



**KWIB
Executive Committee
Meeting**

AGENDA
September 30, 2021
11am – 12:30pm

Via Zoom

Join from PC, Mac, Linux, iOS or Android:

<https://us02web.zoom.us/j/86848581212pwd=QWlaZWlhZ2lNSkl6MzB6YWx5OjVQT09>

Password: A6LYD6

- Call Meeting to Order / Welcome

Kevin Smith, Chair, Beam Suntory

- Review / Approval of Minutes from last meeting 6/23/21

Kevin Smith, Chair, Beam Suntory

- Cabinet updates

Mary Pat Regan, Deputy Secretary EDWC

- Collaborative Updates
- Deloitte Contract Update
- Priorities for the KWIB

- KWIB Updates

Stefanie Ebbens Kingsley, Executive Director, KWIB

- New appointments from Governor's Boards and Commissions Office
- Vacant Committee Chairs
- 2022 State Plan mod updates /Timeline review
- Sector Strategies Discussion
- Perkins Application Changes
- Career Accelerator Network-Statewide Efforts
- Family Resource Simulator-KYSTATS updates on communication strategy
- Update on Putting Kentuckians First: Toolkit for Justice Associated Persons in Workforce System

- New business

- Adjournment

**Perkins Leadership for
Profession Development
for Teacher Educators
2022-2023 Project Request**

Project Info	
Submitted By:	
Date Submitted:	
Program Area(s):	
Project Title:	
Project Location:	
Project Dates:	
Authorized Signature:	
Description / Purpose / Need	
a) What professional development will be attended using Perkins State Leadership funds?	
b) How will the information learned be shared with other faculty and staff?	

<p>c) How does this professional development link to information provided by the program advisory committee?</p>	
<p>d) Identify the specific KWIB Strategic Goal/s and objectives that link to the project, as well as Perkins Goal/s. Be specific. (Documents are attached)</p>	
<p>e) What are the projected outcomes and how will they be measured?</p>	
<p>f) Provide outcomes from previous projects completed with Perkins State Leadership Funds.</p>	

Budget

Budget Narrative: Budget must link to the project description, purpose, needs.

Explanation:

a. Are other funds also be used outside of Perkins dollars? If so, please specifically explain.

b. Provide a detailed budget outlining all applicable expenses requested in using Perkins Leadership funds.

b1. OPERATING COSTS:

Name	Description	Total \$
		\$ -
		\$ -
TOTAL OPERATING COSTS:		\$ -

b2. WAGES & FRINGE BENEFITS:

Name	Description	Total \$
		\$ -
		\$ -
TOTAL WAGES & FRINGE:		\$ -

b3. OTHER

	\$ -	
	\$ -	
TOTAL OTHER:	\$ -	
TOTAL AMOUNT REQUESTED:		\$ -

- If approved, funding may be used only for costs identified in the budget section of this proposal.*
- Any changes to the project budget during the fiscal year must be requested and approved by OCTE.*
- Project funds will be used July 1, 2022 – June 30, 2023.*

For Office Use Only

Date Approved by KWIB:

Approval: David Horseman
Associate Commissioner
Kentucky Department of Educations
Office of Career and Technical
Education.

Signature:

Total Amount Approved: \$



KWIB Executive Committee Meeting

DRAFT MINUTES

September 30, 2021; 10:30am – 12:00pm

Via zoom - Join from PC, Mac, Linux, iOS or Android: Join Zoom Meeting
<https://us02web.zoom.us/j/82782751710?pwd=UmE0empmUFVRUkpPSWs1cEVleVZKQT09>

MEMBERS PRESENT: Kevin Smith, Amy Luttrell, Heidi Margulis, Scott Pierce

OTHERS PRESENT: Stefanie Ebbens Kingsley, Scott Secamiglio, Jacob McAndrews, Sara Jagers, Debbie Dennison

11:06 AM CALL TO ORDER

Kevin Smith, KWIB Chair called the meeting to order and welcomed everyone. Quorum was reached when Scott Pierce joined at 11:15am.

8/10/21 minutes were sent in pre-read packet and Kevin asked if there were any changes; no changes requested and motion to approve lifted by Heidi Margulis and seconded by Amy Luttrell. Confirmed when Scott Pierce joined.

Stefanie Ebbens Kingsley provided updates on the focus of the cabinet including: Deloitte contract, broadband initiative, SOAR award, nursing shortage, Kee-Suite, collaborative meetings.

Amy Luttrell asked about a priority list of assignments from the Governor's office and we hope to have that direction before the KWIB Quarterly on November 10th.

Stefanie Ebbens Kingsley provided KWIB updates including discussions around sector strategies, open chairs / co-chairs on the *transitioning veterans / military and metrics and MOA committees*. **ACTION:** She will reach out to Beth Davisson and Amy Luttrell for suggestions on filling these spots open on Military, Metrics, and MOA subcommittees for both the KWIB and the Collaborative on the latter two.

Recommended updates to the **Perkins Grants Personal Development application** were shared with the executive committee. Those applications, professional development only the other program-funding request will remain on the original application, will be sent separately from the primary application going forward. **ACTION: *Virtual meetings*** and instruction with the applicants are to be help in October and forms sent as well, and the Committee discussed keeping all the Professional Development Applications in one group for review. *Motion* made by Scott Pierce and seconded by Heidi Margulis, motion carried unanimously.

Additional updates included adding members to committees and discussion around the **Career Accelerator Network (GLI leading)**. Positive aspects of collaboration can be shared across workforce partners. **ACTION:** additional tracking of information for success, and will work with the Workforce Sustainability Committee to further explore this model of Career Accelerator Network.

Stefanie Ebbens Kingsley updated the committee on **the pilot program “Putting Kentuckians First”** to remove barriers and identify best practices for those in diversion and re-entry pathways to Kentucky’s workforce. **ACTION:** KWIB will foster building best practices and identify “cradle to career” support for this population. Meetings will continue with So. Central & Cumberlands Regional Staff, the Re—Entry Team, and will continue to build the framework around the pilot.

Recommendation to call out *positive processes at the KWIB Quarterly meetings*. **ACTION:** create an “Award of Excellence” and Use the “Partner Spotlight” for best practices. Stefanie also updated and invited the committee to the newly created monthly “Partner Spotlight” that will identify best practices in the company of state and local partners, to invite the full KWIB network for the lunch hour meetings to dig into struggles and successes and standing up the model in other places.

Stefanie Ebbens Kingsley provided an update on the **FRS Communication and Training** initiative to roll out the **“benefit cliff” tool**. There will be a couple of phases in roll out with recent changes to benefits (child tax credit) and COVID impacts. KY Stats and CHFS are working on scenarios to put the humanness to the tool. Updating data and full completion anticipated in 6-9 months. **ACTION:** KWIB to coordinate meeting with communications and KY Stats as needed. Other membership suggestion to add included “uprising” and Consumer Credit Council. Full list of adds from sub-committee meeting notes, include: Domestic Violence Shelters and programs, recovery partners like the Isaiah House, Head Start, KDVA network of grantees (Legal Aid and other justice funded DV programs, Community Action Network, KTAP/Foodstamps, DOC-REPAs and P&P, Governor’s scholars, UnitedWay, UniteUs, Adult Ed & OVR.

ADJOURNMENT 12:30PM

Kevin asked for any other business and as there was none; Scott Pierce motioned to adjourn; second motion by Heidi Margulis, Motion Carried Unanimous.