding report.
- Return on Investment
  - Metrics must accompany the request of information from each Collaborative member.

#### ✓ Five Year Date (Beginning Date / Ending Date)

- Fiscal Year / Calendar Year
  - No discussion until after RFP is confirmed

#### ✓ Third Party Audit

- Current Internal Audits Already Applicable
  - All entities most likely have had an audit for during therefore we don't want to duplicate those efforts. **An integrity audit is to be confirmed by Secretary Brinkman** and a decision will be made as to what the audit should include.

- Melissa will send a draft RFP for the audit and the asset map to the Secretary Brinkman.
- Need for Request for Proposal
  - To be confirmed

✓ **Other**

- We need a representative of KY Stats, DLG and KACo at the table. Melissa will invite.
- Secretary Brinkman requested the group to also have a discussion and make recommendations as related to state / federal programs which are no longer effective. This was tabled until the next meeting.

✓ Next Meeting: May 6 @ 1:30 pm

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**Funding Analysis Sub-Committee Meeting Members - April 15, 2019**

| <b>Name</b>                                 | <b>Organization</b>  | <b>Present</b> |
|---|--|----------------|
| Josh Benton                                 | Kentucky Education & Workforce Development Cabinet   | X              |
| Sec. Scott Brinkman                         | Governor Matt Bevin  | X              |
| Katie Smith/Sarah Butler                    | Cabinet for Economic Development   | X              |
| Danny Davis                                 | Kentucky Labor Cabinet   | X              |
| Sec. Adam Meier                             | Kentucky Cabinet for Health & Family Services  |                |
| Stacy Woodrum                               | Kentucky Justice & Public Safety   |                |
| Wendell Followell/Shawn Mckiernan           | Kentucky Council on Post-Secondary Education   | X              |
| David Horseman/Charlie Harman /Robin Kinney | Kentucky Department of Education   | X              |
| Russ Watts                                  | Kentucky Commission on Military Affairs  |                |
| Beth Davisson                               | Kentucky Chamber of Commerce   | X              |
| Wendy Smith                                 | Kentucky Housing Corporation   |                |
| Judge Orbrey Gritton                        | Chief Local Elected Official (representing the LEOs through KACo)                                      |                |
| Michael Gritton                             | Local Board Director (representing the 10)   | X              |
| Tom Underwood                               | State Director of the Kentucky National Federation of Independent Business                             |                |
| Harold Hayes                                | Job Corps Director (representing the 7)  | X              |
| Kim Menke                                   | Kentucky Workforce Innovation Board  | X              |
| Adrienne Southworth                         | Lt. Governor's Office  |                |
| No Representation                           | Executive Director of the Kentucky Human Development Institute   |                |
| No Representation                           | Kentucky Council on Post-Secondary Education Conference of Presidents<br>(representing the Presidents) |                |



**Collaborative-Funding & Analysis Sub-Committee Sign-In Sheet**  
**April 15, 2019**

| Name            | Organization | Email |
|-----------------|--------------|-------|
| Melissa Aguilar |              |       |
| Christy Henry   |              |       |
| Scott Bunkman   |              |       |
| Sarah Butler    |              |       |
| Danny Davis     |              |       |
| Harold Hayes    |              |       |
| David Herdeman  |              |       |
| Shaun McKiernan |              |       |
| Sherry Johnson  |              |       |
| Jam Underwood   |              |       |
| Stacy Woodrum   |              |       |
| Darlene Bussell |              |       |
| Andy Hightower  |              |       |
| Katie Smith     |              |       |

Kristina Slattery Ec. Dev. Cab

Edwin King KHA

Scott Secamelin

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