Kentucky Work Ready Communities In Progress

APPLICATION

1	Name of County	TRIGG		
2	High School Graduation Rate (most recent state NCLB reporting)	83.2%	List Source/Method: i.e. summer 2011 AFGR method	NCLB AFGR Grad Rate 2010-2011
	Would you like to include high schools that are not in the traditionally reported graduation rate shown above?	No		
	If so, please enter revised graduation rate here. Please **attach** a list of schools included and your calculations.	-		
3	Educational Attainment Rate (ages 18-64)	24.5%	(Source: US Census, most recent American Community Survey five-year estimates)	

4 Community Commitment	(check off)	Name of Organization
Economic Development	X	Cadiz-Trigg County Economic Development
Elected Official(s)	X	Cadiz Chamber of Commerce
Education	X	Cadiz Tourism
Workforce Development	X	State Senator
Business and Industry	X	Mayor – City of Cadiz
		City Council of Cadiz
		Trigg County Judge Executive
		Hopkinsville Community College
		Murray State University
		Trigg County Public School System
		Trigg County Adult Education Center
		Pennyrile Area Development District
		Breathitt Career Center Office of Employment & Training
		West Kentucky Workforce Investment Board
		D & W Fine Pack
		Transcraft Corporation
		Derby Fabricating Solutions
		Bank of Cadiz
		Trigg County Hospital
		WKDZ/WHVO Radio

Attach meeting minutes and meeting attendance sheets showing these signatures. Letters of Commitment from various organizations are helpful as well.

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(Source: broadband.gov)

5	Percentage of Households with Broadband Internet Access Available	80.4%	
	Rural or Urban County	Urban	
6	Are you including narrative(s) for supplemental criteria for GED or Occupational Credential Attainment?	Yes	(**Attach** optional narratives and list sources and calculations)
7	Your Contact Information (primary contact for your county application)	name	phone / email
	Mailing Address:	Sharon Butts	270-522-1170 sharonbutts@triggindustry.com
		P.O. Box 1484 -5748 Hopkinsville Road, Cadiz, Kentucky 42211	

Narrative Number One

Graduation Rate

Present a plan to raise the graduation rate to 82.32 percent (state goal) within three years.

Current Graduation Rate: 83.2%

Trigg County Public Schools' current graduation rate is 83.2 percent, per the 2010-11 school year data. The following programs have been initiated by the Trigg County Public Schools and its partners to continue to increase the graduation rate above the current rate:

District Wide College and Career Planner

Trigg County Public Schools was among the first Kentucky school districts to embrace college and career readiness by developing a district-level coordinator of efforts. TCPS' College & Career Planner works with each school to develop and implement strategies to inform students about the benefits of post-secondary education and how to access that education. This comprehensive approach includes college visits for all students in grades 3 – 8. Students visit one of our region's many community colleges or 4-year universities. Middle school students are benefiting from the GEAR-UP grant programming, which provides for classroom instruction and additional services to help students gain college knowledge. An advisor/advisee program at Trigg County Middle School builds upon what is being taught through GEAR-UP and uses information from the Individual Learning Plan/Career Cruising system to help students learn more about career and education options. Our expectation is that the College and Career planning activities will assist all students in reaching their potential and realizing the value of high school graduation.

Operation Preparation was fully implemented in Trigg County Public Schools in 2012 and plans are underway for the 2013 event. Local business representatives volunteer their time to meet individually with 8th and 10th grade students to discuss their college and career plans. TCPS plans to continue this valuable effort with hopes to expand upon it in the future by allowing for a continuing mentor/mentee relationship among the students and volunteers. By having this opportunity to work with a community mentor, students will see that high school graduation is just the first step towards their success after high school.

Trigg County High School and Trigg County Middle School use the Individual Learning Plan (ILP) to help students plan for their futures. Students work with their ILP throughout the year to establish their career goals and explore opportunities related to this goal. Students use the career matchmaker to see what careers are best suited to their personal likes/dislikes and also rate their current skill sets in order to see if their skills are adequate in order to pursue those careers. They can also search for any career and see how high school graduation is critical to being successful.

PALS Mentoring Program and Power for Life Mentoring

The Horizon Youth Service Center coordinates mentoring opportunities for middle and high school students who are at-risk. The goal is to provide students with a positive community role model who can provide support and encouragement to the students. The students and their mentors meet on a weekly basis during the school day. They often discuss the student's goals, current academic progress, and other concerns that the student may have. In partnership with the Horizon Youth Service Center, the Cadiz Rotary Club has a dedicated group of members who participate in Power for Life mentoring. This program includes once monthly programs on Saturday to provide a more intense mentoring experience. The pairs often have guest speakers or special programs to address the needs of this at-risk group of students. The program provides specific support for a small group of middle school students and the mentors have committed to working with the students until high school graduation.

Credit Recovery

One barrier than often leads to a drop-out is lack of credits. Some students experience academic difficulties and it is important to provide additional opportunities to regain credits not obtained due to failures, excessive absences, etc. Trigg County Public Schools uses the A+ Online Learning System to provide a well-designed curriculum to allow students the opportunity to earn credits anywhere, anytime. Additional online learning opportunities are being researched in order to best meet the needs of students.

Persistence to Graduation

Each of the schools in the Trigg County Public Schools system is utilizing a screening tool to identify students who may have factors that contribute to failure to graduate from high school. This begins in kindergarten and is reviewed throughout the school year. Identification factors include absenteeism, disciplinary issues, and academic failures. Students with a higher score are identified at risk. Each school has developed a system of support for these students including additional academic support, working with families to eliminate attendance barriers, and provide positive reasons to attend school.

Harbor Academy

In an effort to reduce the number of suspensions that often leads to the decline in academic success Trigg County Public Schools established Harbor Academy. The academy is designed to serve middle and high school students. Keeping students connected to the classroom and the curriculum is imperative to student success. Students often function better in a smaller setting with more individualized help. This gives students an opportunity to maintain current grades and to earn credits that might be lost due to suspension.

Tutoring/Remedial Services at Trigg County Public Schools

Both Trigg County High School and Trigg County Middle School are utilizing all available time to provide continued support and academic intervention for struggling students. Wildcat Weeks at Trigg County High School are implemented at regular intervals during the school year. During this time, students can attend before- or after-school tutoring sessions with teachers to address specific weaknesses and fill gaps in the students' content knowledge. At Trigg County Middle School, the staff has developed "Flex" time at the end of each day to provide daily support and intervention to each student depending upon their individual weakness.

Dual Credit Opportunities

In addition to the traditional high school course offerings, Trigg County High School is offering a number of dual credit opportunities by utilizing both Murray State University and Hopkinsville Community College. This is typically through an online course. One of the potential barriers for students to attending post-secondary educational experiences is expense. The Cadiz Trigg County Rotary Club has chosen to provide tuition expenses for these courses up to $210 for each student who reaches the ACT Council for Post-Secondary Education benchmarks. In an effort to help more students participate in dual credit college courses, the Cadiz Trigg County Rotary Club will pay for each sophomore student to take the ACT at no charge once during their sophomore year. Having an opportunity to see that college credit is obtainable is the first step towards post-secondary training and graduation.

Narrative Number Two

National Career Readiness Certificate Attainment

Present a plan to raise the National Career Readiness Certificate rate to 15% of working age (18-64) adults within three years.

Current rate is .32%

Plan should include promotional strategies, training availability, and encouraging employer recognition of the certificate

Overview

The current number of NCRC holders is 27 (0.32%) of the 8,384 working age population. In order to reach the Work Ready Community benchmark, 1231 working age citizens will need to earn the NCRC. Trigg County Adult Education Center currently administers the NCRC examination.

Testing/Training Availability

In Trigg and neighboring counties, the preferred assessment has been the Test of Adult Basic Education (TABE). Job seekers taking the TABE Assessment for employment at the Trigg County Adult Education Center are provided information about the WorkKeys Assessment and how to earn the NCRC. Clients without a high school or GED Credential can take the Reading for Information, Locating Information and Applied Mathematics sections of the WorkKeys Assessment at the local center free of charge. Clients with a high school diploma or GED Credential who score below an 11.9 grade equivalent on the TABE or have a pre-existing WorkKeys level that qualifies them for adult education services, may take the three sections of the WorkKeys Assessment free of charge at the Trigg County Adult Education Center.

Trigg County Adult Education provides preparation and remediation services at no cost to qualifying individuals age 16 and above that are officially withdrawn or graduated from high school. Clients can utilize the established online WIN program to review topics and practice sample problems similar to those on the WorkKeys Assessment. Adult education clients can continue remediation and retest until the desired level of certification is reached.

The state of Tennessee has used state funding the past two years to make it possible for Career Centers and Tennessee Technical Colleges to offer training, testing, NCRC, and one retest at no charge. Trigg County residents interested in employment at the Hemlock Semi-Conductor Plant in neighboring Montgomery County, Tennessee, have taken advantage of the free testing opportunity. Under the current system, those Trigg County residents' scores are likely being counted in Montgomery County, TN instead of in Trigg County.

Promotion/Marketing/Generating Interest

The demand of NCRC recognition must be catalyzed by local business and industry partners to demonstrate the importance of the certificate in Trigg County. The Cadiz-Trigg County Economic Development Commission, Cadiz-Trigg County Chamber of Commerce, City of Cadiz, Trigg County Fiscal Court and Trigg County Adult Education will assist in promoting the NCRC to local employers through established partnerships.

Tomorrow's Workforce Now

Trigg County is currently working through the Tomorrow's Workforce Now program in an effort to develop interest among Trigg County employers to prefer the NCRC. Through this effort we are hoping to test 200 or more Trigg County residents. If a significant portion of those tested receive the NCRC certificate that will move the county to nearly 1/3 of the 15% needed.

Through this effort, we will continue to inform area employers about the benefits of the NCRC certificate in the hiring and promotion process. The goal is for employers to "prefer" the NCRC in order to develop interest among job seekers in taking the WorkKeys assessments.

Testing TCHS Students

Trigg County Public Schools (TCPS) has been approved as a WorkKeys test site to enable testing of students. At this time, TCPS plans to test a portion of high school seniors each year. All seniors learned about the WorkKeys test and the NCRC through a career panel discussion offered at the senior seminar.

Summary

The Trigg County Economic Development Commission, Cadiz-Trigg County Chamber of Commerce and the Trigg County Industrial Managers Association will continue to promote the benefits of the NCRC and encourage local business and industry to prefer the certificates during the hiring process. If Hopkinsville Community College is able to staff a job profiler, these organizations will work together to explore options for having jobs profiled, which would further encourage residents to seek the NCRC. The fact that Trigg County High School has embraced the testing of students and the local school board is funding that testing, will allow the numbers of NCRC holders to grow each year. As NCRC holders graduate and move into jobs within the community, it will be easier for the business community to embrace a shift to WorkKeys testing because of the familiarity with the system.

The Trigg County Community is confident that it can reach the goal of having 15% of working age adults earn the NCRC within three years.

Narrative Number Three

Educational Attainment

Present a plan to raise the Educational Attainment rate to 25 percent within three years and 32 percent within five years and 39 percent within seven years.

Current rate is 24.5%.

A separate plan must also be presented to reduce the percentage of working age adults (18-64) in your county without a high school diploma or high school equivalency diploma (e.g., GED) as based on the American Community Survey by 3% points in three years and 5% in five years.

Based on information provided in a profile by the Kentucky P-20 Data Collaboration, Trigg County has 24.5% of working-age adults who have obtained an associate's degree or higher.

Trigg County is ideally positioned for residents to take advantage of post-secondary education opportunities in neighboring counties. Residents can drive to Christian County to attend Hopkinsville Community College or Murray State University's regional campus. Southwest of Trigg County is Calloway County, home of Murray State University. Some residents also travel just across the border to Austin Peay State University.

The proximity of post-secondary education options is not the only factor which encourages residents to pursue higher education. The county's largest employer, Trigg County Public Schools, has a differentiated salary schedule in place allowing for employees to increase levels of pay by gaining more education. Additionally, several joint initiatives through community organizations and the schools provide support and encouragement for higher education.

Articulation Agreements/Dual Credit

The Dual Credit Program at Hopkinsville Community College and Murray State University allows high school students to take college courses for which the student can concurrently earn both college and high school credit.

With the permission of their high school or homeschool associations, qualified students may enroll in college courses at Hopkinsville Community College or Murray State University. Successful completion of these courses also allows high school students the opportunity to make substantial progress toward their college education before finishing high school.

During the 2010/2011 and 2011/2012 school years, a total of 110 dual-credit courses were taken. Enrollment for 2012/2013 shows that an additional 55 or more courses will be completed by TCHS students.

The Rotary Club of Cadiz in joint effort of the Trigg County Public School System is allowing for TCHS teachers to gain additional credit hours in order to be able to teach dual-credit courses at the high school. This will lead to increases in students taking dual-credit courses because it will greatly reduce the cost of the courses while allowing student to receive personal instruction on the TCHS campus. The more teachers we have teaching Dual Credit Courses help lower the cost to the students for these classes. Additionally, the Rotary Club is providing $210 scholarships for students who have met all academic benchmarks in reading, English and math (either through the ACT or COMPASS exam) to be used for dual-credit courses. This pays half the fee for classes at HCC and the entire fee for courses through MSU's Racer Academy. The Cadiz Rotary Club infuses more than $103,000 dollars in grant programs for students age 18 – 21. The Cadiz Rotary Club is also providing the registration cost of one ACT to any sophomore who would like to take the ACT in order to qualify for dual credit courses.

The Trigg County High School Engineering Program also allows students to receive college credits at a lower cost. The classes expose students to the content of a pre-engineering curriculum that interest more students in field careers and promotes greater success in job programs. The programs are listed below.

- IED Introduction to Engineering Design– 4 credits thru Rochester Institute of NY ($200.00) or 1 free credit thru UK
- POE Principles of Engineering– 4 credits thru Rochester Institute of NY ($200.00) or 1 free credit thru UK
- DE Digital Electronics - 4credits thru Rochester Institute of NY ($200.00) or 1 free credit thru UK

- CEA Civil Engineering and architecture – 4 Credits thru Rochester Institute of NY ($200.00) or 1 free credit thru UK
- EDD Engineering Design and Development– 1 free credit through UK

- CAD Computer aided Drafting 100 and 200 BRX with blueprint Reading 120 and 220 – 14 hours from HCC Hopkinsville- total cost $420.00

All schools have to accept them – what class they accept them for is up to the school and the students major in college.

College and Career Ready

Trigg County Public Schools was among the first Kentucky school districts to embrace college and career readiness by developing a district-level coordinator of efforts. TCPS' College & Career Planner works with each school to develop and implement strategies to inform students about the benefits of post-secondary education and how to access that education. This comprehensive approach includes college visits for all students in grades 3 – 8. Students visit one of our region's many community colleges or 4-year universities. Middle school students are benefiting from the GEAR-UP grant programming, which provides for classroom instruction and additional services to help students gain college knowledge. An advisor/advisee program at Trigg County Middle School builds upon what is being taught through GEAR-UP and uses information from the Individual Learning Plan/Career Cruising system to help students learn more about career and education options. These are just a few of the ways the schools are utilizing the College and Career Planner to help students become college and career ready.

Efforts within the high school to prepare students for college and career are many. An advisor/advisee program allows students to meet in groups of about 20 with the same advisor each month to discuss their dreams, review test data, set goals and learn about the steps they need to take to reach their educational and career goals. Seniors have the opportunity to visit college campuses, including Western Kentucky University, the University of Kentucky, the University of Louisville and Murray State University. All seniors participate in a college fair held in the fall on MSU's campus which includes 40-50 colleges.

Seniors also participate in a senior seminar, which includes a full day of information sessions about college and scholarship applications, resume and essay writing, financial aid and panel discussions with college and business representatives. The day concludes with a college and career fair featuring 2- and 4-year schools along with local industry representatives.

Operation Preparation was fully implemented in Trigg County Public Schools in 2012, and local business representatives volunteered their time to meet individually with 8th and 10th grade students to discuss their college and career plans. TCPS plans to continue this valuable effort with hopes to expand upon it in the future by allowing for a continuing mentor/mentee relationship among the students and volunteers.

Academic Support at Hopkinsville Community College

- **Academic Counseling** provides support, helps establish educational plans, and assists in developing a plan to help achieve academic goals.
- **Early Alert System** identifies students determined to be "at risk" due to academic or personal factors. Students will receive a letter from the college providing them with support information when they are not attending classes or have other risk factors.
- **Academic Support** provides tutoring and teaches study/life skills necessary to be successful in higher education. Students can also take the class, GEN 102 - Strategies for Academic Success, to help them be more successful in college.

- **Academic Foundations** teaches and enhances basic academic skills to start or continue education.
- **Career and Transfer Assistance** is available to assist students with career assessment and exploration, resume writing and job interview coaching.
- **Adult Education Services** will help adult students who did not complete high school study for the GED to earn the High School Equivalency Diploma. Adult Education also provides guidance for adults who want to refresh their basic academic skills before enrolling at HCC.
- **Testing** provides COMPASS, GED, computer literacy, business, and industry testing.
- **Library Services** include help with research skills, distance learning services and a computer lab.
- **Disability Services** ensures that individuals with documented disabilities have equal access to all educational opportunities.

•Developing a **My Academic Plan** (MAP) is an opportunity for students to meet with their advisor and develop a structured class list to help them achieve their educational goals. Some of the plan guidelines are also available on the Programs of Study pages. Students must have a signed plan developed with their advisor on file to self-register for classes

Youth Workforce Connections

Youth Workforce Connections (YWC) is a federally funded, year-round program co-sponsored by the Western Kentucky Workforce Investment Board and Hopkinsville Community College. The primary goals for the YWC program are to improve educational achievement, prepare participants for success in finding employment, and to build a skilled local labor pool. The eligible youth are 16 to 21 years of age who are enrolled in college or seeking short-term technical training. The eligible participants have to meet one or more of the following criteria; school dropout, pregnant or parenting, offender, homeless, runaway, and/or deficient in basis literacy skills (below 8.9 on the TABE). Services provided include paid work experience or internship, mentoring, short-term technical training, and employment in permanent higher paying jobs; in areas such as welding and automotive. Hopkinsville Community College staff also provides tutoring to raise TABE scores and referral assistance to other Workforce Investment Act programs or services.

Middle College

Trigg County Public Schools and Hopkinsville Community College are in discussions to possibly develop a Middle College to provide students with an opportunity to earn college credit on a college campus while completing their high school course work. This experience is designed to provide students, who may not typically plan to attend college, with a positive experience on a college campus in order to further their educational attainment.

High School Equivalency Diploma

Trigg County Adult Education Center provides the initial assessments required by Kentucky Adult Education for a client to be certified as "test ready" to take the Official GED Test. This service is provided to the community at no cost. Kentucky Adult Education has set the FY13 GED target for Trigg County as 30 GED Graduates. In the last three years, Trigg County Adult Education has averaged 31 GED graduates and expects this trend to continue. The current trend will reduce the percentage of working age adults in Trigg County without a high school diploma or high school equivalency diploma exceeding the set criteria.

Additional information to meet the benchmark can be found in Narrative Seven-Supplemental Criteria.

Narrative Number Four

Soft Skills Program

Discuss your community program or programs to address work ethic/soft skills development and credentialing for both the secondary school and post-secondary adult populations. The programs must meet the following minimum standards:

1. Provide evidence of employer engagement in the program development process, including representation of the county's most prolific businesses and industries,
2. Provide evidence that employers recognize achievement of work ethic or soft skills credential in their hiring/advancement processes,
3. Programs must include measurable goals for annual improvement in the raw number and percentage of workforce credentialed,
4. Plans must include a strategy to assure employers of the sustainability of the programs, and
5. Programs must address, at the minimum, the following topical areas: attendance/punctuality, communication, teamwork, leadership, and critical thinking

- **Provide evidence of employer engagement in the program development process, including representation of the county's most prolific businesses and industries:**
  Trigg County has a wide selection of soft skill development embedded within many programs and civic organizations throughout the area. Some of these programs are a result of:

  Project ITEM (Hopkinsville Community College and US Department of Labor)
  Hopkinsville Community College (HCC) has concluded a 3-year Department of Labor (DOL) grant that focused on increasing the effectiveness of the areas of manufacturing workforce. A specific goal of Project ITEM was to build a future workforce pipeline for the region's manufacturing industry. ITEM implemented a unique mentoring program with manufacturing employees mentoring public school students in grade 6 – 12. Project Item also had a strong outreach component incorporating public school systems to shift manufacturing's negative image as a career for students. ITEM included funding for a limited number of scholarship used by high school students.

  Hopkinsville Community College has provided both customized training and open enrollment opportunities for many area businesses and manufacturers. HCC's Workforce Solutions Department has continued to offer soft skills training to industry. The company typically contracts with the college to offer courses in soft skills to their existing workforce. The industry customizes the courses to adapt to their specific needs. Below are all of the soft skills training offered from HCC from 2009 – 2013 training scheduled:

- *Introduction to Computers – 7/10/2009-7/17/2009, 10/16/2009-10/23/2009*
- *Kids in college Can Soar – Cadiz – 2009, 2010, 2011, 2012*
- *Computer Skills for Job Seekers – 7/24/2009-7/31/2009 & 10/30/2009 – 11/6/2009; 4/9/2010-4/16/2010*
- *ACT Science Prep for Teachers – Trigg County - 2/5/2010-2/5/2010*
- *ACT Math Prep for Teachers – Trigg County -2/5/2010-2/5/2010*
- *ACT Writing/Reading Prep for Teachers – Trigg County – 2/12/2010-2/12/2010*
- *Lean 101 – Groups 1–4 (Stone Plastics) – 2/17/2010-2/19/2010*
- *5S Organization – Groups 1-5 (Stone Plastics) – 2/24/2010-2/26/2010*
- *ACT Test Taking Tips – Trigg County High School – 3/8/2010-3/8/2010*
- *Value Stream Mapping Basics (Stone Plastics) – 3/17/2010-3/17/2010*
- *Statistical Process Control (Stone Plastics) – 3/18/2010-3/19/2010*
- *Intermediate Microsoft Excel 2007 – Group 2 – 4/14/2010-4/21/2010*
- *Lean Deployment Event (Stone Plastics) – 5/17/2010-5/21/2010*
- *Introduction to 5S – Fabsol Groups 1-3 – 7/20/2010-8/3/2010*
- *Applied Internal Auditing – GFB – 10 /4/2010-10/21/2012*
- *The FISH! Philosophy – Trigg County Hospital – 9/20/2011-9/20/2011; Trigg County Chamber Training Series – 5/21/2013-5/21/2013*
- *Continuous Improvement with Data Analysis – Trigg County Hospital – 10/5/2011-11/2/2011*
- *BIT 198 – Caring for Customers – Trigg County Hospital – 12/14/2011-2/15/2012*
- *Idea Generation – Trigg County Hospital – 3/12/2012-3/12/2012; 5/23/2012-5/23/2012*
- *Hiring and Retaining Exceptional Talent – Trigg County Hospital – 4/5/2012-4/5/2012*
- *Time and Project Management in the Workplace – TC Chamber Training Series – 9/18/2012-9/18/2012*
- *QMS 168 – ISO 9001:2008 Auditor Training – Transcraft Group 1-2 – 10/25/2012-12/14/2012*
- *WLD 168 – Gas Metal Arc Welding – Transcraft – 11/7/2012-11/13/2012*
- *Understanding Generations in the Workplace – TC Chamber Training Series – 1/15/2013-1/15/2013*

- *Work Skills: Helping Your Team Work – Trigg County Chamber Training Series – 3/19/2013-3/19/2013*

The Kentucky Community and Technical College System (KCTCS) provide state appropriated assistance to businesses and industry wanting to improve their current workforce. Through KY WINS, HCC can provide up to 75% of training cost for businesses to utilize for training and /or WORKKEYS assessment of existing and future employees. As mentioned previously, HCC has increased the number of soft skilled training in recent years. KY WINS is a recurring appropriation that will continue to sustain training opportunities for existing and future companies.

- **Provide evidence that employers recognize achievement of work ethic or soft skills credential in their hiring/advancement processes:**
  Business and Industry leaders within the Trigg County area have identified the need for professional development opportunities for the existing workforce. As listed above, there has been an abundance of soft skills training provided for a multitude of business and industry sectors within Trigg County. Companies have identified key workplace issues affecting production/productivity or those matters that may take place within future internal processes or controls as an opportunity to educate existing staff in the areas identified. The credentials earned through Hopkinsville Community College's Workforce Solutions department are industry recognized and included in employee work records. The opportunity to schedule classes utilizing KYWINS dollars offers an affordable way for businesses to schedule soft skills training courses as desired.

- **Programs must include measurable goals for annual improvement in the raw number and percentage of workforce credentialed:**
  Hopkinsville Community College will continue to work with the local Economic Development Commission to further establish growth in the Trigg County region.

  HCC works with local industry to assess the current workplace essential skills for existing workforce in comparison to emerging technology and changing industry trends. This assessment provides opportunity to offer industrial training to companies by means of KYWINS or Workforce Investment dollars to increase the knowledge and skills of the existing labor pool. The goal of HCC is to offer the necessary training and certification for the progression of the local workforce.

  HCC's 2010—2016 strategic plan addresses various goals for Hopkinsville Community college in its vision to be "the Commonwealth's premier community college, strengthening community and challenging students to maximize their potential."

  Included in the strategic plan, is the goal to "Strengthen and develop partnership with businesses, industry, schools, government and other constituents." The measurable outcomes for the community will be: the increased partnership with businesses, industry, schools, government; increase in workforce training to increase the percentage of students transferring and competing in technical programs; and increase the percentages of businesses served.

- **Plans must include a strategy to assure employers of the sustainability of the programs:**
  HCC will continue to provide local industry with assistance to apply for KY WINS funding alleviating "the cost of providing workforce training and assessment services to current as well as potential employees." KY WINS is administered by the Kentucky community and Technical College System (KCYCS) through recurring appropriation from the state of Kentucky. The Workforce Solutions department offers training on campus or on-site for local industry; depending on the needs of the workforce.

- **Programs must address, at the minimum, the following topical areas: attendance/punctuality, communication, teamwork, leadership, and critical thinking**
  Currently HCC offers several Achieve Global classes that focus on soft skills training. Courses currently offered are: What it takes to Succeed; Getting the Information You Need; Speaking with Confidence; Positive Response to Change; Defusing Emotionally Charged Situations; Helping your Team Work; and Managing Life Outside of Work.

  In addition, other area groups offer similar topics through their respected programs:
  TIMA – Trigg Industrial Managers Association – offered by the Cadiz Economic Development Commission, Leadership Trigg and Trigg County- Next Generation which are offered by the Cadiz Chamber of Commerce.

  (TIMA) – Trigg Industrial Managers Association
  The Trigg Industrial Manager Association consists of the Trigg County Industrial Managers, local officials, representatives of our school system, and managers of our local utilities. This group meets every other month for a 1-hour breakfast or lunch meeting to discuss issues that we as industrial managers face on a regular basis. Issues discussed include labor and training programs, education programs, and financial assistance. Of equal importance to the topics discussed is the networking by local industry with other leaders in the community.

  Leadership Trigg (Cadiz Chamber of Commerce)
  Leadership Trigg is a program administered through the Cadiz Chamber of Commerce that promotes awareness of valued resources from Trigg County. The year-long program is made up from an application process of selected group of potential and current leaders that represent a cross section of the business and industry community. The year consist of one day a month to spend a day getting to know your community resources such as: opening retreat, government, healthcare, industry, military, tourism, arts and heritage, education, agriculture, media and then graduation day. At the end of the year, the group develops a project that adds value back to the community.

  Next Generation (Cadiz Chamber of Commerce)
  The Next Generation Program is administered through the Cadiz Chamber of Commerce and promotes awareness of valued resources from Trigg County. This program is modeled after the Leadership Trigg adult group. This year-long program is made up from a competitive application process of juniors and seniors of Trigg County High School. One day each month the group meets for the following sessions: opening retreat, government, healthcare, industry, military, tourism, arts and heritage, education, agriculture, media and then graduation day. This program provides an awareness of career opportunities within Trigg County.

  Genesis Express Mentoring Program
  Genesis Express has sponsored an afterschool tutoring program since 1998. This program is for all Trigg County Students from kindergarten through grade 12. However, most participants are in grades K-8th. Emphasis is focused on reading and math, but all disciplines are covered. Students are involved is sessions where the effects of the use and abuse of alcohol, tobacco, and other drugs are discussed. Each day a snack is provided at the close of the session. The program presently operates on Mondays and Thursdays from 4 until 5 pm.

Power for Life Program

Trigg County Public Schools initiated its own mentoring program after Big Brothers Big Sisters closed their program. The mentoring program is designed for students, preschool through 12th grade. This is a great partnership between the school district and the community. The commitment from both parties has a positive impact on a child's life and helps increase academic success, attendance and builds self-esteem.

Terrific Tuesdays

Terrific Tuesdays is an after school tutoring/mentoring program for students K-8th grade. The program is in its 10th year and operates under the direction of the Trigg County High School Service Learning Council. The program meets each Tuesday after school at the Housing Authority Community Center. The program operation is based on Colin Powel's America's Promise 40 Development Assets. The assets are divided into Internal and External focuses that guide students toward being productive members of society, setting high standards and goals for themselves and preparing for success in the workplace.

Senior Job Interviews

Senior Job Interviews gives all seniors a realistic look at preparation for entering the work force. Each student is required to complete a generic job application and submit that with an updated resume to the Community Education Director. Community partners commit to coming into the high school and meeting one on one with seniors in an interview. Materials are delivered to the community partners in advance so they have time to review before interviewing the students. A scoring rubric was developed for the partners to use as a resource for students to see areas where they did well and areas where improvement is needed. Completed rubrics are returned to students and teachers have the option to discuss areas of concern in class.

Reality Store

Seventh grade students at Trigg County Middle School participate in the Annual Reality Store Event. Community partners work with staff members and teachers to prepare students for the event which focuses on the student's career interest. Once careers are determined, with the annual salary, students are given a family scenario. Students take their situation and first arrive at the Uncle Sam booth and then must proceed to the other 18 booths making choices on housing, vehicles, entertainment, insurance, child care, etc. The focus of the process is for students to come out ahead financially at the end of the month.

Senior Seminar

Senior Seminar was designed to give students a panoramic view of becoming college and career ready. The day opened with a panel of TCHS Alumni discussing their present career choices, preparation and the importance of staying focused and on target. Seniors were divided into groups where they participated in breakout sessions on College Applications/Resumes, College Scholarships/Essays, Financial Aid/FAFSA, Surviving College and a College/Career Fair. The seniors also participated in two other panel discussions on Post-Secondary Entrance Requirements, Placement Exams & Applications and Career Planning: Finding the Right Job, Interviewing, Work Ethic & Soft Skills.

Narrative Number Five

Broadband Availability

An urban county must have 3Mbps speeds or greater available to 90 percent of housing units. A rural county must have 3Mbs speeds or greater available to 90 percent of housing units with the exception of those they can show to be inaccessible (cost productive) by technology other than wireless – where there must be 1.5 Mbps speeds available to 90 percent of housing units.

Trigg County has 80.4% Broadband. For the purposes of this proposal, Trigg County is assumed to be an urban area primarily because the U.S. Census Bureau chooses to count it as part of the MSA (Metropolitan Statistical Area) along with Clarksville, TN and Hopkinsville, KY. While the Trigg County is one of the 15 fastest growing in the State, it has very few characteristics of an urban area (i.e. County of 14,000, one small town of 2,000, not densely populated, etc.). According to the National Broadband Map, this county has 80.4% coverage at 3 Mbps or greater. Rather than debate the accuracy of the National Map or the wisdom of the U.S. Census; the community is working toward increasing broadband coverage at higher speeds to meet the 90% threshold.

Trigg County will join the planning initiative currently underway in the West Region of the State as it progresses. This initiative is a joint effort of the Commonwealth Office of Broadband Outreach & Development; the Council of Area Development Districts; the Michael J. Baker Group, the current data aggregator for the Commonwealth and other stakeholders to accomplish two general goals:

1. Create access to reliable broadband connections in currently unserved and underserved areas by focusing on provider-centered partnership for potential build-out;
2. Work with stakeholders to address public access points for citizens who either cannot currently get broadband in their homes or cannot afford to subscribe to broadband.

Cadiz was one of the first small cities to have free Wi-Fi available in the downtown shopping area. The community plans to build on these types of initiatives to meet the digital needs of the future.

Strategic Plan for Broadband Availability

An evolving strategic plan is being developed to address broadband access and availability by engaging providers to identify and develop broadband solutions. The plan will provide tools to assist local governments and stakeholders in developing a "kit" of information with resources specific to broadband, including defined technical service levels and requirements to make it easier for Providers to understand the business needs.

The design of the strategic plan is to use complementary elements such as:

- o Demand Aggregation
- o Business surveys
- o Asset identification & inventory,
- o Wi-Fi hot-spot strategies

In order to have the data available to make informed decisions. Connected to the above, the plan will provide input for developing the leadership needed to build capacity for sustaining ongoing efforts over time.

Business Models for Broadband:

There are several models under consideration:

GRADD Model: Public/Private Partnership -- ***Connect GRADD Inc.***

- □□GRADD owns infrastructure assets
- □□Business partner operates/maintains network (Q-Wireless)
- □□Board of director's oversight (7 County Judges)
- □□Leverage steering Committee
- □□State funding
- □□Local investment funding
- □□Monthly subscriber fees
- □□"RIFR" contract for business partner

Private-Sector / "Demand-Motivated" Model – ***Work with providers***

□□Identify area demand-potential of broadband

□□Develop and provide value-added information "tools"

□□Encourage/engage providers in an "information-gathering" or formal RFI process, to get more expert input on technology and network

Franchise Model – ***Similar to technology franchises elsewhere***

□□Defined territory

□□Longer-term contract to ensure reasonable ROI for network investment

□□Caldwell and Lyon Counties were able to get DRA funding for the initial costs of build-out, allowing the providers to rent the equipment from the county as part of a franchise agreement. The group was interested in this idea and wanted to consider pursuing it as a viable option for the area.

"Hybrid" Model – any combination of the three types above

Strategic Plan for Internet Access Centers

I. There is a Work Group being established to include stakeholders specifically interested in developing and/or supporting Internet Access Centers with objectives to include:
   - Type of access points needed
   - Level of interest in their uses
   - Current use patterns (Public Libraries, etc.)
   - Resources to implement and maintain such centers

Kentucky Broadband Map

The Kentucky Broadband Map is a product of the past 2 to 3 years, developed by the contractor awarded the mapping initiative; the Michael J. Baker Group. A vast majority of the data has been collected via survey from the providers themselves. The map can be viewed online at:

http://www.bakerbb.com/kybroadbandmapping/.

On the map layers to the right, one can click on the various types of Broadband coverage to see the type of services available.

DSL - Represented by green on the map and provided through a wired telephone line by ATT. This service is the oldest and most prolific in Trigg County, but has nowhere near the coverage as Calloway, Marshall, Graves, and McCracken, all neighboring and more populated counties.

Cable - Represented by blue on the map and provided by Media Com, the sole cable TV franchise in Trigg County. This service is wire based and generally follows major roads and populated areas.

Fiber Networks - Represented by brown. None shown. (See Current Initiatives).

Fixed Wireless - Represented in bright pink. These are line of sight wireless services provided by small companies and municipalities. Using 'vertical assets' (water tanks, grain bins, other towers) to broadcast a wireless signal 3 to 5 miles. There are no fixed wireless providers in Trigg County at present (See Current Initiatives).

The attached maps contrast the level of services from the balance of the State with what is documented in Trigg County.

Current Initiatives

Concurrent to the Regional planning effort, a committee of the Economic Development Commission and the Cadiz-Trigg County Chamber of Commerce are proactively seeking expanded broadband in the community. There are at least two (2) such projects underway, described below.

Fiber Network

EnergyNet, the internet services affiliate of the Hopkinsville Electric System is currently deploying fiber in the area. The services provided by EnergyNet, primarily to the business and industry sectors, will offer up to 20 Mbps broadband speed, along with the customary ancillary services of web hosting, email services, and point-to-point connections. With these services comes the technical support to maintain them. There have already been customers added to the EnergyNet fiber network, including the regional radio station, connectivy from branch to main banks; with other customers pending.

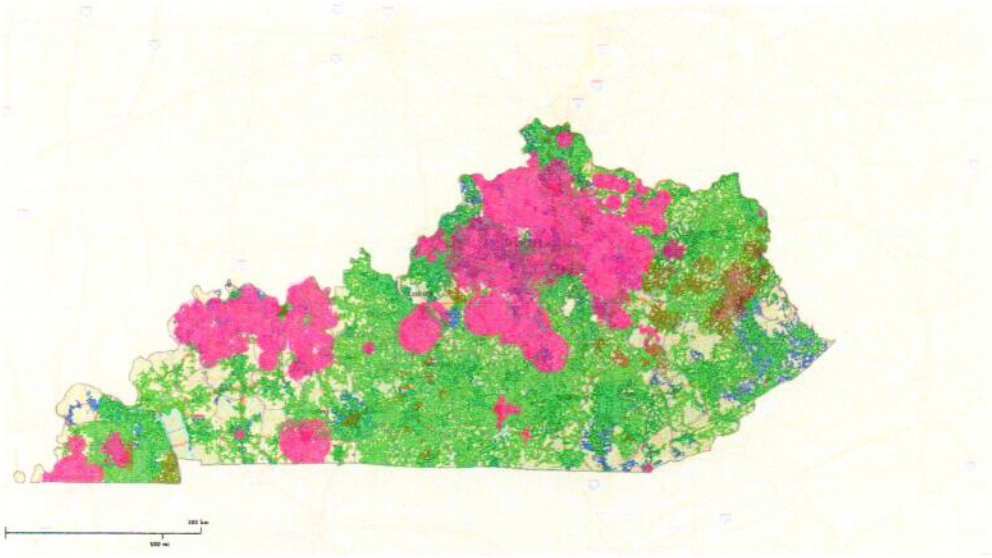
Another significant part of EnergyNet's offerings to business and industry is the co-location services that they intend to provide. With this type of services available, the possibility of Data Centers and other data processing businesses locating in the area increase dramatically. These services also insure redundant data infrastructure which is a requirement for most businesses today

Fixed Wireless

FastNet, a fixed wireless provider that concentrates on residential services currently has committed to expand into the area. FastNet has an excellent reputation in the Bowling Green area for providing affordable, no long-term contract services. Partnering with EnergyNet, this company will be able to provide fiber speed broadband, wirelessly, using towers, water tanks and other similar structures in residential customers. This technology uses microcells and custom applications to provide these services to the more rural areas. Working with the Committee, FastNet expects to identify and prioritize areas for fixed wireless service.

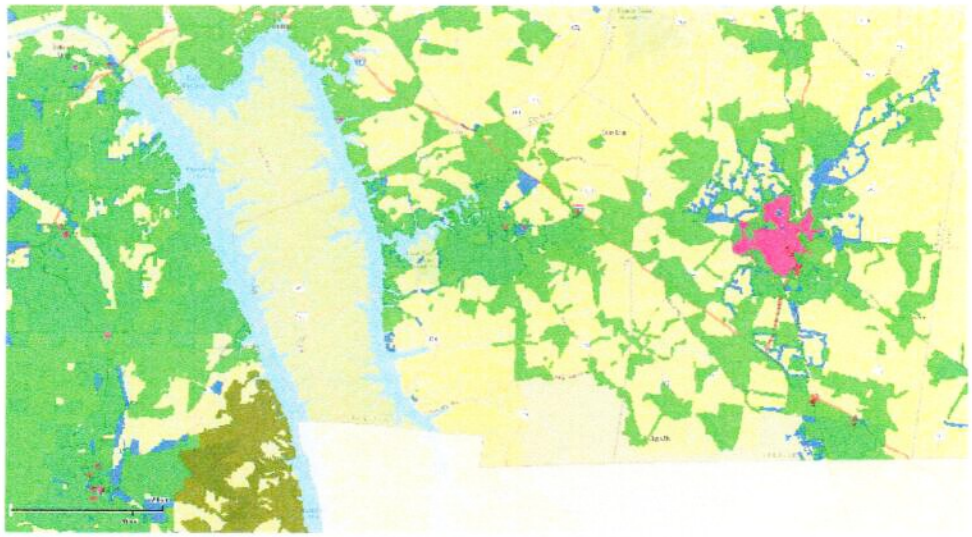
Summary

With the planning process taking place, the Fiber and Wireless initiatives underway and the local leadership monitoring the process; Trigg County should be able to meet its goal of having 3 Mbps (or better) broadband available to 90% of the households and 100% of the businesses within the next 24 months. In addition to the efforts described in this section, technology is progressing at such a rapid rate, 3 Mbps may soon be a minimum.



(above) State Broadband Map showing types of coverage

(below) Trigg County and surrounding counties Broadband coverage including Hopkinsville, Christian County to the east and Murray, Calloway County to the west



Narrative Number Seven

Supplemental Criteria

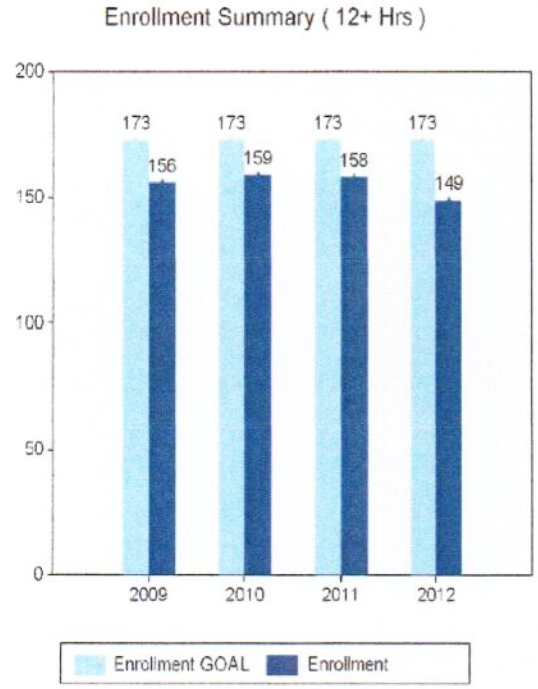
Occupational Credentials: Please show total numbers of industry-recognized credentials in your county among working age (18-64) population. Be sure to list the type of credential, number of individuals with each credential, sources and show any calculations.

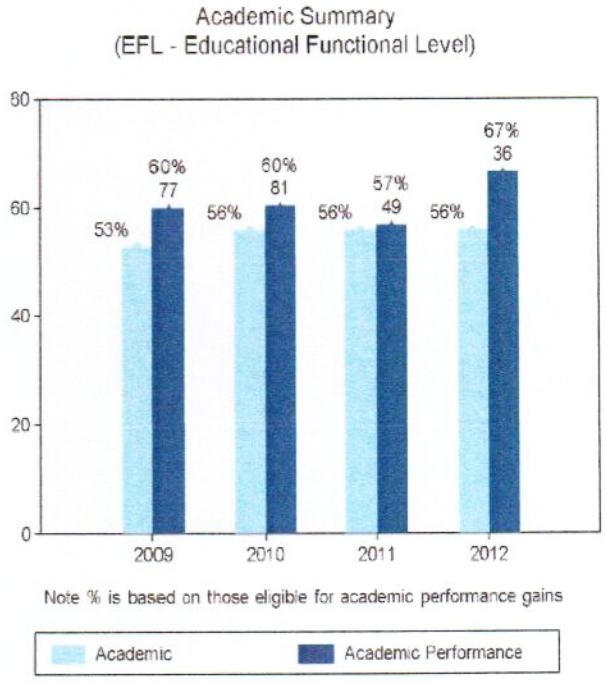
GED Attainment

Trigg County Adult Education Center is an established program and has provided free and continued services to eligible adult students in our community since 1986. The adult education program has been recognized by Kentucky Adult Education as a Program of Excellence for multiple years as a result of meeting or exceeding the student enrollment and academic performance percentages set by Kentucky Adult Education. The graphs and charts below have been generated from the KYAE Adult Education Reporting Information Network. Student enrollment, academic performance and GED Graduate information are included.

Trigg Co. Adult Education

Program Summary





KENTUCKY ADULT EDUCATION LEARNING FOR LIFE

2012 Performance Report
Attendance Hours- 12 hrs or More
B8400 - Trigg Co. Adult Education

Enrollment	#Enrollment	#Goal	% of Goal
County	149	173	86%
State	39,488	50,000	78%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	36	54%	66%
State	19,062	54%	53%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	28	33	84%
State	9,469	10,500	90%

KENTUCKY ADULT EDUCATION LEARNING FOR LIFE

2011 Performance Report
Attendance Hours- 12 hrs or More
B8400 - Trigg Co. Adult Education

Enrollment	#Enrollment	#Goal	% of Goal
County	158	173	91%
State	38,654	50,000	77%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	49	54%	56%
State	19,400	54%	55%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	31	36	86%
State	10,294	11,256	91%

12/07/2012 17:02

2010 Performance Report
Attendance Hours- 12 hrs or More
B8400 - Trigg Co. Adult Education

Enrollment	#Enrollment	#Goal	% of Goal
County	159	173	91%
State	39,219	50,000	78%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	81	56%	60%
State	18,098	56%	50%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	36	34	105%
State	9,357	11,256	83%

KYAE Enrollment and GED Goals, 2012-13

County enrollment and GED goals for 2012-13 are below.

PLEASE NOTE

- County goals for 2012-13 are based on data from the 2006-10 American Community Survey (ACS), age 18-64. The ACS data set has replaced 2000 Census data.
- Population changes over a 10-year timeframe and a different target population (age 18-64) are key variables that may result in significant changes.
- Therefore, it is invalid to make comparisons between goals based on 2006-10 ACS data, age 18-64, and past goals based on 2000 Census data, age 18 and older.

County	County Population Age 18 - 64 without HS/GED (2006-10 ACS)	2012-13 Enrollment Goal Based on 2006-10 ACS	2012-13 GED Goal Based on 2006-10 ACS
Trigg	1,223	149	30

Trigg County Adult Education Center provides the initial assessments required by Kentucky Adult Education for a client to be certified as "test ready" to take the Official GED Test. This service is provided to the community at no cost. Kentucky Adult Education has set the FY13 GED target for Trigg County as 30 GED Graduates. In the last three years, Trigg County Adult Education has averaged 31

GED graduates and expects this trend to continue. The current trend will reduce the percentage of working age adults in Trigg County without a high school diploma or high school equivalency diploma exceeding the set criteria.

Trigg County does not have an Official GED Testing Center. Clients are referred to neighboring counties to take the Official GED Test. Travel to a neighboring county creates an additional financial burden on clients. Trigg County Adult Education staff has worked this year to develop community supporters to assist individuals with the financial burden of transportation cost and test fees.

Trigg County Adult Education uses different marketing techniques to attract the target population. A variety of media including newspapers, a Facebook page, cable television, and radio public service announcements of the services offered at the center are presented to reach the target population. Different media outlets allow the program to be publicized to the largest amount of potential clients at one time. Trigg County Adult Education has a link on the Trigg County Public Schools website. The link includes information on eligibility requirements, hours of operation, contact information, and assessment information. Staff participates in the local school districts events, distributing informational materials about the GED credential and how a client can obtain the credential.

Trigg County Adult Education Center has open communication with the local school district administration and staff. Learning center staff works with school staff to provide intervention for potential dropouts. When all possible solutions have been exhausted, Trigg County Adult Education Center works to provide a smooth transition from the school system to adult education for students to pursue the GED Credential.

The Trigg County Adult Education Center integrates services provided with multiple businesses, organizations and agencies. The collaboration between local entities and the Trigg County Adult Education Center increases the number of referrals of prospective GED Candidates into the program.

Occupational Credentials

Trigg County High School Students Awarded Certificates from 2007-2012

KOSSA Certificates	Carpentry	3
	Electricity	1
	Allied Health	3
	MNA/SRNA	2
	Electrical/Electronic Systems -AUTO	1
	Welding	1
Microsoft Office Specialist Certificates (MOS)	MOS – 2012*	9
	TOTAL	**20**

During the past two years there has been an increased emphasis on career readiness, which has led to more students seeking certificates. In the past students who were eligible to seek certificates often did not since it was not a requirement.

*The Microsoft Office Specialist Certificates (MOS) were first awarded in 2012. TCHS expects this area to expand over time.

Hopkinsville Community College Credentials

Hopkinsville Community College has issued a total of 380 credentials to residents of Trigg County. (Source: HCC Dean of Institutional Research Office)

Home County	Home State	CIP	DEGREE	ACAD_PLAN_DESCR	EMPLID
Trigg	KY	010301	AAS	Agricultural Technology	13
			CERT	Agricultural Technology	10
		110101	AAS	Information Technology	10
			CERT	A+ Certification	15
				Cisco Networking Basic	3
				Cisco Networking Enhanced	1
				Computer Programming	1
				Information Tech Fundamentals	9
				Microsoft Networking MCSA	4
				Networking Microsoft 2KEnhance	1
				Web Administrator	1
				Web Site Developer	1
		131501	AAS	Education	16
		150000	AAS	Engineering & Electronics Tech	9
			CERT	CAD Technician	37
				Computer Maintenance Tech	1
				Electronics Technician	6
				Electronics Technician I	7
				Electronics Tester	8
				Industrial Electronics Tech II	5
				Industrial ElectronicsTech I	7
				Maintenance Technician I	1
			DIPLOMA	Electronics	4
				Industrial Electronics	1
		150403	AAS	IET Electrical Option	1
			CERT	Automation Technician I	1
				CAD Technician I	6
				Electronics Technician I	2
				I&ET Fundamentals	1
		151301	CERT	Computer Assisted Drafter	3
				Detailer	3
				Drafter Assistant	3
		190709	AAS	Interdisc Early Childhood Educ	14

		Child Care Assistant	28
		Early Childhood Administrator	8
	CERT	Interdisc Early Childhood Tech	13
		Kentucky Early Childhood	14
		KY Child Care Provider	33
		School Age Child Care	1
	DIPLOMA	Interdisc Early Childhood Educ	9
200202	AAS	Early Childhood Education	1
		Interdisc Early Childhood Educ	1
	CERT	Child Care Assistant	2
		KY Child Care Provider	6
240101	AA	Associate in Arts	111
	AS	Associate in Science	55
309999	AAS	Gen Occupational Tech Studies	8
430103	AAS	Criminal Justice	10
	CERT	Criminal Justice Core	4
		Law Enforcement	2
440701	AAS	Human Services	13
460302	CERT	Electrical Motor Cont Level II	1
		Electrical Motor Cont. Level I	1
		Electrician Construction	2
		Electrician Trainee Level I	6
		Electrician Trainee Level II	5
		Residential Electricity I	4
		Residential Electricity II	2
	DIPLOMA	Electrical Technology	4
470105	CERT	Electronic Technician Apprenti	1
		Electronics Mechanic Apprentic	1
	DIPLOMA	Industrial Electronics Tech	1
470303	CERT	Electrohydraulic Technician	1
		Fluid Power Mechanic	1
		Ind Main Machinists Mechanic	2
		Industrial Maint Mech Lvl I	2
		Industrial Maint Mech Lvl II	2
		Industrial Mainten Electr Mech	3
	DIPLOMA	Industrial Maintenance Tech	1

480101	CERT	Computer Assisted Drafter	1
		Drafter Assistant	1
480503	CERT	Exploratory Machining	7
		Exploratory Machining I	5
		Machine Operator I	3
		Machine Operator II	3
		Machine Tool Operator I	1
		Machine Tool Operator II	1
	DIPLOMA	CNC Machinist Apprentice	4
480508	CERT	Welder Helper	3
511601	AAS	Nursing	17
511613	DIPLOMA	Practical Nurse	8
513801	AAS	Nursing	3
513901	CERT	Medicaid Nurse Aide	5
	DIPLOMA	Practical Nurse	4
520201	AAS	Bus Tec:Mgt Infor Sys Option	1
		Business Administration	15
	CERT	Advanced Business Admin	16
		Basic Business Administration	15
		Business Transfer	3
		Financial Perspectives	17
		General Business	18
		Leadership	12
		Operations Management	2
520402	AAS	Office Systems Tec: Admin Opt	1
		Office Systems Technology	28
	CERT	Administrative	4
		Data Entry Operator	29
		Financial Assistant Clerk	7
		Financial Assistant Trainee	7
		Integrated Office Skills	28
		Medical Administrative	27
		Medical Admissions Clerk	26
		Medical Coding	14
		Receptionist	28
Grand Total			**380**

West Kentucky Community and Technical College Degrees and Credentials
WKCTC has issued a total of 39 degrees and certificates to residents of Trigg County since 2006. (Source: WKCTC Coordinator of Institutional Research, Planning, and Grants)

Program Title	Degree	Total
Autobody/Collision and Repair Technology/Technician	Cert	1
Business Administration and Management, General	Cert	1
Clinical/Medical Laboratory Technician	Cert	1
Dental Hygiene/Hygienist	Dip	1
Diagnostic Medical Sonography/Sonographer and Ultrasound Technician	Assoc	3
Diesel Mechanics Technology/Technician	Cert	3
Liberal Arts and Sciences/Liberal Studies	Assoc	2
Licensed Practical/Vocational Nurse Training	Cert	5
Licensed Practical/Vocational Nurse Training (LPN, LVN, Cert, Cipl, AAS)	Cert	6
Machine Shop Technology/Assistant	Assoc	1
	Cert	1
	Dip	1
Nursing (RN Training)	Assoc	2
Nursing Assistant/Aide and Patient Care Assistant/Aide	Cert	2
Pharmacy Technician/Assistant	Cert	1
Physical Therapist Assistant	Assoc	1
Registered Nursing/Registered Nurse	Assoc	1
Respiratory Care Therapy/Therapist	Cert	2
Truck and Bus Driver/Commercial Vehicle Operation	Cert	2
Welding Technology/Welder	Cert	2
Grand Total		**39**

Mid-Continent University Degrees

Mid-Continent University has issued a total of **18 degrees** (9 bachelor's degrees and 9 associate's degrees) to residents of Trigg County since 2002.
(Source: Mid-Continent University Advantage Registrar)

Austin Peay State University Degrees and Credentials
Austin Peay State University has issued a total of 46 degrees to residents of Trigg County since 2000.
(Source: APSU Director of Institutional Research and Effectiveness)

Deg Lev	Major	Count of Awards
Bachelor	COMPUTER SCIENCE & INFORMATION TECHNOLOGY (BS)	1
Bachelor	ENGLISH (BA) / ENGLISH (BS)	2
Bachelor	NURSING (BSN)	7
Bachelor	INTERDISCIPLINARY STUDIES (BS)	2
Bachelor	PSYCHOLOGY (BA) / PSYCHOLOGY (BS)	3
Bachelor	COMMUNICATION ARTS (BA) / COMMUNICATION ARTS (BS)	2
Bachelor	POLITICAL SCIENCE (BA) / POLITICAL SCIENCE (BS)	1
Bachelor	MEDICAL TECHNOLOGY (BS)	1
Master	EDUCATIONAL LEADERSHIP STUDIES (MAED)	1
Bachelor	BIOLOGY (BS)	2
Bachelor	SOCIAL WORK (BS)	1
Bachelor	ART (BA) / ART (BFA)	1
Bachelor	GENERAL BUSINESS (BBA)	6
Master	READING (MAED)	1
Associate	OCCUPATIONAL STUDIES (AAS)	3
Associate	LIBERAL ARTS (AS)	3
Master	CURRICULUM & INSTRUCTION (MAED)	3
Bachelor	SPECIAL EDUCATION (BS)	1
Bachelor	HISTORY (BA) / HISTORY (BS)	1
Associate	MANAGEMENT TECHNOLOGY (AAS)	1
Bachelor	PROFESSIONAL STUDIES (BPS)	1
Associate	CHEMICAL ENGINEERING TECHNOLOG (AAS)	1
Bachelor	HEALTH & HUMAN PERFORMANCE (BS)	1
	TOTAL	**46**

Cadiz Police - Certificates
The Cadiz Police Department officers hold a total of 10 certifications. (Source: Officer Wiggins, Cadiz Police)

Certification Type	Number
Certified Police Officers by Kentucky Police Officers Professional Standards Act	8
Advanced Law Enforcement Officer	1
School Resource Officer	1

COMMUNITY COMMITMENT

Application must show support (signatures/meeting participation) from the following stakeholders (at least one participant and signature per category):

1. **Economic Development**
   a. Heads of local economic development groups
   b. Other local economic development leadership

2. **Elected Officials**
   a. County judge executive
   b. Mayor(s)
   c. Council members

3. **Education**
   a. Superintendents
   b. Community college presidents
   c. Adult education representative
   d. Area Technology Center directors
   e. College or university leaders

4. **Workforce Development**
   a. Local WIB representative
   b. Area Development District director

5. **Business and industry**
   a. President, chamber(s) or commerce
   b. Business leaders

Cadiz-Trigg County Economic Development Commission

5748 Hopkinsville Road - P.O. Box 1484
Cadiz, Kentucky 42211
P: 270.522.1170 F: 270.522.1171
Email: info@triggindustry.com
www.triggindustry.com

November 2, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. **Cadiz-Trigg County Economic Development Commission** commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Cadiz-Trigg County Economic Development Commission

Contact Name: Sharon Butts

Title/Role: Executive Director

Phone: 270-522-1170

Email: sharonbutts@triggindustry.com

Mailing Address: 5748 Hopkinsville Road

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg County

Sharon S Butts

Signature

11-2-2012

Date

Trigg County Chamber of Commerce

December 4, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. Trigg County Chamber of Commerce commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	Trigg County Chamber of Commerce
Contact Name:	Cindy Sholar
Title/Role:	Member Relations Coordinator
Phone:	(270) 522-3892
Email:	cindy@cadizchamber.com
Mailing Address:	PO Box 647
City, State and Zip:	Cadiz, KY 42211-0647
County:	Trigg

Yours truly,

Beth Mann
Chairman

Platinum Signature Series Sponsor

HERITAGE BANK
YESTERDAY. TODAY. TOMORROW.
WWW.BANKWITHHERITAGE.COM

Cadiz-Trigg County Tourist & Convention Commission

5748 Hopkinsville Road - P.O. Box 735
Cadiz, Kentucky 42211
P: 270.522.3892 F: 270.522.6343
Email: cadizky@bellsouth.net
www.Cadiz-LakeBarkley.com

December 10, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. **Cadiz-Trigg County Tourist & Convention Commission** commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Attending periodic community meetings to discuss the program with others.

Organization: Cadiz-Trigg County Tourist & Convention Commission

Contact Name: Bill Stevens

Title/Role: Executive Director

Phone: 270-522-3892

Email: cadizky@bellsouth.net

Mailing Address: P.O. Box 735

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg County

Bill Stevens

Signature

12/10/12

Date

COMMONWEALTH OF KENTUCKY
STATE SENATE

January 22, 2013

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. As the senator of the 1st Senatorial District, I commit to participate in the program, support the program, and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Kentucky General Assembly

Contact Name: Stanley H. Humphries

Title/Role: State Senator

Phone: 502.564.8100

Email: stan.humphries@lrc.ky.gov

Mailing Address: 702 Capitol Avenue

City, State and Zip: Frankfort, KY 40601

County: Home – Trigg Co. Work Franklin Co.

Signature

STATE CAPITOL FRANKFORT 40601

CITY OF CADIZ

63 Main Street • Post Office Box 1465 • Cadiz, KY 42211
Office: (270) 522-8244 • Fax: (270) 522-0025 • www.cadiz.ky.gov
Lyn Bailey, Mayor • Lisa Rogers, City Clerk

November 6, 2012

Work Ready Community Steering Committee:

To Whom It May Concern:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. City of Cadiz commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	City of Cadiz
Contact Name:	Lisa Rogers
Title:	City Clerk
Phone:	270-522-8244
Email:	lrogers@cityofcadiz.com
Mailing address:	PO Box 1465, Cadiz, Kentucky 42211
County:	Trigg

Sincerely,

Lyn Bailey

Lyn Bailey

Hollis L. Alexander

Trigg County Judge/Executive

P.O. Box 672
Cadiz, KY 42211
Office (270) 522-8459 • Fax (270) 522-9489
tcjudge@att.net

January 3, 2013

Dear Work Ready Community Steering Committee,

Please consider this letter documentation to the Kentucky Work Ready Community Program for Trigg County. Trigg County Fiscal Court commits to participate in the program, support the program, and work to spread the word and to gain participation from others in our community.

• In addition to the above, we are willing to participate by

• Sending a representative to an annual strategic planning retreat for our Work Ready Community effort.

• Attending periodic community meetings to discuss the program with others

Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers)

Organization	Trigg County Fiscal Court
Contact Name	Hollis Alexander
Title/Role	Judge/Executive
Phone	(270) 522-8459
Email	tcjudge@att.net
Mailing	P.O. Box 672
City, State, Zip	Cadiz, KY 42211
County	Trigg County

Hollis L. Alexander

Hollis L. Alexander

1-3-2013
Date

Date: January 10, 2013

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of my commitment to the Kentucky Work Ready Community Program for Trigg County. My name is Todd King and I represent the City of Cadiz as a council member and I commit to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, I am willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: City of Cadiz – City Council Member

Contact Name: Todd King

Title/Role: City Council Member – Elected Official

Phone: 270-522-7172

Email: kingsfh1@bellsouth.net

Mailing Address: 161 Lone Oak Drive – Cadiz, KY 42211

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg County

Signature

1-10-13

Date

Trigg County
PUBLIC SCHOOLS

November 12, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. Trigg County Public Schools commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes.

Organization:	Trigg County Public Schools
Contact Name:	Travis Hamby
Title/Role:	Superintendent
Phone:	270-522-6075
Email:	travis.hamby@trigg.kyschools.us
Mailing Address:	202 Main Street
City, State and Zip:	Cadiz, KY 42211
County:	Trigg County

Signature

11-13-12
Date

TRIGG COUNTY ADULT EDUCATION CENTER

202 MAIN STREET
CADIZ, KENTUCKY 42211
270-522-2211
FAX: 270-522-2206

Andrea Hampton
Coordinator/Instructor
andrea.hampton@trigg.kyschools.us

Angie Lane
Clerical/Inst Asst
angela.lane@trigg.kyschools.us

Diane Hampton
Test Examiner/Inst Asst
diane.hampton@trigg.kyschools.us

November 6, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. Trigg County Adult Education commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Trigg County Adult Education

Contact Name: Andrea Hampton

Title/Role: Program Director

Phone: 270-522-2211

Email: andrea.hampton@trigg.kyschools.us

Mailing Address: 202 Main Street

City, State and Zip: Cadiz, KY 42211

County: Trigg

Andrea D Hampton
Signature

11/06/2012
Date

Dr. James E. Selbe
President / CEO
P.O. Box 2100
Hopkinsville, KY 42241-2100
Telephone: (270) 707-3705
hopkinsville.kctcs.edu

November 20, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. **Hopkinsville Community College** commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	Hopkinsville Community College
Contact Name:	Jerry W. Gilliam
Title/Role:	Chief, Community, Workforce and Economic Development
Phone:	270-707-3741
Email:	jerry.gilliam@kctcs.edu
Mailing Address:	P.O. Box 2100
City, State and Zip:	Hopkinsville, Kentucky 42241-2100
County:	Christian County

Jim E. Selbe — Signature

11/21/12 — Date

KCTCS is an equal opportunity employer and education institution.

Hopkinsville Community College
HIGHER EDUCATION BEGINS HERE

MURRAY
STATE UNIVERSITY
Regional Outreach

The Office of Regional Outreach
120 Heritage Hall
Murray, KY 42071
(270) 809-5088 Phone
(270) 809-3268 Fax
www.murraystate.edu/outreach

February 8, 2013

Dear Work Ready Community Steering Committee:

As the Executive Director of Regional Outreach, I am pleased to write this letter of support for the Kentucky Work Ready Community Program for Trigg County. Murray State University commits to participate in the program, support the program and work to spread the word and to gain participation from others in our service region.

Murray State University serves as a nationally recognized comprehensive university, offering high quality baccalaureate and master's degree programs. Teaching, research and service are core values that promote economic development and well-being of the citizens in our region. Murray State places a high premium on academic excellence, community outreach, and collaborative partnerships to help improve educational attainment and quality of life.

In addition to the above, we are willing to participate by sending a representative to an annual strategic planning retreat for your Work Ready Community effort, attending periodic community meetings to discuss the program with others, and accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Again, please accept this letter of support on behalf of Murray State University. If you need additional information, please contact me at the number listed above.

Sincerely,

Gina S. Winchester

Gina S. Winchester
Executive Director

November 2, 2012

West Kentucky Workforce Investment Board
300 Hammond Dr.
Hopkinsville, KY
42240-4929

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. The West Kentucky Workforce Investment Board commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	West Kentucky Workforce Investment Board
Contact Name:	Sheila A. Clark
Title/Role:	Director
Phone:	(270) 886-9484
Email:	sheila.clark@ky.gov
Mailing Address:	300 Hammond Drive
City, State and Zip:	Hopkinsville, KY 42240
County:	Trigg

Sheila A. Clark — Signature

November 2, 2012 — Date

EDUCATION CABINET
DEPARTMENT OF WORKFORCE INVESTMENT
OFFICE OF EMPLOYMENT AND TRAINING

Steven L. Beshear
Governor

Joseph U. Meyer
Secretary

110 Riverfront Drive
PO Box 1128
Hopkinsville, KY 42241-1128
270-889-6509 (phone)
270-889-6599 (fax)
www.oet.ky.gov

Beth A. Brinly
Commissioner

Date 11/30/2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. (Insert your organization name) commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	Breathitt Career Center
Contact Name:	Roger Phillips
Title/Role:	Workforce Development Operations Administrator
Phone:	(270) 889-6509
Email:	roger.phillips@ky.gov
Mailing Address:	110 Riverfront Drive
City, State and Zip:	Hopkinsville, KY 42241
County:	Christian County

Signature

11/30/2012

Transcraft®

November 13, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. Transcraft Corporation commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	Transcraft Corporation
Contact Name:	Lorraine Simpson
Title/Role:	Human Resources Manager
Phone:	877-489-9020 ext 1752
Email:	Lorraine.simpson@wabashnational.com
Mailing Address:	PO Box 1639
City, State and Zip:	Cadiz, KY 42211
County:	Trigg

Lorraine Simpson
Signature

11/13/12
Date

November 2, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. D&W Fine Pack, LLC commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization:	D&W Fine Pack, LLC
Contact Name:	Mitzi Noel
Title/Role:	HR Manager
Phone:	270-522-6653
Email:	mitzi@stoneplastics.com
Mailing Address:	P O Box 1340
City, State and Zip:	Cadiz, KY 42211
County:	Trigg

Mitzi Noel — Signature

11-2-12 — Date

Date: February 7, 2013

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. Derby Fabrication Solutions, LLC commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Derby Fabricating Solutions, LLC

Contact Name: George Radford

Title/Role: Human Resources Manager

Phone: (270)522-1070 Ext 103

Email: gradford@derbyfab.com

Mailing Address: 277 Industrial Drive

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg

George Radford
Signature

February 7, 2013
Date

BANK OF CADIZ & TRUST CO.
We Make it Simple!

www.bankofcadiz.com

PO Box 2020
Cadiz, KY 42211
270-522-6066 P
270-522-6234 F

2808 Fort Campbell Blvd.
Hopkinsville, KY 42240
270-885-3211 P
270-885-3195 F

630 North 12th Street
Murray, KY 42071
270-759-4852 P
270-759-4986 F

February 5, 2013

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. The Bank of Cadiz & Trust Co. commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Bank of Cadiz & Trust Co.

Contact Name: Donald A. Leibee or Sarah Neighborgall

Title/Role: Vice President/CEO/ Vice President

Phone: 270-522-6066

Email: don@bankofcadiz.com sarah@bankofcadiz.com

Mailing Address: P.O. Box 2020

City, State and Zip: Cadiz, Ky., 42211

County: Trigg

Donald A. Leibee — Signature

February 5, 2013 — Date

December 17, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for WKDZ/WHVO. We commit to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: WKDZ/WHVO

Contact Name: Beth Mann

Title/Role: Group General Manager

Phone: 270-522-3232

Email: bmann@wkdzradio.com

Mailing Address: P. O. Box 1900

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg County

Beth A. Mann
Signature

12/17/12
Date

TRIGG COUNTY HOSPITAL

254 Main Street • P.O. Box 312
Cadiz, Kentucky 42211
270-522-3215
Fax 270-522-6974

December 13, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Trigg County. **Trigg County Hospital, Inc.,** commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Trigg County Hospital, Inc.

Contact Name: Jody Brewer

Title/Role: Administrative Assistant to the CEO

Phone: (270) 522-4892

Email: jbrewer@trigghospital.org

Mailing Address: P.O. Box 312

City, State and Zip: Cadiz, Kentucky 42211

County: Trigg

Alisa Coleman

Alisa Coleman, CEO

12-13-2012

Date

Work Ready Community Meeting

8-23-2012

Tom Sykes	WKWIB
Chris Hamby	Trigg Co. Public Schools
Cammie Evans	Trigg Co. Public Schools
Brenda Southwick	Trigg Co. Public Schools
Beth Mann	Trigg Co. Chamber
Bill Stevens	Cadiz-TC Tourist Comm.
Don Leibee	Economic Dev. Comm.
Dan Bozarth	Trigg EDC
Tara Roscoe	Hopkinsville Community College
Jerry Gillam	Hopkinsville Comm. College
Sharon Butts	Cadiz—Trigg Co. EDC

Cadiz-Trigg
Economic Development Commission
Work Ready Community
Meeting Minutes

August 23, 2012

The Work Ready Community steering committee met on **Thursday, August 23, 2012**, at the Cadiz, Kentucky Renaissance Center. The meeting officially started at 11:30 a.m.

Attendees:
Don Leibee – Cadiz-Trigg County Economic Development, Chairman
Sharon Butts – Cadiz-Trigg County Economic Development, Director
Bill Stevens – Cadiz Tourism Director
Beth Mann – Trigg County Chamber President
Tom Sholar – West Kentucky Workforce Investment Board
Travis Hamby – Superintendent, Trigg County School System
Cammie Evans – Trigg County Public Schools
Brenda Southwick – Trigg County Public Schools
Dan Bozarth – Cadiz-Trigg County Economic Development – Board Member
Tara Rascoe – Hopkinsville Community College
Jerry Gilliam – Hopkinsville Community College

Meeting was conducted as follows:
*A light lunch was served from 11 – 11:30 a.m.

Welcome/Introduction to Work Ready Community
11:30 a.m.

Sharon Butts opened the meeting with welcome comments and had everyone introduce themselves. Sharon turned meeting over to Jerry Gilliam, Acting Dean of Community Workforce and Economic Development for Hopkinsville Community College. Mr. Gilliam gave a detail overview of the Work Ready Program for all of those who were not familiar with this initiative.

Mr. Gilliam turned meeting over to his assistant Ms. Tara Rascoe with Hopkinsville Community College. Ms. Rascoe distributed copies of the Work Ready Community Application and Trigg County's Statistical data were distributed as well. Ms. Rascoe then proceeded to explain the criteria and current data for Trigg County

Review of Criteria & Current Data

Ms. Tara Rascoe with Hopkinsville Community College presented the statistical data of certain criteria areas comparative to that of the official application. The data has been reported as follows:

- **Broadband Internet speed availability –** Trigg County must meet the 3 Mbps to 90% of households as the county is classified as urban, not rural. According to the information provided by the National Broadband Map, on www.broadband.gov, there are currently 80.4% of households who have an option to have 3 Mbps in Trigg County. The number includes satellite and cell phone providers.
- **Urban or Rural –** Trigg County is considered an urban county (Code 3). The determination of our county is as follows: rural (codes 8 or 9) or urban (codes 1 – 7). The website utilized to obtain this information is:
- **www.ers.usda.gov/Data/RuralUrbanContinuumCodes**
- **Population –** 8,033 / Working Adults 18 – 64: 2010 US Census estimate **www.quickfacts.census.gov/qfd/states/21/21047.html**
- **Educational Attainment – 24.5%** - The number is comprised by calculating the number of residents with Associates Degree or higher among the working age population (18-64 years of age). The website utilized to obtain this information is: **www.kentuckyp20.ky.gov**
- **Graduation Rate –** this percentage is above the 82.32% required
- **Soft Skills Measurement** -Trigg County Hospital, Transcraft, Chamber of Commerce – Lunch and Learn Series

Planning and Development/Section Delegation

The steering committee proceeded to review and evaluate each section of the official Work Ready application. Hopkinsville Community College provided an example of other county's Work Ready Application as a reference to look at during discussion.

At the next meeting each section of the application will be distributed to start work on gathering data and preparing the narrative.

Proposed Schedule of Deadlines/Next Meeting Date

The next steps for the steering committee will be to determine a date to meet again to assign portions of the application to start the process of writing the narratives for each required section.

Sharon Butts will send out a notice to all steering committee members to determine the next best meeting date in October 2012. The next meeting will be held at the Cadiz Economic Development office, date and time yet to be determined.

Adjournment

The meeting adjourned at 1:30 p.m. on August 23, 2012

Trigg County
Work Ready Community
Sign-In Sheet
October 31, 2012

Please Print

	Name	Organization	Contact Information (E-mail)
1.	DAN BOZARTH	EDC	dgbozarth@gmail.c
2.	Cindy Sholar	Chamber	Cindy@Cadiz Chamber.com
3.	GEORGE RADFORD	TIMA	biggradford@yahoo.com
4.	Travis Hamby	Trigg Co. Public Schools	travis.hamby@trigg.kyschools
5.	Andrea Hampton	Trigg Co Adult Education	andrea.hampton@trigg-kyscho
6.	Cammie Evans	Trigg Co. Public Schools	Cammie.evans@trigg.kyschool
7.	Beth Sumner	Trigg Co. Public Schools	beth.sumner@trigg.kyschools.u
8.	BRENDA SOUTHWICK	Trigg Co. Public Schools	brenda.southwick@trigg.k
9.	ROGER PHILLIPS	BREATHITT CAREER CENTER	roger.phillips@ky.gov schools..
10.	Sharon Burns	Cadiz EDC	Sharon Burns@trigg[illegible].lu
11.	Donnie Helbel	WABASH	donnie.helbel@WNC.c
12.	Tara Rascoe	Hopkinsville Community College	Tara.Rascoe@kctes.ed
13.	Tom Shla	WKWIB	
14.			
15.			
16.			
17.			
18.			
19.			
20.			

Cadiz-Trigg
Economic Development Commission
Work Ready Community
Meeting Minutes

October 31, 2012

The Work Ready Community steering committee met on **Wednesday, October 31, 2012**, at the Cadiz Commerce Center. The meeting officially started at 11:00 a.m.

Attendees:
Sharon Butts – Cadiz-Trigg County Economic Development, Director
Tom Sholar – West Kentucky Workforce Investment Board
Travis Hamby – Superintendent, Trigg County School System
Cammie Evans – Trigg County Public Schools
Brenda Southwick – Trigg County Public Schools
Dan Bozarth – Cadiz-Trigg County Economic Development – Board Member
Tara Rascoe – Hopkinsville Community College
Donnie Holland – Wabash National Industry
Cindy Sholar – Cadiz Chamber Director
George Radford – TIMA President
Andrea Hampton - Trigg County Adult Education
Beth Sumner – Trigg County Public Schools – Assistant Superintendent
Roger Phillips – Breathitt Career Center Director

Meeting was conducted as follows:
*A light lunch was served from 11 – 11:30.

Welcome/Introduction to Work Ready Community
11:30 a.m.
Sharon Butts opened the meeting with welcome comments and had everyone introduce themselves. Sharon Butts discussed the agenda for today's meeting and announced the proposed application submission date of March 4, 2013. Sharon turned meeting over to Tara Rascoe with Hopkinsville Community College. Ms. Rascoe gave a brief overview of the Work Ready Community Program for all of those who were not at the first meeting. Ms. Rascoe then proceeded to explain the criteria and current data for Trigg County and how Trigg County measured against the application criteria. Ms. Rascoe would like to see our community be part of a regional work ready – In Progress status, since Christian County is already been identified as In-Progress Status. Trigg will still have to do their own application to submit.

Review of Criteria & Current Data

Ms. Tara Rascoe with Hopkinsville Community College presented the statistical data of certain criteria areas comparative to that of the official application. The data has been reported as follows:

- **Broadband Internet speed availability –** Trigg County must meet the 3 Mbps to 90% of households as the county is classified as **urban**, not rural. According to the information provided by the National Broadband Map, on www.broadband.gov, there are currently 80.4% of households who have an option to have 3 Mbps in Trigg County. The number includes satellite and cell phone providers.
- **Urban or Rural –** Trigg County is considered an urban county (Code 3). The determination of our county is as follows: rural (codes 8 or 9) or urban (codes 1 – 7). The website utilized to obtain this information is:
- **www.ers.usda.gov/Data/RuralUrbanContinuumCodes**
- **Population –** 8,033 / Working Adults 18 – 64: 2010 US Census estimate **www.quickfacts.census.gov/qfd/states/21/21047.html**
- **Educational Attainment – 24.5%** - The number is comprised by calculating the number of residents with Associates Degree or higher among the working age population (18-64 years of age). The website utilized to obtain this information is: **www.kentuckyp20.ky.gov**
- **Graduation Rate –** this percentage is above the 82.32% required/Trigg County passes this goal with 82.3% - this criteria has been met.
- **Soft Skills Measurement** -Trigg County Hospital, Transcraft, Chamber of Commerce – Lunch and Learn Series

After much discussion of each criteria point, the sections were delegated as follows:

1.Graduation Rate: - Travis Hamby (Trigg County Public Schools Superintendent)
Trigg County has met these criteria. Mr. Hamby will write the narrative for this section in regards to how this measure was achieved in our public school system.

2. National Career Readiness Certificate Attainment: Andrea Hampton (Trigg Adult Education Center), Cammie Evans (Trigg Public Schools) & Roger Phillips (Breathitt Career Center)
The assigned committee will present a plan to raise the NCRC rate to 15% of working age 918-64) adults within three years. Plan will include promotional strategies, training availability, and encouraging employer recognition of the certificate. (The narrative can only be 3 pages maximum). It was discussed that a barrier to narrative #2 is that the assessments taken by Trigg employees but test taken in other communities do not count toward our area for credit.

3. & 4. Educational Attainment: Tara Rascoe (Hopkinsville Community College), Sharon Butts (Cadiz EDC), Cindy Sholar (Cadiz Chamber)
Trigg County was deficient with this criteria with an Educational Attainment of 24.5%. The requirement rate is 32% . This committee will present a plan to show how we can raise our attainment to 25% over the next 3 years and 32% over the next 5 years. We will poll industries about tuition reimbursement; dual credits a school system and various other findings to help support this plan.

5. Soft Skills Program: Sharon Butts (Cadiz EDC), Brenda Southwick (Trigg Public Schools), & Cindy Sholar (Cadiz Chamber)

There are several existing programs for both secondary and post-secondary adults that address credentialing individuals in work ethics/soft skills development to include: Workforce Solutions at Hopkinsville Community College, Cadiz Chamber Lunch and Learn, Trigg County Hospital, Trigg Industrial Managers Association and various other programs that will be detailed out in the narrative by this committee to show a 3 year plan.

6. & 7. Broadband Availability: Dan Bozarth (Cadiz EDC)

Trigg County must meet 3 mbps to 90% of households as the county is classified as Urban and not Rural. We are currently at 80.4% of households who have an option to have 3 Mbps in Trigg County. Trigg County is an Urban county (Code 3). Mr. Bozarth will write a narrative of 2 pages maximum to show a plan to how Trigg County can get to 90% within 3 years. Fiber Optic is already in place down to Pennyrile Electric. Cadiz Chamber also did a survey of Chamber Members in regards to broadband in our area. Cindy Sholar can contribute survey findings to Dan Bozarth.

8. Supplemental Criteria: Tara Rascoe (Hopkinsville Community College), Andrea Hampton (Trigg Adult Education Center), & Cammie Evans (Trigg Public Schools)

This category will or can be used to offset deficiencies. The committee will show industry recognized credentials, credentials recognized in Trigg Public Schools, etc.. Sharon Butts will apply for the Tomorrows Workforce Program in which up to 20 industries are selected to have 20 employees to participate in a FREE assessment of Talent, Workkeys, NCRC. This application must be complete by December 31, 2012.

Community Commitment: Sharon Butts (Cadiz EDC Director)

Sharon Butts will be contacting local officials, business & industry, and etc. who can be utilized for "community buy in" relating to Work Ready Community. Sharon will begin contacting individuals to discuss the initiative and develop community stakeholders outside of the existing steering committee. Sharon hopes to gain all support letters by the December 2012 meeting. The template in the Work Ready application will be used to accelerate the process on Work Ready Communities.

Proposed Schedule of Deadlines/Next Meeting Date

The narratives for each required section will have the first draft due by **December 7, 2012.** Narratives will need to be emailed to Sharon Butts at **sharonbutts@triggindustry.com**. Sharon will also set-up a meeting through Doogle Meeting Poll to help with scheduling our next meeting to discuss draft narratives in December. Sharon Butts will also invite Tara Rascoe to the TIMA meeting on November 28th to talk about the Community Workforce Program to the industry folks to get their buy-in into the program.

Adjournment

The meeting adjourned at 1:15 p.m. on October 31, 2012

TIMAM

Work Ready Community Presentation & Discussion
11/28/12 Cadiz, KY

Jerry Gilliam	HCC	[signature]
Tom Shelton	WKWIB	[signature]
Dan Bozarth	Cadiz-Trigg EDC	[signature]
Steve Parent	S.E.T.	
Donnie Holland	WABASH	[signature]
Barney Bishop	Pennyrile Electric	[signature]
Robert Kieffer	Hopk. Electric	[signature]
Mitzi Noel	D&W Fine Pack	Mitzi Noel
Bob Smith	D&W FINE PACK	[signature]
George Radford	Derby Fab	[signature]
Matt Ladd	TCPS	[signature]
[signature]	TCPS	
Brenda Southwick	TCPS	
Franklin Clark	Cadiz Rec'd	[signature]
Drew Hudgins	GC Media	[signature]
Lisa Roger	City of Cadiz	[signature]
Robin Stevens	WKDZ	

Date: JANUARY 17, 2013

Workready Community Initiative Meeting

Name/Signature	Orangization
Tara Rascoe	Hopkinsville Community College
ROGER PHILLIPS	BREATHITT CAREER CENTER OET
Sharon Buzzs	Cadiz-Trigg Co. EDC
Tom Shelton	WKWIB
Beth Sumner	Trigg Co. Schools
Brenda Southwick	Trigg Co. Schools
Beth Mann	WKDZ / WHVO
Andrea Hampton Andrea Hampton	Trigg Co Schools - Adult Education
Cammie Evans Cammie Evans	Trigg Co. Public Schools
Travis Hamby	Trigg Co Public Schools
DAN BOZARTH	Trigg EDC
George Raffoul	Deerby Fabricating

Work Ready Community Meeting

Community: Cadiz/Trigg County, KY

January 17, 2013

Meeting

Location: Cadiz EDC Office
Time: 11:00 – 12:30

Agenda

1. Application Review Timelines – Letter of Intent Submitted
   *(If our application is approved – for presentation purposes we will need each person who wrote the narrative to be at the presentation to answer questions in regards to their narratives on **April 10, 2013** – please schedule this day on your calendar. This will be held at Frankfort, KY.)*

2. New Changes to Criteria

3. Update on commitment letters

4. Approved for Tomorrows Workforce Now – Update/Participants:
   - Bank of Cadiz
   - Transcraft
   - Trigg County Public Schools
   - Adult Education
   - Derby Fabricating Solution
   - City of Cadiz

5. Narrative Review:
   - Graduation Rate
   - National Career Readiness Certificate Attainment
   - Educational Attainment
   - Soft Skills Program
   - Broadband Availability
   - Supplemental Criteria

Schedule Next Meeting for 2nd Draft Narrative Review: February 1, 2013 - By Email Narrative Reviews

Adjourn

Next mgt. - February 1, 2013

Cadiz-Trigg
Economic Development Commission
Work Ready Community
Meeting Minutes

January 17, 2013

The Work Ready Community steering committee met on **Thursday, January 17, 2013**, at the Cadiz Commerce Center. The meeting officially started at 11:00 a.m.

Attendees:
Sharon Butts – Cadiz-Trigg County Economic Development, Director
Tom Sholar – West Kentucky Workforce Investment Board
Travis Hamby – Superintendent, Trigg County School System
Cammie Evans – Trigg County Public Schools
Brenda Southwick – Trigg County Public Schools
Beth Mann – Cadiz Chamber President
Dan Bozarth – Cadiz-Trigg County Economic Development – Board Member
Tara Rascoe – Hopkinsville Community College
George Radford – TIMA President
Andrea Hampton - Trigg County Adult Education
Beth Sumner – Trigg County Public Schools – Assistant Superintendent
Roger Phillips – Breathitt Career Center Director

Meeting was conducted as follows:
*A light lunch was served from 11 – 12:30.

Review Application Timeline/Letter of Intent (New Criteria):
11:30 a.m.
Sharon Butts opened the meeting with welcome and general comments. Sharon went over the agenda and pointed out the some of the new criteria changes for the Work Ready Community Application, one of which was that a letter of intent would be required to be submitted before the application. Sharon Butts reported that she and Tara Rascoe worked on and completed the letter and submitted the letter of intent on January 9, 2013. Sharon Butts turned over the meeting to Tara Rascoe to go over the timeline of the program. The timeline are as follows: Application Deadline – March 11, 2013, Review Panel (Group Presentation) – April 10, 2013 & if the application is approved, the formal announcement with photo session/certificate presentation will be May 16, 2013.

Review of New Changes to the Criteria:
The NCRC attainment requirement for both the Kentucky Work Ready Communities and Work Ready Communities in Progress has been changed. Now, a community has to present a plan to reach 9 percent of the working-age population (18-64) in three years. Previously the requirement was 15 percent in five years.

In addition, the program now requires a plan to reduce the percentage of working age adults in a county without a high school diploma or high school equivalency diploma by 3 percentage points in three years and 5 percentage points in five years. Previously, there were no benchmarks set for this area.

Beginning December 14, communities interested in applying for either level of certification will be required to submit a letter of intent at least 30 days prior to submitting their application. This will enable state officials to offer technical assistance to those communities during the application process.

Another change is anticipated for next summer when the Kentucky Work Ready Communities steering committee is expected to present the KWIB with measurable goals for soft skills development participation.

"Counties are currently required to have a program to develop soft skills, such as critical thinking, teamwork, workplace etiquette and more," said Crystal Gibson, chair of the Kentucky Work Ready Communities Review Panel and vice president of Public Affairs at Citigroup. "Establishing verifiable benchmarks and expectations for participation in these programs will be the focus of our work over the next several months."

Update on Commitment Letters:

Sharon Butts updated the committee on the support letters that have been provided by local organizations, college, hospital and government entities to be enclosed in our application packet. The following letters have been collected: Cadiz-Trigg County Economic Development Commission, Trigg County Adult Education Center, D & W Fine Pack, Transcraft Corporation, Cadiz Chamber of Commerce, Cadiz Tourism, WKDZ Radio, Pennyrile Area Development District, West Kentucky Workforce Investment Board, Trigg County Public Schools, Trigg County Hospital, City of Cadiz, Trigg County Fiscal Court, Senator Stan Humphries, Hopkinsville Community College, Breathitt Career Center.

1st Draft Narrative Reviews:

1. Graduation Rate: - Travis Hamby (Trigg County Public Schools Superintendent)

Trigg County has met this criteria Additional information will be added in regards to the following: Rotary Dual College Credit, Wildcat Week, Senior Seminar, Operation Preparation.

2. National Career Readiness Certificate Attainment: Andrea Hampton (Trigg Adult Education Center), Cammie Evans (Trigg Public Schools) & Roger Phillips (Breathitt Career Center) – The criteria as changed from 15% to 9% of working age (18-64) adults within 3 years.

*The assigned committee will present a plan to raise the NCRC rate to 9% of working age (18-64) adults within three years. Plan will include promotional strategies, training availability, and encouraging employer recognition of the certificate. (**The narrative can only be 3 pages maximum**). It was discussed that a barrier to narrative #2 is that the assessments taken by Trigg employees but test taken in other communities do not count toward our area for credit.*

3. & 4. Educational Attainment: ***Tara Rascoe (Hopkinsville Community College), Sharon Butts (Cadiz EDC), Cindy Sholar (Cadiz Chamber)***

Trigg County was deficient with this criteria with an Educational Attainment of 24.5%. The requirement rate is 32% . This committee will present a plan to show how we can raise our attainment to 25% over the next 3 years and 32% over the next 5 years. We will poll industries about tuition reimbursement; dual credits a school system and various other findings to help support this plan. It was agreed upon to add the following programs to the narrative: Engineering Program, Middle School College and expand on Rotary Program grants.

5. Soft Skills Program: ***Sharon Butts (Cadiz EDC), Brenda Southwick (Trigg Public Schools), & Cindy Sholar (Cadiz Chamber)***

There are several existing programs for both secondary and post-secondary adults that address credentialing individuals in work ethics/soft skills development to include: Workforce Solutions at Hopkinsville Community College, Cadiz Chamber Lunch and Learn, Trigg County Hospital, Trigg Industrial Managers Association and various other programs that will be detailed out in the narrative by this committee to show a 3 year plan. It was suggested to add to this narrative summary points on the following programs: Terrific Tuesday, Power for Life, Senior Job Interviews, Reality Store, Genesis Express Mentoring, Senior Seminar.

6. & 7. Broadband Availability: Dan Bozarth (Cadiz EDC)

Trigg County must meet 3 mbps to 90% of households as the county is classified as Urban and not Rural. We are currently at 80.4% of households who have an option to have 3 Mbps in Trigg County. Trigg County is an Urban county (Code 3). Mr. Bozarth will write a narrative of 2 pages maximum to show a plan to how Trigg County can get to 90% within 3 years. Fiber Optic is already in place down to Pennyrile Electric. Cadiz Chamber also did a survey of Chamber Members in regards to broadband in our area. Cindy Sholar can contribute survey findings to Dan Bozarth.

8. Supplemental Criteria: ***Tara Rascoe (Hopkinsville Community College), Andrea Hampton (Trigg Adult Education Center), & Cammie Evans (Trigg Public Schools)***

This category will or can be used to offset deficiencies. The committee will show industry recognized credentials, credentials recognized in Trigg Public Schools, etc. Sharon Butts applied for the Tomorrows Workforce Program in which up to 20 industries are selected to have 20 employees to participate in a FREE assessment of Talent, Workkeys, NCRC. We have received approval to do the testing and Sharon Butts will work directly with the Trigg County Adult Education Center to coordinate testing.

Community Commitment: ***Sharon Butts (Cadiz EDC Director)***

Sharon Butts will be contacting the following for support letters: Senator Stan Humphries, Gina Winchester at MSU and Representative Kenny Imes. The template in the Work Ready application will be used to accelerate the process on Work Ready Communities.

Proposed Schedule of Deadlines/Next Meeting Date

The narratives for each required section will have their 2nd draft due by ***February 1, 2013.*** *Narratives will need to be emailed to Sharon Butts at* ***sharonbutts@triggindustry.com****. Sharon will also set-up a meeting through Doodle Meeting Poll to help with scheduling our next meeting to discuss draft narratives in February 2013. Sharon Butts will also invite*

Adjournment

The meeting adjourned at 1:30 on January 17, 2013.

Next meeting will be February 6, 2013 – 11:00 – 12:30/Location: Cadiz EDC Office

2nd Draft Narrative Review – Due by email on February 1, 2013.

Date: February 6, 2013

Workready Community Initiative Meeting

Name/Signature	Orangization
[signature]	Caldwell EDC
Tara Rascoe	Hopkinsville Community College
Brenda Southwick	Trigg County Public Schools
George Radford	Derby Fabricating / Genesis Express
Andrea Hampton	Trigg County Adult Education
Cammie Evans	Trigg County Public Schools
Beth Sumner	Trigg Co. Public Schools
ROGER PHILLIPS	BREATHITT CAREER CENTER
Cindy Sholar	TriggCoChamber
Don Bozarth	Caldwell EDC

Work Ready Community Meeting

Community: Cadiz/Trigg County, KY

February 6, 2013

Meeting

Location: Cadiz EDC Office
Time: 11:00 – 12:30

Agenda

1. Review Timelines:
   *(If our application is approved – for presentation purposes we will need each person who wrote the narrative to be at the presentation to answer questions in regards to their narratives on **April 10, 2013** – please schedule this day on your calendar. This will be held at Frankfort, KY.)*

2. Update on commitment letters

3. Approved for Tomorrows Workforce Now – Update/Participants:
   - Bank of Cadiz – *(Informational meeting set with Bank of Cadiz – Feb. 8th)*
   - Transcraft – *(Informational meeting with Lorraine Simpson- HR – Feb. 1st)*
   - Trigg County Public Schools
   - Adult Education
   - Derby Fabricating Solution
   - City of Cadiz

4. Narrative Review:
   - Graduation Rate
   - National Career Readiness Certificate Attainment
   - Educational Attainment
   - Soft Skills Program
   - Broadband Availability
   - Supplemental Criteria

Action Items to be completed:

Adjourn

Cadiz-Trigg
Economic Development Commission
Work Ready Community
Meeting Minutes

February 6, 2013

The Work Ready Community steering committee met on **Thursday, February 6, 2013**, at the Cadiz Commerce Center. The meeting officially started at 11:00 a.m.

Attendees:
Sharon Butts – Cadiz-Trigg County Economic Development, Director
Cammie Evans – Trigg County Public Schools
Brenda Southwick – Trigg County Public Schools
Dan Bozarth – Cadiz-Trigg County Economic Development – Board Member
Tara Rascoe – Hopkinsville Community College
George Radford – TIMA President
Andrea Hampton - Trigg County Adult Education
Beth Sumner – Trigg County Public Schools – Assistant Superintendent
Roger Phillips – Breathitt Career Center Director
Cindy Sholar – Cadiz Chamber Director

Meeting was conducted as follows:
*A light lunch was served from 11 – 12:30.

Review Application Timeline:
11:30 a.m.
Sharon Butts opened the meeting with welcome and general comments. Sharon went over the timeline of the program. The timeline are as follows: Application Deadline – March 11, 2013, Review Panel (Group Presentation) – April 10, 2013 & if the application is approved, the formal announcement with photo session/certificate presentation will be May 16, 2013.

Update on Commitment Letters:
Sharon Butts updated the committee on the support letters that have been provided since last meeting: Letter of support from Senator Stan Humphries. We are still waiting on letters from MSU, Bank of Cadiz, Derby Fabricating Solutions, Representative Kenny Imes and Representative John Tilley.

Tomorrows Workforce Update:
Sharon Butts updated the committee that Andrea Hampton and Angie Lane have met with Transcraft to discuss the testing arrangements. Transcraft intends to test 20 employees. A meeting is scheduled with Bank of Cadiz on February 8th to talk about setting up their time to test. Andrea is meeting with the school to determine who or what departments they want to test.

2nd Draft Narrative Reviews:

Each criteria below was discussed and grammatical revisions were made only.

1.Graduation Rate: - Travis Hamby (Trigg County Public Schools Superintendent)

2. National Career Readiness Certificate Attainment: Andrea Hampton (Trigg Adult Education Center), Cammie Evans (Trigg Public Schools) & Roger Phillips (Breathitt Career Center) – The criteria as changed from 15% to 9% of working age (18-64) adults within 3 years.

3. & 4. Educational Attainment: Tara Rascoe (Hopkinsville Community College), Sharon Butts (Cadiz EDC), Cindy Sholar (Cadiz Chamber)

.

5. Soft Skills Program: Sharon Butts (Cadiz EDC), Brenda Southwick (Trigg Public Schools), & Cindy Sholar (Cadiz Chamber)

6. & 7. Broadband Availability: Dan Bozarth (Cadiz EDC)
*Dan will put both maps on 1 page and label to reduce pages

8. Supplemental Criteria: Tara Rascoe (Hopkinsville Community College), Andrea Hampton (Trigg Adult Education Center), & Cammie Evans (Trigg Public Schools)
Cammie will add another information piece to this narrative.

*It was determined by the committee to send the new revisions all in the same format:
font size 11 & font script, Time New Roman

Adjournment

The meeting adjourned at 12:40 on February 6, 2013.

Action items to be done:

- All revisions will be due by email – February 14, 2013 by 4:00 p.m.
- Sharon will send all revisions out to committee for final overview
- Sharon & Tara will meet on February 21st to put the application together at the Cadiz EDC office