

Kentucky Work Ready Communities

APPLICATION

1	Name of County	Christian County		
2	High School Graduation Rate (most recent state NCLB reporting)	78.91% (preliminary data)	List Source/Method: i.e. summer 2011 AFGR method	NCLB AFGR Grad Rate 2011-2012
	Would you like to include high schools that are not in the traditionally reported graduation rate shown above?	Yes		
	If so, please enter revised graduation rate here. Please attach a list of schools included and your calculations.	81.27%		
3	Educational Attainment Rate (ages 18-64)	19.2%	(Source: US Census, most recent American Community Survey five-year estimates)	
4	Community Commitment (check off)	Name of Organization		
	Economic Development	<input checked="" type="checkbox"/>	*Hopkinsville-Christian County Economic Development Council *Christian County Chamber of Commerce	
	Elected Official(s)	<input checked="" type="checkbox"/>	*Christian County Jude Executive *Mayor of Christian County *State Representative	
	Education	<input checked="" type="checkbox"/>	*Hopkinsville Community College *Hopkinsville Community College Academic Foundations/Adult Education *Christian County Public School System *Christian County Career and Technical Center *Murray State University-Hopkinsville Regional Campus *University Heights Academy	
	Workforce Development	<input checked="" type="checkbox"/>	Pennyrile Area Development District *Breathitt Career Center Office of Employment and Training *West Kentucky Workforce Investment Board	
	Business and Industry	<input checked="" type="checkbox"/>	*James E. Bruce Convention Center *Propulsys *Hopkinsville Electric System	
5	Percentage of Households with	95.5%	(Source: broadband.gov)	

Attach meeting minutes and meeting attendance sheets showing these signatures. Letters of Commitment from various organizations are helpful as well.

Kentucky Work Ready Communities

APPLICATION

Broadband Internet Access Available

Rural or Urban County Urban County

6 Are you including narrative(s) for supplemental criteria for GED or Occupational Credential Attainment? Yes **(Attach optional narratives and list sources and calculations)**

7 Your Contact Information (primary contact for your county application)	name	phone	email	address
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Narrative Number One

Graduation Rate

Present a plan to raise the graduation rate to 82.32% (state goal) within three years.
Current graduation rate is 81.27%.

In the Christian County Public School System (CCPS), our mission is to provide students with education, see that all students reach proficiency and graduate college and are career ready.

Christian County Public Schools' current graduation rate is 78.91% for the 2011 graduation rate. To date, Christian County Public Schools and its partners have initiated alternative programs to increase the graduation rate and ensure that students graduate high school, college, and are career ready.

Christian County has two private school sectors: Heritage Christian Academy and University Heights Academy. Heritage Christian Academy, during the 2011-2012 academic year, had a 100% completion rate of 39 graduates. University Heights Academy, during the 2011-2012 academic year, had a 100% completion rate of 32 graduates.

The ACE program, a voluntary program that provides an alternative to the traditional high school and provides opportunities toward academic completion of a diploma, had 19 people complete this program during the 2011-2012 academic year.

Hopkinsville Community College Adult Education/Academic Foundations has developed a quality program that is producing educational level gain for its students. The GED goal during the 2011-2012 fiscal year was 134 and Christian County has 163.

The following initiatives have been developed to increase the completion rate in Christian County.

Twilight School

Twilight School began in November 2010. The program was designed for 9th and/or 10th grade students who are two years behind their graduating class; on their number of credits. The purpose of this program is to provide instruction, within a school setting, for students who require individualized attention attaining their educational goals. Hopkinsville and Christian County high schools participate in this initiative.

Students enrolled in the Twilight School attend class from 4-7 p.m. Monday- Friday during the regular school calendar. Teachers in the Twilight School provide instruction to students on the content areas in which they are certified to teach. The program individualizes lessons. Students work in class so that their progress can be monitored and/or assisted by instructors. Students with internet access can work at home, completing on-line assignments.

Many of the students in the program have many extenuating circumstances that prevent them from being successful in traditional classroom setting. A few examples of extenuating circumstances would be: students "at risk" of dropping out of school; situations in the home that create emotional trauma (i.e. finances, substance abuse, poor home life, divorce/separations); self-supporting students; medical illnesses; and etc.

During the 2010-2011 school year, 26 students were enrolled in the Twilight School. For the 2011-2012 school year, 24 students (two years below grade level, based on age) were eligible for the program. Three seniors for the 2011-2012 school year were slated to graduate after completing the program last year.

Optional High School

The Christian County Optional High School (OHS) was developed to provide educational opportunities for students who, for a variety of reasons, have not been successful in traditional school settings. Optional High School staff members work to provide a safe student-centered educational environment by developing cooperative relationships based on mutual respect and high expectations.

The Christian County Optional High School is organized into two classrooms. Each classroom is staffed with a teacher, and there is one instructional aide shared by both teachers. The classes are designed for students who are able to function independently with individualized, self-paced materials. Staff members work with students on an individual basis to provide academic support and systematic performance feedback. Adaptations are made with existing programs to address individual needs.

Admission to OHS is voluntary and by application only. The student must be recommended by the guidance counselor and the principal of the school. Priority is given to fifth year seniors, pregnant teens, teen parents, personal family situations, or other extenuating circumstances.

A student who has a pattern of suspensions or absences will not be accepted into OHS. The OHS program is a choice, not a disciplinary alternative program. Students completing the required number of credits will receive a diploma from Christian County High School or Hopkinsville High School at the graduation ceremony for that school.

- If a student needs three or fewer credits to graduate, the work must be completed within nine weeks.
- If a student needs 4-6 credits to graduate, the work must be completed within 18 weeks.
- If a student needs 7-8 credits to graduate, the work must be completed within 27 weeks.
- A portfolio must be completed before a student completes his/her class work.

Workforce Investment Act (WIA) Youth Program

Over the last ten years, Christian County has had the opportunity to offer a Workforce Investment Act (WIA) in-school youth program. At-risk students are targeted to participate in this program. The services help them transition from school to work. Students, who are economically disadvantaged, academically challenged or lack appropriate communication skills have thrived in each area due to the one-on-one attention provided by WIA program staff. Eighty-six percent of WIA participants have received fully paid college scholarships and obtained full-time employment. The program provides a positive lifelong impact for students of the Hopkinsville-Christian County community. The WIA program has been instrumental to the success of the Christian County Public School System by increasing graduation rates. The Christian County Public School administration fully supports WIA.

Students participating in the WIA program have experienced positive life changes to include: displaying a positive attitude, improved academics, and showing appropriate behavior in various settings to complete goals. The caring relationship does not end with students, but extends to the student's family. Family communication with the WIA coordinator has contributed to the success of the WIA program.

Academy of Continuing Education (ACE)

ACE High School was established in February 2009 as an alternative for drop-outs who struggle with GED completion. The program launched when CCPS began to collect data on student dropouts in Christian County. That data made them aware of the number of students that were not enrolling in the Adult Education Program following drop-out.

ACE High School is a voluntary program that provides an alternative to the traditional high school and provides opportunities toward academic completion of a diploma. ACE High School serves students residing in the Christian County Public School District. The goal is to work with students and families to create individualized opportunities to succeed, which, in turn, will increase the number of persons obtaining a high school diploma and lead to community improvement.

ACE High School accepts students that meet the following criteria:

- Attempted AT LEAST two years of high school (should have started the sophomore year)
- Unable to graduate with age appropriate class
- High school transcripts are required to enter the program.
- Recommendation and referral of DPP/school administrator from either high school if a student is currently in high school and is one/two years behind his/her graduating class.
The only exception is for students who are over 21 years of age or have been withdrawn from a school for more than one year. The ACE High School coordinator's discretion may be used regarding these exceptions.
- Approval of ACE High School Coordinator

The entrance process is as follows:

- Schedule and take the TABE test at ACE High School
- Complete application forms including release of information
- Interview with ACE High School Coordinator/Teachers
- Begin classes upon acceptance.

As a result, 74 students have graduated from the ACE program since its inception. During the 2011-2012 academic year, the ACE program had 19 people graduate from the program. Christian County Public Schools plans to continue the program as long as adequate funding is available.

Career & Technical Center

The Career & Technical Center is utilized by both high schools to give students hands-on training to better prepare them for college and/or the workforce. For many students, high level math and science concepts are difficult to grasp in the traditional classroom. Hands-on training can help many students better grasp the academic concept, which helps to build confidence and make them more successful.

The Career & Technical Center works very closely with Hopkinsville Community College (HCC) to articulate courses for college credit and provide the students an opportunity to take the ACT Work Keys. This year, HCC received a Project Item grant which allowed students to take college classes in blueprint reading and engineering, and provided a mentor to work at the Career & Technical Center with at-risk students. These initiatives helped give students the confidence needed to stay in school and be successful.

Boys and Girls Club

The Boys and Girls Club has established a mentoring program focused on youth between the ages of 13-18. One of the main goals established by the Boys and Girls Club for the mentors is “to provide role modeling for standards of good citizenship and character development.” The Power Hour program was established to assist the youth with homework and/or tutoring. This program focuses on the: importance of developing a good GPA; significance of school attendance; and effects of anti-social behavior.

Narrative Number Two

National Career Readiness Certificate Attainment

Present a plan to raise the National Career Readiness Certificate rate to 15% of working age (18-64) adults within three years. Plan should include promotional strategies, training availability, and encouraging employer recognition of the certificate.

Current rate is 0.4%

National Career Readiness Certificate Attainment

Overview:

Christian County has awarded 94 National Career Readiness Certificates. According to the Work Ready Community criteria for National Career Readiness Certificate attainment, Christian County must meet the standard of 15% of all working age (18 to 64) adults to obtain the certificate. Christian County must reach a benchmark of 6,789 to meet the Work Ready Community goal. Christian County will need to obtain approximately 6,695 NCRC's within the next 3 years to meet the objective of NCRC attainment.

Outlined below are the strategies to promote, train, test and obtain employer recognition of the NCRC program in order for Christian County to reach the necessary number of NCRC's.

NCRC Promotional Strategies:

The 94 National Career Readiness Certificates awarded in Christian County have been a result of the services provided through the Hopkinsville Community College's Adult Education/Academic Foundations, Office of Employment and Training, and Hopkinsville Community College. We will continue to utilize the services provided by these organizations. The goal of Christian County will be to add additional community organizations for community outreach and recruitment; including the West Kentucky Workforce Investment Board (Adult programs, the Dislocated Worker Program, the Right Choice Program), the Kentucky Works program, Job Corps program, Kentucky Farm Worker Program, and Experience Works. The previously mentioned programs have promoted the National Career Readiness Certificate initiative by distributing promotional materials, posters, performing site visits to other community based programming, and community recruitment.

In Christian County the employer preferred assessment has been the Test of Adult Basic Education (TABE). During 2011-2012, 1134 job seekers took level A Reading & Math for employment. Individuals tested for 30 different employers scoring an average of 10.32 on Math and 10.91 on Reading. As we implement the programs strategies and obtain buy-in from the community, the demand for ACT testing and the NCRC will increase based on employer application preference.

The 2012 graduating class from the Christian County Career and Technical Center completed testing and over 75 % obtained a silver NCRC certificate or above. Since the testing was conducted there has been a funding source identified to support the Christian County Public Schools (CCPS) to become a testing site. The School to Career funding (provided by the Christian County vision plan managed through the Chamber of Commerce) has spent \$4,505 for the CCPS to purchase a WorkKeys Site License and administer the assessments. The Career and Technical Center will test 200 students in the three assessment areas to provide an opportunity for them to obtain the NCRC. The goal of the Christian County Public School System will be to obtain additional funding possibly through the Board of Education to test additional students.

Hopkinsville Community College in partnership with the Office of Employment and Training developed a NCRC flyer listing times and locations for testing throughout Hopkinsville. The Christian County Chamber of Commerce provided a radio PSA promoting NCRC testing dates and locations. During the free NCRC promotional period, members of the Work Ready steering committee presented information

and initiated conversation with local industry representatives to consider utilizing WorkKeys as a preference for job application processes or promotional incentives within their organization. The idea of a local profiler has been supported by local business and industry to invest in profiling jobs to alleviate high employee turnover. Hopkinsville Community College will soon develop a Pearson Vue testing center which will provide additional opportunity for additional assessment and certification services.

Additional NCRC promotional activities are conducted weekly during orientation presentations at the Breathitt Career Center; all customers receive information about WorkKeys testing. WorkKeys presentations have been made at meetings of the Chamber of Commerce, Workforce Education Committee, Hopkinsville Society of Human Resource Managers, and Pennyrile Industrial Managers Association referencing the free NCRC initiative and proposed services offered by community partners in the future.

Training Availability:

Hopkinsville Community College's Adult Education/Academic Foundations provides preparation and remediation for WorkKeys assessments; available for those who qualify for Adult Education services at no cost. There is no charge for any of the Adult Education services which includes preparing and taking the NCRC within the Adult Educational guidelines. Upon completing the Adult Education guidelines the NCRC can be taken at no charge with remediation if necessary until completion.

Testing Availability:

Hopkinsville Community College offers two options for testing: Adult Education/Academic Foundations services or Workforce Solutions services. The Workforce Solutions department offers testing based on the individual's available schedule; an assessment charge is applicable. Individuals must test at a level of 11.9 or lower on the TABE test to qualify for free WorkKeys testing within the Adult Education/Academic Foundations department. The Office of Employment and Training offers NCRC testing on Tuesdays at 9:00 AM. If employers want to offer WorkKeys testing on-site, the Office of Employment and Training and Hopkinsville Community College's Workforce Solutions department personnel will organize that service.

Currently the state of Tennessee have been offering free NCRC testing for candidates interested in employment at the Hemlock Semi-Conductor Plant. Christian County residents have taken advantage of the free testing opportunity in Tennessee.

Employee Recognition:

The Pennyrile Industrial Mangers Association in a partnership with Hopkinsville Community College and the Christian County Chamber of Chamber of Commerce developed an incentive encouraging manufacturing participation with the NCRC initiative. A cookout will be provided for the company who had the most employees to take the WorkKeys assessment prior to June 29, 2012. The goal of this challenge was to encourage more industry to consider the WorkKeys assessment as a promotional tool for their existing workforce.

Narrative Number Four

Educational Attainment

Present a plan to raise the Educational Attainment rate to 25 percent with three years and 32 percent within five years and 39 percent within seven years.
Current rate is 19.2%.

The 2010 census shows the working age adult population of 18-64 for Christian County is 45,260. Using the 2010 American Community Survey, the number of working adults in Christian County with an Associate's degree or higher equates to 19.2%.

The following programs have been established to enhance the Educational Attainment rate for Christian County.

Upward Bound

The Hopkinsville Community College Upward Bound program assists high school students at Christian County High School, Hopkinsville High School, and Todd County Central High School prepare for college. The enrollment requirements for the program include: a student must be a first generation college student (parents have not earned four-year college degrees) or meet federal family income guidelines. Students must complete an application packet and an admission interview.

During the school year, students regularly meet with staff who provide individual advising, monitor grades, and assist with tutoring. Students attend monthly Saturday educational enrichment workshops that include college planning assistance, study skills, and field trips.

The program includes a summer component. The summer program is a six-week learning experience where students have the opportunity to live on the campuses of Austin Peay State University, Western Kentucky University, and/or Murray State University while pursuing a variety of cultural and educational goals. Students are enrolled in classes throughout the day designed to encourage written and oral communication, mathematics, and science skills. During the evenings, students participate in a variety of social activities.

High school seniors are assisted with college planning including college and financial aid application and entrance exam preparation. Students are given the opportunity to attend college visits. Internships are available to those wishing to explore possible major and career opportunities. Additionally, senior bridge program participants may enroll in a college class at HCC in order to earn college credit prior to high school graduation.

Development of New Academic Programs

Hopkinsville Community College has revised established degree offerings and will be introducing new programs to the community. These degree offerings will meet the needs of local employment opportunities and will give local students an opportunity to pursue academic programs locally without having to transfer to another college. The degree programs include: Computerized Manufacturing and Machining; Computer and Information Technology; Health Science Technology; Medical Information Technology; Engineering and Electronics Technology; and Computer and Information Technology.

Rotary Scholars Program

The Hopkinsville Rotary Scholars Program is an unprecedented partnership between the Hopkinsville Rotary Club and Hopkinsville Community College that has laid the foundation for any student who graduates from a high school in Christian County to attend HCC **tuition free** beginning with the 2012 graduating class.

Regardless of a student's county of residence, any student who graduates from Christian County High School, Hopkinsville High School, Heritage Christian Academy or University Heights Academy, and meets the requirements stated below will be eligible, beginning in Fall of 2012.

Requirements:

- While in high school, each student must enroll in and successfully complete a tuition-waived Orientation to College course at HCC.
- The student must graduate with a cumulative high school GPA of 2.5 or higher.
- The student and their guardian **MUST** complete the FAFSA - Free Application for Federal Student Aid - the financial aid form **NO LATER THAN JULY 1** so that the US Department of Education can relay information to HCC's financial aid office.
- The student must achieve a cumulative high school attendance of 95% or above
- The student must never have been expelled from high school.
- The student must enroll full-time at HCC immediately after high school and maintain standards for Satisfactory Academic Progress as described by the U.S. Department of Education.

Articulation Agreements/Dual Credit

The Dual Credit Program at Hopkinsville Community College allows high school students to take college courses for which the student can concurrently earn both college and high school credit.

With the permission of their high schools or homeschool associations, qualified students may enroll in college courses at Hopkinsville Community College. Successful completion of these courses also allows high school students the opportunity to make substantial progress toward their college education before finishing high school.

Academic Support at Hopkinsville Community College

- **Academic Counseling** provides support, helps establish educational plans, and assists in developing a plan to help achieve your academic goals.
- **Early Alert System** identifies students determined to be "at risk" due to academic or personal factors--you will receive a letter from the college providing you with support information when you are not attending classes or have other risk factors. Pay attention to these strategies!
- **Academic Support** provides tutoring and teaches study/life skills necessary to be successful in higher education. You can also take the class, GEN 102 - Strategies for Academic Success, to help you be more successful in college.
- **Academic Foundations** teaches and enhances basic academic skills to start or continue your education.
- **Career and Transfer Assistance** is available to assist students with career assessment and exploration, resume writing and job interview coaching.
- **Adult Education Services** will help adult students who did not complete high school study for the GED to earn the High School Equivalency Diploma. Adult Education also provides guidance for adults who want to refresh their basic academic skills before enrolling at HCC.
- **Testing** provides COMPASS, GED, computer literacy, business, and industry testing.
- **Library Services** include help with research skills, distance learning services and a computer lab.
- **Disability Services** ensures that individuals with documented disabilities have equal access to all educational opportunities.

- Developing a **My Academic Plan (MAP)** is an opportunity to meet with your advisor and develop a structured class list to help you achieve your educational goals—some of the plan guidelines are also available on the Programs of Study pages. You must have a signed plan developed with your advisor on file to self-register for classes. You can find your advisor's name in your Student Self Service Student Center.

Energy Grant

Hopkinsville Community College and Austin Peay State University offered joint green occupational training by means of a State Energy Sector Partnership grant. The KWIB awarded \$1.2 million for the associate of chemical engineering technology degree program. The program was designed to be a “1+1” program where students complete 33 hours at HCC then transfer to APSU for the remaining credit hours of the program preparing them for regional employment in chemical engineering.

Workforce Transition

Workforce Transitions is an initiative within the KCTCS system encouraging workforce-trained students to continue their education by pursuing a certificate or degree through KCTCS. Students may be eligible to receive actual college credit from previously completed job training that will count toward one of our many degree and/or certificate programs. The Workforce Transitions program also promotes those who have some college to re-enroll in academic programming at Hopkinsville Community College. According to the data provided by the US Census Bureau, our county's percentage would increase to 42% if the criteria would include the 18-24 population with **some college** and Associates into our Educational Attainment rate.

Youth Workforce Connections

Youth Workforce Connections (YWC)-is a federally funded, year-round program co-sponsored by the Western Kentucky Workforce Investment Board and Hopkinsville Community College. The primary goals for the YWC program are to improve educational achievement, prepare participants for success in finding employment, and to build a skilled local labor pool. The eligible youth are 16 to 21 years of age who are enrolled in college or seeking short-term technical training. The eligible participants have to meet one or more of the following criteria; school dropout, pregnant or parenting, offender, homeless, runaway, and/or deficient in basic literacy skills (below 8.9 on the TABE). Services provided include paid work experience or internship, mentoring, short-term technical training, and employment in permanent higher paying jobs; in areas such as welding and automotive. Hopkinsville Community College staff also provides tutoring to raise TABE scores and referral assistance to other Workforce Investment Act programs or services.

Narrative Number Five

Soft Skills Program

Discuss your community program or programs to address work ethic/soft skills development and credentialing for both the secondary school and post-secondary adult populations. The programs must meet the following minimum standards:

1. provide evidence of employer engagement in the program development process, including representation of the county's most prolific businesses and industries,
2. provide evidence that employers recognize achievement of work ethic or soft skills credential in their hiring/advancement processes,
3. programs must include measurable goals for annual improvement in the raw number and percentage of workforce credentialed,
4. plans must include a strategy to assure employers of the sustainability of the programs, and
5. programs must address, at a minimum, the following topical areas: attendance/punctuality, communication, teamwork, leadership, and critical thinking.

- Provide evidence of employer engagement in the program development process, including representation of the county's most prolific businesses and industries:

Christian County has a wide array of soft skill development embedded within many programmatic and civic organizations throughout the area. These programs are implemented as a result:

Project ITEM (Hopkinsville Community College and US Department of Labor)

Hopkinsville Community College has concluded a 3-year Department of Labor (DOL) grant that focused on increasing the effectiveness of the areas manufacturing workforce. A specific goal of Project ITEM was to build a future workforce pipeline for the region's manufacturing industry. ITEM implemented a unique mentoring program with manufacturing employees mentoring public school students in grades 6 through 12. HCC partnered with Big Brothers/Big Sisters of the Southern Pennyrile and Boys and Girls Club of Hopkinsville on this part of the program. Project ITEM also had a strong outreach component incorporating public school systems to shift manufacturing's negative image as a career for students. ITEM included funding for a limited number of scholarships used by high school students.

Project ITEM also collaborated with the Christian County Jail to offer a series of work skills training for their Substance Abuse Program (SAP). SAP is a program made up of substance abuse offenders who are within the last six months of their sentence. Project ITEM delivered a series of classes that prepared them for productive employment once they were released. Training included a series of the following Achieve Global® courses: What it takes to Succeed; Getting the Information You Need; Speaking with Confidence; Positive Response to Change; Defusing Emotionally Charged Situations; Helping your Team Work; and Managing Life Outside of Work.

During the last year, HCC in conjunction with Project ITEM delivered over 76 hours of instruction reaching 60 SAP participants.

Workforce Solutions Department (Hopkinsville Community College)

Hopkinsville Community College's Workforce Solutions Department has provided both customized training and open enrollment opportunities for many area businesses and manufacturers. During the 2011-2012 Academic Year, HCC provided 617 hours of soft-skilled training in 128 classes to over 1,539* (duplicated headcount) incumbent workers, unemployed, youth, and incarcerated citizens. Many of these classes are a result of a Department of Labor Grant (Project ITEM) that focused on creating a more productive manufacturing workforce. Many of Project ITEM's trainings involved soft skill training.

HCC's Workforce Solutions Department has continued to offer soft skills training to industry. The company typically contracts with the college to offer courses in soft skills to their existing workforce. The industry customizes the courses to adapt to their specific needs. The Workforce Solutions Department provided 124 workskills training courses to several business and industry partners in Christian County (**see Appendix A for complete course listing**).

The Kentucky Community and Technical College System (KCTCS) provide state appropriated assistance to businesses and industry wanting to improve their current workforce. Through KY WINS, HCC can provide up to 75% of training cost for businesses to utilize for training and/or WORKKEYS assessment of existing and future employees. As mentioned previously, HCC has increased the number of soft skilled training in recent years. KY WINS is a recurring appropriation that will continue to sustain training opportunities for existing and future companies.

Other Partners

Many of the programs offered within the community are driven by business and industry support. Many of the programs such as Jobs for Life sponsored by the YMCA, Leadership Hopkinsville, and Youth Leadership Hopkinsville (sponsored by the Chamber of Commerce) have planning committees that are made up of business and industry professionals. These committee members serve as an advisory role by analyzing data from previous years and providing input on improving the process. The chamber of commerce serves as a centralized platform that facilitates these discussions and programs. In addition, partners from the Economic Development Council, HCC's Workforce Solutions Department, Western KY Workforce Investment Board, and the Chamber of Commerce's constantly stay abreast of business and industry needs. Many of the programs offered in Christian County are a result of these communications.

- Provide evidence that employers recognize achievement of work ethic or soft skills credential in their hiring/advancement processes:

Business and Industry leaders within the Christian County area have identified the need for professional development opportunities for the existing workforce. As listed above, there has been an abundance of soft skills training provided for a multitude of business and industry sectors within Christian County. Companies have identified key workplace issues affecting production/productivity or those matters that may take place within future internal processes or controls as an opportunity to educate existing staff in the areas identified. The credentials earned through Hopkinsville Community College's Workforce Solutions department are industry recognized and included in employee work records. The opportunity to schedule classes utilizing KYWINS dollars offers an affordable opportunity for businesses to schedule soft skills training courses as desired.

- Programs must include measurable goals for annual improvement on the raw number and percentage of workforce credentialed:

Hopkinsville Community College and the Workforce Solutions department will continue to work with the local Economic Development Commission to further establish industrial growth in the Christian County region.

HCC works with local industry to assess the current workplace essential skills for existing workforce in comparison to emerging technology and changing industry trends. This assessment provides the opportunity for HCC to offer industrial training to companies by means of KYWINS or Workforce Investment dollars to increase the knowledge and skills of the existing labor pool. The goal of the Workforce Solutions department is to offer the necessary training and certifications for the progression of the local workforce.

HCC's 2010-2016 strategic plan addresses various goals for Hopkinsville Community College in its vision to be "the Commonwealth's premier community college, strengthening community and challenging students to maximize their potential."

Included in the strategic plan, is the goal to "Strengthen and develop partnerships with businesses, industry, schools, government and other constituents." The measurable outcomes for the community will be: the increased partnership with businesses, industry, schools, government; increase in workforce training to increase the percentage of students transferring and completing technical programs; and increase the percentages of businesses served.

HCC credential obtainment increased by 21.1% from the 2009-10 (957) academic goal to the 2010-2011 (1,159) academic year. This shows commitment to the Christian County area to continue increasing the number of qualified workforce in the area.

- Plans must include a strategy to assure employers of the sustainability of the programs:

Hopkinsville Community College's Adult Education/Academic Foundations will continue to service the Christian County area. HCC and other community partners have developed a mission to increase the knowledge and usage of the NCRC in the Christian County area.

The Christian County Public school system is evaluating the idea of providing WorkKeys assessments to all graduating seniors. The Christian County Career and Technical Center (CTC) utilized an incentive program offered by ACT to provide the assessment to the May 2012 graduating seniors at no cost. The assessed group consisted of 32 individuals. Within the 32 assessed, 29 individuals (equates to 90%) scored at a level to receive a Bronze, Silver, or Gold certificate. The success of assessing the CTC students have resulted in the Christian County Public School System considering the idea of testing all seniors to meet their work readiness component required by the state.

HCC's Workforce Solutions department will continue to provide local industry with assistance to apply for KY WINS funding alleviating "the cost of providing workforce training and assessment services to current as well as potential employees." KY WINS is administered by the Kentucky Community and Technical College System (KCTCS) through recurring appropriation from the state of Kentucky. The Workforce Solutions department offers training on campus or on-site for local industry; depending on the needs of the workforce.

- Plans must address at a minimum, the following topic areas: attendance/punctuality, communication, teamwork, leadership, and critical thinking.

Currently HCC's Workforce Solutions department offers several Achieve Global® classes that focus on soft skills training. Courses currently offered are: What it Takes to Succeed; Getting the Information You Need; Speaking with Confidence; Positive Response to Change; Defusing Emotionally Charged Situations; Helping your Team Work; and Managing Life Outside of Work.

In addition, other area groups offer similar topics through their respected programs: Jobs for Life offered by the YMCA and Leadership Hopkinsville and Youth Leadership Hopkinsville offered by the Christian County Chamber:

Jobs for Life (Sponsored by YMCA)

Jobs for Life average approximately 65 adults and 30 teens going through the program. There are two programs they run: Jobs for Life for adults and Powered for Life for Teens. The previously mentioned programs teach basic job hunting skills to include; goal setting, taking a career assessment, job searches, vocational planning, interview skills, completing applications, resume writing, and overcoming road blocks in one's life. The Powered for Life for Teens program is in collaboration with the Challenge House. The primary purpose is to help the unemployed and underemployed gain meaningful employment. There is a spiritual component to both programs.

Leadership Hopkinsville (Christian County Chamber of Commerce)

Leadership Hopkinsville is a program administered through the Christian County Chamber of Commerce that promotes awareness of valued resources from Christian County. The year-long program is made up of a selected group of potential and current leaders that represent a cross section of the business and industry community. At the end of the year, the group develops a project that adds value back to the community through civic activities.

Hopkinsville Youth Leadership (Christian County Chamber of Commerce and Christian County Public Schools)

Hopkinsville Youth Leadership is a program administered through the Christian County Public Schools and Christian County Chamber of Commerce. The conceptual framework of the program is modeled after the Leadership Hopkinsville adult group. The Youth Leadership program focuses on the awareness and potential of the opportunity within Hopkinsville.

Narrative Number Six

Broadband Availability

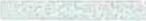
County must have 4Mbps speeds available to 90 percent of housing units as Christian County is classified as an urban county; according to provided criteria. Christian County provides 4Mbps to 95.5% of local households.

Analyze » Summarize

State » Kentucky
County » Christian

Below is a summary of the broadband characteristics for the area listed above. The broadband data below is as of 12/31/11 and represents data collected by SBDD grantees. Click on the section headings to see more information.

[Print this page](#) • [Export Data](#)

Number of Wireline Providers	Percent Population	Nationwide
0	11.9% 	3.7%
1	27.9% 	11.3%
2	60.1% 	41.5%
3	0.1% 	30.5%
4	0.0% 	10.2%
5	0.0% 	2.1%
6	0.0% 	0.5%
7	0.0% 	0.3%
8+	0.0% 	0.1%

[Source](#) [API Call](#)

Number of Wireless Providers	Percent Population	Nationwide
0	0.1% 	0.4%
1	2.3% 	1.6%
2	5.1% 	4.1%
3	3.1% 	7.2%
4	15.0% 	28.8%
5	74.6% 	26.6%
6	0.0% 	16.9%
7	0.0% 	6.3%
8+	0.0% 	8.2%

[Source](#) [API Call](#)

Technology	Percent Population	Nationwide
DSL	67.9% 	88.9%
Fiber	0.0% 	17.8%
Cable	75.1% 	85.2%
Wireless	97.7% 	98.7%
Other	0.0% 	0.0%

[Source](#) [API Call](#)

Speed	Percent Population	Nationwide
Unreported	0.0% 	0.0%
Download > 0.768 Mbps, Upload > 0.2 Mbps	98.3% 	99.6%
Download > 3 Mbps, Upload > 0.768 Mbps	95.5% 	96.7%

[Source](#) [API Call](#)

Broadband Speed Test (mbps)	Number of Tests	5 th percentile	median speed (mbps)	75 th percentile	Download Speed
Home	59		3.6		10.5
Schools, Libraries, Community Centers	0				
Medium/Large Business	5		2.1	4.7	
Small Business	6	0.6		3.0	
Mobile	278	0.3		2.7	
Other	0				
Source	API Call				10.5

Community Anchor Institutions	Total Number of Records	Subscribe to Broadband				Download Speed
		Yes	No	?	*	
Schools K through 12	17	0	0	17	0	
University, College, other post-secondary	4	2	0	2	2	
Libraries	1	1	0	0	1	
Medical / Healthcare	4	1	0	3	1	
Public Safety	8	0	0	8	0	
Community Centers - Government support	7	0	0	7	0	
Community Centers - Non-Government support	0	0	0	0	0	
Source	API Call				Speeds provided *	

BTOP Kentucky State Funding

Recipient	Project	Total Award
State Data and Development		
Commonwealth of Kentucky ...	State Data and Development	\$5,302,717
Infrastructure		
City of Williamstown, Ken...	Deployment of Broadband to Corinth, Ky., and Ot...	\$535,308
University Corporation fo...	United States Unified Community Anchor Network ...	\$62,540,162
Public Computer Centers		
Boat People SOS, Inc.	Neighborhood Empowerment and Support through Te...	\$392,000
Kentucky Arts, Education ...	Kentucky Public Library PCC Workforce Opportuni...	\$1,349,826
Louisville-Jefferson Coun...	Metro Louisville Public Library Computing Cente...	\$743,741
Sustainable Adoption		
Communication Service for...	Project Endeavor	\$14,988,657
One Community	Connect Your Community	\$1,327,235
One Economy Corporation	21st Century Information and Support Ecosystem:...	\$28,519,482
		Source API Call

BIP Kentucky State Funding Summary

Applicant Name	Grant Request	Loan Request	Total Request
Round 1			
Mountain Rural Telephone Cooperative Corporatio...	\$38,281,044	\$39,843,535	\$78,124,579
North Central Telephone Cooperative, Inc.	\$0	\$0	\$0

Applicant Name	Grant Request	Loan Request	Total Request
Round 2			
Wildblue Communications	\$19,533,444	\$0	\$19,533,444
Hughes Network Systems	\$58,777,306	\$0	\$58,777,306
Foothills Rural Telephone Cooperative, Corporat...	\$14,680,738	\$6,291,744	\$20,972,482
Highland Telephone Cooperative, Inc.	\$14,461,393	\$4,820,464	\$19,281,857
Leslie County Telephone Company	\$6,169,295	\$0	\$6,169,295
Mikrotec CATV, LLC	\$829,813	\$0	\$829,813
Peoples Rural Telephone Cooperative Corp, Inc.	\$17,859,928	\$7,654,254	\$25,514,182
Salem Telephone Company	\$1,934,474	\$0	\$1,934,474
Thacker-Grigsby Telephone Company, Incorporated	\$5,185,932	\$2,222,542	\$7,408,474
Twin Lakes Telephone Cooperative Corporation	\$0	\$0	\$0
West Kentucky Rural Telephone Cooperative Corpo...	\$42,710,999	\$42,711,001	\$85,422,000
Windstream Corporation	\$27,644,292	\$0	\$27,644,292
Windstream Corporation	\$31,118,534	\$0	\$31,118,534
Sacenet	\$7,530,000	\$0	\$7,530,000
Windstream Corporation	\$951,445	\$0	\$951,445
EchoStar XI Operating LLC	\$14,159,250	\$0	\$14,159,250
TA-Grants			

Source API Call

results: 0.50 seconds

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The **National Broadband Map** is a tool to search, analyze and map broadband availability across the United States. Created and maintained by the **NTIA**, in collaboration with the **FCC**, and in partnership with 50 states, five territories and the District of Columbia.



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[Recovery.gov](#) • [FOIA](#)

Demographics

Total area (sq miles)	695
Population	73,743
Housing Units	29,366

Age	Area (%)	Nationwide
under 5	6.8%	5.3%
5 - 19	23.2%	20.1%
20 - 34	22.0%	19.5%



Income	Area (%)	Nationwide
Median income	\$36,817	\$54,929
Poverty rate	19.7%	15.8%
Below \$25k	37.4%	28.5%
\$25k-\$50k	35.9%	29.0%
\$50k-\$100k	22.5%	30.0%
\$100k-\$200k	3.5%	10.1%
\$200k or more	0.8%	2.4%

Education	Area (%)	Nationwide
High School graduate	79.1%	79.7%
Bachelor's degree or higher	11.6%	24.6%

Source API Call

Map »

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The National Broadband Map Is Updated
 posted by Lynn Chadwick on July 25, 2012

Updates »

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Narrative Number Eight

Supplemental Criteria

GED: Please show your county GED attainment as compared to county goals (at <http://www.kyae.ky.gov/> under the Performance/Accountability tab-GED targets, under the category County Goals and Targets).

Hopkinsville Community College Adult Education/Academic Foundations has met the goal for the 2011-2012 fiscal year for number of individuals who have obtained their GED.

GED: Show county GED attainment as compared to county goals:

According to the 2010 Census, Christian County, Kentucky has a population of over 75,000 people. In addition, Christian County, Kentucky is home to 30,000 soldiers and their families who are housed in and around the Fort Campbell Army Post. Hopkinsville Community College (HCC) became the fiscal agent for the adult education grant in July of 2008. Since that time, the program has grown steadily and is now listed as an "excellent" program as defined by Kentucky Adult Education (KYAE) standards for Adult Basic Education (ABE) programs. Hopkinsville Community College's Adult Education/Academic Foundations offers the residents of Christian County comprehensive adult education services including courses of study in basic literacy, basic academic skills for employment, English Language Learners (ELL), General Education Development (GED) examination preparation, National Career Readiness Certificate (NCRC) preparation, and college transitions education. According to the American Community Survey, there are 6,040 persons in Christian County between the ages of 18 and 64 without a high school credential. In addition, 22 employers in the Christian County area require applicants to take the A level TABE (Test of Adult Basic Education) to fill positions in their companies. HCC also refers over 100 students per year to the transitions program offered through Academic Foundations (Hopkinsville Community College Adult Education/Academic Foundation). Hopkinsville Community College's Adult Education/Academic Foundation program is making a significant impact on the education level and employability skills of the residents in Christian County.

Level Gains and GED Attainment:

Hopkinsville Community College Adult Education/Academic Foundations has developed a quality program that is producing educational level gains for its students. In the past four years, level gain performance has been 63%, 60%, and 60%, respectively (KYAE requires 54% for excellence). The program has also seen 158, 141, 187, and 163 persons receive a GED credential during this four year time period for a total of 649. The GED goal is currently 134 per year and Christian County has 163. The goal has been exceeded every year but one, and that year was due to staffing issues at the Christian County jail for the first half of the year. The next two years should see GED numbers increase as clients seek to earn a GED before the test changes in 2014.

The economic impact of the GED has been well documented. On average, a person with a GED will earn \$9,500 more annually than the counterpart without a high school credential. This amounts to an over six million dollar boost to the local economy not including the additional dollars created as money circulates which could be as much as three times that figure. This is one reason why GED preparation tends to take precedence over other adult education concerns in the county.

The goal for the Hopkinsville Adult Education Center was to have 134 GED graduates for the 2012 performance year. According to the 2012 Kentucky Adult Education Performance Report, Hopkinsville Community College's Adult Education/Academic Foundations Center had 163 GED graduates.



07/17/2012 15:19

**2009 Performance Report
Attendance Hours- 12 hrs or More
B1500 - KCTCS Hopkinsville Adult Educaton**

Enrollment	#Enrollment	#Goal	% of Goal
County	533	710	75%
State	40,224	50,000	80%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	300		63%
State	19,335		52%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	158	132	119%
State	10,567	10,939	96%



07/17/2012 15:21

**2010 Performance Report
Attendance Hours- 12 hrs or More
B1500 - KCTCS Hopkinsville Adult Educaton**

Enrollment	#Enrollment	#Goal	% of Goal
County	570	710	80%
State	39,219	50,000	78%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	259	56%	60%
State	18,098	56%	50%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	141	142	99%
State	10,348	11,256	91%



07/17/2012 15:22

**2011 Performance Report
Attendance Hours- 12 hrs or More
B1500 - KCTCS Hopkinsville Adult Education**

Enrollment	#Enrollment	#Goal	% of Goal
County	668	710	94%
State	38,654	50,000	77%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	325	54%	60%
State	19,400	54%	55%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	187	148	126%
State	11,037	11,256	98%



2012 Performance Report
Attendance Hours- 12 hrs or More
B1500 - KCTCS Hopkinsville Adult Education

Enrollment	#Enrollment	#Goal	% of Goal
County	735	710	103%
State	39,487	50,000	78%

Academic Performance	#Students Completing Education Function Level	#Goal	Academic Performance
County	347	54%	55%
State	19,296	54%	54%

GED Graduates	#GED Graduates	#Goal	% of Goal
County	163	134	121%
State	9,493	10,500	90%



KYAE Enrollment Goals

County	Population 18 years and older without HS/GED (2000 U.S. Census)	Enrollment Goals for 2008-09, 2009-10, 2010-11 and 2011-12
Adair	5,007	319
Allen	4,575	291
Anderson	2,883	183
Ballard	1,555	99
Barren	8,692	553
Bath	3,334	212
Bell	9,746	620
Boone	9,779	622
Bourbon	3,671	234
Boyd	8,655	551
Boyle	5,077	323
Bracken	1,849	118
Breathitt	4,928	314
Breckinridge	4,426	282
Bullitt	10,626	676
Butler	3,743	238
Caldwell	2,684	171
Calloway	5,144	327
Campbell	12,839	817
Carlisle	1,101	70
Carroll	2,429	155
Carter	7,017	447
Casey	4,950	315
Christian	11,161	710
Clark	6,355	404
Clay	9,117	580
Clinton	3,386	215
Crittenden	2,388	152
Cumberland	2,385	152
Daviess	13,501	859
Edmonson	3,335	212
Elliott	2,314	147
Estill	4,776	304
Fayette	29,504	1,878
Fleming	3,384	215
Floyd	12,463	793
Franklin	7,814	497
Fulton	1,799	114
Gallatin	1,802	115
Garrard	3,514	224
Grant	4,425	282
Graves	7,546	480
Grayson	6,640	423

County	Population 18 years and older without HS/GED (2000 U.S. Census)	Enrollment Goals for 2008-09, 2009-10, 2010-11 and 2011-12
Green	3,351	213
Greenup	6,975	444
Hancock	1,408	90
Hardin	12,366	787
Hartlan	10,066	641
Harrison	3,518	224
Hart	5,213	332
Henderson	7,552	481
Henry	3,087	196
Hickman	1,443	92
Hopkins	10,189	648
Jackson	4,578	291
Jefferson	99,684	6,344
Jessamine	6,026	383
Johnson	6,447	410
Kenton	20,392	1,298
Knott	5,166	329
Knox	10,601	675
Larue	2,866	182
Laurel	13,930	887
Lawrence	4,782	304
Lee	2,974	189
Leslie	4,248	270
Letcher	7,818	498
Lewis	4,332	276
Lincoln	6,164	392
Livingston	1,949	124
Logan	6,298	401
Lyon	2,259	144
Madison	12,033	766
Magoffin	4,799	305
Marion	4,091	260
Marshall	5,595	356
Martin	4,024	256
Mason	3,423	218
McCracken	10,361	659
McCreary	5,909	376
McLean	2,123	135
Meade	4,267	272
Menifee	2,149	137
Mercer	3,946	251
Metcalfe	3,073	196
Monroe	3,690	235
Montgomery	5,010	319
Morgan	4,653	296
Muhlenberg	8,463	539
Nelson	5,945	378
Nicholas	1,849	118
Ohio	5,603	357
Oldham	5,068	323

County	Population 18 years and older without HS/GED (2000 U.S. Census)	Enrollment Goals for 2008-09, 2009-10, 2010-11 and 2011-12
Owen	2,488	158
Owsley	1,811	115
Pendleton	2,750	175
Perry	9,020	574
Pike	19,618	1,249
Powell	4,161	265
Pulaski	14,633	931
Robertson	672	43
Rockcastle	5,118	326
Rowan	4,108	261
Russell	4,719	300
Scott	4,924	313
Shelby	5,802	369
Simpson	3,194	203
Spencer	2,133	136
Taylor	5,262	335
Todd	3,168	202
Trigg	2,721	173
Trimble	1,763	112
Union	3,068	195
Warren	13,227	842
Washington	2,486	158
Wayne	6,200	395
Webster	3,120	199
Whitley	9,816	625
Wolfe	2,367	151
Woodford	3,227	205



KYAE GED Targets

County	Population 18 years and older without HS/GED (2000 U.S. Census)	2008-09 Target	2009-10 Target	2010-11 Target	2011-12 Target
Adair	5,007	59	64	66	60
Allen	4,575	54	58	61	55
Anderson	2,883	34	37	38	35
Ballard	1,555	18	20	21	19
Barren	8,692	103	111	115	105
Bath	3,334	39	43	44	40
Bell	9,746	115	124	129	117
Boone	9,779	116	125	130	118
Bourbon	3,671	43	47	49	44
Boyd	8,655	102	110	115	104
Boyle	5,077	60	65	67	61
Braeken	1,849	22	24	25	22
Breathitt	4,928	58	63	65	59
Breckinridge	4,426	52	56	59	53
Bullitt	10,626	126	135	141	128
Butler	3,743	44	48	50	45
Caldwell	2,684	32	34	36	32
Calloway	5,144	61	66	68	62
Campbell	12,839	152	164	170	154
Carlisle	1,101	13	14	15	13
Carroll	2,429	29	31	32	29
Carter	7,017	83	89	93	84
Casey	4,950	59	63	66	60
Christian	11,161	132	142	148	134
Clark	6,355	75	81	84	76
Clay	9,117	108	116	121	110
Clinton	3,386	40	43	45	41
Crittenden	2,388	28	30	32	29
Cumberland	2,385	28	30	32	29
Davess	13,501	160	172	179	162
Edmonson	3,335	39	43	44	40
Elliott	2,314	27	30	31	28
Estill	4,776	57	61	63	57
Fayette	29,504	349	376	391	355

County	Population 18 years and older without HS/GED (2000 U.S. Census)	2008-09 Target	2009-10 Target	2010-11 Target	2011-12 Target
Fleming	3,384	40	43	45	41
Floyd	12,463	147	159	165	150
Franklin	7,814	92	100	104	94
Fulton	1,799	21	23	24	22
Gallatin	1,802	21	23	24	22
Garrard	3,514	42	45	47	42
Grant	4,425	52	56	59	53
Graves	7,546	89	96	100	91
Grayson	6,640	79	85	88	80
Green	3,351	40	43	44	40
Greenup	6,975	83	89	93	84
Hancock	1,408	17	18	19	17
Hardin	12,366	146	158	164	149
Harlan	10,066	119	128	134	121
Harrison	3,518	42	45	47	42
Hart	5,213	62	66	69	63
Henderson	7,552	89	96	100	91
Henry	3,087	37	39	41	37
Hickman	1,443	17	18	19	17
Hopkins	10,189	121	130	135	123
Jackson	4,578	54	58	61	55
Jefferson	99,684	1180	1271	1323	1199
Jessamine	6,026	71	77	80	72
Johnson	6,447	76	82	86	78
Kenton	20,392	241	260	271	245
Knott	5,166	61	66	69	62
Knox	10,601	125	135	141	128
Larue	2,866	34	37	38	34
Laurel	13,930	165	178	185	168
Lawrence	4,782	57	61	63	58
Lee	2,974	35	38	39	36
Leslie	4,248	50	54	56	51
Letcher	7,818	93	100	104	94
Lewis	4,332	51	55	57	52
Lincoln	6,164	73	79	82	74
Livingston	1,949	23	25	26	23

County	Population 18 years and older without HS/GED (2000 U.S. Census)	2008-09 Target	2009-10 Target	2010-11 Target	2011-12 Target
Logan	6,298	75	80	84	76
Lyon	2,259	27	29	30	27
Madison	12,033	142	153	160	145
Magoffin	4,799	57	61	64	58
Marion	4,091	48	52	54	49
Marshall	5,595	66	71	74	67
Martin	4,024	48	51	53	48
Mason	3,423	41	44	45	41
McCracken	10,361	123	132	137	125
McCreary	5,909	70	75	78	71
McLean	2,123	25	27	28	26
Meade	4,267	50	54	57	51
Mentifee	2,149	25	27	29	26
Mercer	3,946	47	50	52	47
Mercalfe	3,073	36	3939	4141	37
Monroe	3,690	44	47	49	44
Montgomery	5,010	59	64	66	60
Morgan	4,653	55	59	62	56
Muhlenberg	8,463	100	108	112	102
Nelson	5,945	70	76	79	72
Nicholas	1,849	22	24	25	22
Ohio	5,603	66	71	74	67
Oldham	5,068	60	65	67	61
Owen	2,488	29	32	33	30
Owsley	1,811	21	23	24	22
Pendleton	2,750	33	35	36	33
Perry	9,020	107	115	120	108
Pike	19,618	232	250	260	236
Powell	4,161	49	53	55	50
Pulaski	14,633	173	187	194	176
Robertson	672	8	9	9	8
Rockcastle	5,118	61	65	68	62
Rowan	4,108	49	52	55	49
Russell	4,719	56	60	63	57
Scott	4,924	58	63	65	59
Shelby	5,802	69	74	77	70

County	Population 18 years and older without HS/GED (2000 U.S. Census)	2008-09 Target	2009-10 Target	2010-11 Target	2011-12 Target
Simpson	3,194	38	41	42	38
Spencer	2,133	25	27	28	26
Taylor	5,262	62	67	70	63
Todd	3,168	37	40	42	38
Trigg	2,724	32	35	36	33
Trimble	1,763	21	22	23	21
Union	3,068	36	39	41	37
Warren	13,227	157	169	176	159
Washington	2,486	29	3232	3333	30
Wayne	6,200	73	79	82	75
Webster	3,120	37	40	41	38
Whitley	9,816	116	125	130	118
Wolfe	2,367	28	30	31	28
Woodford	3,227	38	41	43	39

ATTACHMENT

A

Industry Recognized Credentials

Overview: Hopkinsville Community College has issued a total of 6,042 credentials to those of the Christian County area. (Source: HCC Dean of Institutional Research Office)

Count of EMPLID			
CIP	DEGREE	ACAD_PLAN_DESCR	Total
10301	AAS	Agricultural Technology	83
	AAS Total		83
	CERT	Agricultural Technology	91
	CERT Total		91
10301 Total			174
110101	AAS	Information Technology	50
	AAS Total		50
	CERT	A+ Certification	78
		Cisco Networking Basic	63
		Cisco Networking Enhanced	14
		Computer Programming	4
		Electronic Commerce	1
		Information Tech Fundamentals	48
		Microsoft Networking MCSA	21
		Networking Microsoft 2KEnhance	1
		Web Administrator	2
		Web Site Developer	2
	CERT Total		234
110101 Total			284
131501	AAS	Education	130
	AAS Total		130
	CERT	Paraeducator	1
	CERT Total		1
131501 Total			131
150000	AAS	Engineering & Electronics Tech	40
	AAS Total		40
	CERT	Automation Technician I	15
		CAD Technician	73
		Computer Maintenance Tech	3
		Electronics Technician	30
		Electronics Technician I	26
		Electronics Tester	51
		Industrial Electronics Tech I	32
		Industrial Electronics Tech II	25
		Maintenance Technician	16
		Maintenance Technician I	20
		Mechanical Technician	3
		Robotics & Automation Helper	3

150000 CERT Total			297
DIPLOMA		Electronics	24
		Industrial Electronics	23
DIPLOMA Total			47
150000 Total			384
150303 AAS		Engineer Tech Electrical Opt	1
AAS Total			1
150303 Total			1
150403 AAS		IET Electrical Option	14
		IET Manufacturing Option	3
AAS Total			17
CERT		Automation Technician I	11
		CAD Technician I	75
		Computer Technician	9
		Electronics Technician I	21
		Electronics Technician II	1
		I&ET Fundamentals	10
		Maintenance Technician I	5
		Maintenance Technician II	5
CERT Total			137
150403 Total			154
150499 CERT		Electronics Tester	1
CERT Total			1
150499 Total			1
150603 DIPLOMA		Manufacturing Robotics Technic	1
		Manufacturing Systems Technici	1
DIPLOMA Total			2
150603 Total			2
150702 CERT		Final Inspector	2
		Quality Assurance Group Leader	2
		Quality Assurance Monitor	2
CERT Total			6
DIPLOMA		Quality Assurance Technician	2
DIPLOMA Total			2
150702 Total			8
151301 CERT		Computer Assisted Drafter	17
		Detailer	19
		Drafter Assistant	19
CERT Total			55
151301 Total			55
190709 AAS		Early Childhood Education	18
		Interdisc Early Childhood Educ	87
AAS Total			105
CERT		Child Care Assistant	244
		Early Childhood Administrator	72
		Interdisc Early Childhood Tech	93
		Kentucky Early Childhood	102

190709	CERT	KY Child Care Provider	358
		School Age Child Care	9
	CERT Total		878
	DIPLOMA	Interdisc Early Childhood Educ	37
	DIPLOMA Total		37
190709 Total			1020
309999	AAS	Gen Occupational Tech Studies	72
	AAS Total		72
309999 Total			72
430103	AAS	Criminal Justice	125
		Law Enforcement Technology	23
	AAS Total		148
	CERT	Criminal Justice Core	16
		Law Enforcement	2
	CERT Total		18
430103 Total			166
440701	AAS	Human Services	165
	AAS Total		165
	CERT	Direct Support Work	6
	CERT Total		6
440701 Total			171
460302	CERT	Electrical Motor Cont Level II	6
		Electrical Motor Cont. Level I	7
		Electrician Construction	16
		Electrician Trainee Level I	19
		Electrician Trainee Level II	18
		Residential Electricity I	13
		Residential Electricity II	8
	CERT Total		87
	DIPLOMA	Electrical Technology	10
		Industrial Electrician	4
	DIPLOMA Total		14
460302 Total			101
470105	CERT	Elec Mechanic Apprentice (INT)	1
		Electronic Technician Apprenti	5
		Electronics Mechanic Apprentic	3
		Electronics Tester	1
	CERT Total		10
	DIPLOMA	Industrial Electronics Tech	6
	DIPLOMA Total		6
470105 Total			16
470303	CERT	Electrohydraulic Technician	6
		Fluid Power Mechanic	21
		Ind Main Machinists Mechanic	12
		Industrial Main Elec Hlp (INT)	4
		Industrial Maint Electrician Hlp	3
		Industrial Maint Mech Lvl I	23

470303	CERT	Industrial Maint Mech Lvl II	15
		Industrial Mainten Electr Mech	24
		Industrial Maintenance Helper	4
	CERT Total		112
	DIPLOMA	Industrial Maintenance Tech	23
	DIPLOMA Total		23
470303 Total			135
480101	CERT	Computer Assisted Drafter	2
		Detailer	1
		Drafter Assistant	4
	CERT Total		7
480101 Total			7
480503	CERT	CNC Operator	8
		Exploratory Machining	51
		Exploratory Machining I	34
		Machine Operator I	20
		Machine Operator II	20
		Machine Tool Operator I	11
		Machine Tool Operator II	11
	CERT Total		155
	DIPLOMA	CNC Machinist	8
		CNC Machinist Apprentice	20
	DIPLOMA Total		28
480503 Total			183
480508	CERT	Welder Helper	13
	CERT Total		13
480508 Total			13
513801	AAS	Nursing	530
	AAS Total		530
513801 Total			530
513901	CERT	Medicaid Nurse Aide	84
	CERT Total		84
	DIPLOMA	Practical Nurse	133
	DIPLOMA Total		133
513901 Total			217
520201	AAS	Bus Tec:Mgt Infor Sys Option	11
		Bus Tec:Office Systems Option	2
		Bus Tech:Management Option	9
		Business Administration	102
	AAS Total		124
	CERT	Accounting	9
		Advanced Business Admin	105
		Basic Business Administration	104
		Business Leadership	15
		Business Transfer	56
		Financial Perspectives	131
		General Business	165

520201	CERT	Leadership	69
		Management	3
		Operations Management	7
	CERT Total		664
520201 Total			788
520402	AAS	Office Systems	6
		Office Systems Tec: Admin Opt	12
		Office Systems Tec:Medical Opt	5
		Office Systems Technology	182
	AAS Total		205
	CERT	Administrative	61
		Data Entry Operator	204
		Financial Assistant Clerk	75
		Financial Assistant Trainee	73
		Integrated Office Skills	180
		Medical Administrative	167
		Medical Admissions Clerk	186
		Medical Coding	72
		OST Administrative	4
		OST Medical Office	2
		Receptionist	200
	CERT Total		1224
520402 Total			1429
Grand Total			6042

ATTACHMENT

B

Industry Recognized Credentials

Overview: Hopkinsville Community College has issued a total of 2,229 credentials to those of the Christian County area. (Source: HCC Dean of Institutional Research Office)

Count of EMPLID			
CIP	DEGREE	ACAD_PLAN_DESCR	Total
	10301 AAS	Agricultural Technology	11
	AAS Total		11
	CERT	Agricultural Technology	18
	CERT Total		18
10301 Total			29
	110101 AAS	Information Technology	20
	AAS Total		20
	CERT	A+ Certification	23
		Cisco Networking Basic	6
		Cisco Networking Enhanced	4
		Information Tech Fundamentals	17
		Microsoft Networking MCSA	10
		Web Administrator	1
		Web Site Developer	1
	CERT Total		62
110101 Total			82
	131501 AAS	Education	55
	AAS Total		55
	CERT	Paraeducator	1
	CERT Total		1
131501 Total			56
	150000 AAS	Engineering & Electronics Tech	24
	AAS Total		24
	CERT	Automation Technician I	8
		CAD Technician	10
		Computer Maintenance Tech	1
		Electronics Technician	20
		Electronics Technician I	15
		Electronics Tester	27
		Industrial Electronics Tech I	19
		Industrial Electronics Tech II	15
		Maintenance Technician	6
		Maintenance Technician I	10
		Mechanical Technician	2
		Robotics & Automation Helper	3
	CERT Total		136
	DIPLOMA	Electronics	16
		Industrial Electronics	17
	DIPLOMA Total		33
150000 Total			193
	150303 AAS	Engineer Tech Electrical Opt	1

COMMUNITY COMMITMENT

Application must show support (signatures/meeting participation) from the following stakeholders (at least one participant and signature per category):

1. Economic Development
 - a. Heads of local economic development groups
 - b. Other local economic development leadership

2. Elected Officials
 - a. County judge executive
 - b. Mayor(s)
 - c. Council members

3. Education
 - a. Superintendents
 - b. Community college presidents
 - c. Adult education representative
 - d. Area Technology Center directors
 - e. College or university leaders

4. Workforce Development
 - a. Local WIB representative
 - b. Area Development District director

5. Business and industry
 - a. President, chamber(s) of commerce
 - b. Business leaders

Christian County truly works together toward common goals. The county is now in the second year of a five-year vision plan which has five goal areas, including: talent development, economic growth, community engagement, quality of place and tourism and events. The vision plan, which is called Christian County Cares, is a renewed community vision plan, with the first plan having been put in place in 2006.

People from throughout the county gave their input, which was used to develop the vision plan. Each goal area has a planning committee that meets regularly to discuss activities taking place to meet the outlined goals. Additionally, hundreds of volunteers work diligently to make sure the plans set forth in the vision plan are carried out in the community through special events, new programs and enhanced existing programs. For more information about the vision plan, visit www.christiancountycares.com.

The Workforce Education Development Partnership Committee oversees all work of the vision plan's first goal area dealing with Talent Development. As a part of this goal there are nine objectives.

The first three relate to Christian County Public Schools.

1. Prepare all students to succeed in school, higher education, and the workplace.
2. Pursue strategies to augment available funding for local education.
3. Maximize local commitment to, and involvement in, Christian County Public Schools.

The next two objectives deal with Hopkinsville Community College.

4. Advocate for increased funding to expand and develop HCC's capacity and offerings based on current and future demand.
5. Continue to broaden Hopkinsville Community College's formal relationships with economic development professionals in the county, region and commonwealth.

Two objectives then relate to the Murray State University Hopkinsville Regional Campus.

6. Fully leverage Murray State University's Hopkinsville Regional Campus as a key partner in strengthening Christian County's economy.
7. Ensure MSU-Hopkinsville has the capacity needed to become a vital, community-serving institution.

The final two objectives deal with the workforce.

8. Best enable regional adults to receive and access training and employment.
9. Promote and enhance regional talent recruitment and retention efforts.

Approximately 30 people make up the Workforce Education Development Partnership Committee (WED). The committee includes representatives from various business sectors, local government, education (public k12, community college and regional university) and other community interests. The WED committee meets every other month and is committed to

supporting schools in the effort to prepare all students for their future. The committee also supports local industry to help ensure a stable and prepared workforce.

In addition to the WED committee, the Christian County Education Coalition (CCEC) also supports our public schools in their efforts to educate all students at high levels. CCEC is made up of school personnel as well as business and community leaders. This group also meets every other month. In the past CCEC has sponsored five education summits that bring nationally-known speakers to the community to discuss issues important in education. The summits, held each year since 2008, have drawn crowds of 300-400 people, from teachers to business and community leaders and elected officials.

Other community groups also work diligently to support education and workforce initiatives, including the Christian County Chamber of Commerce, the Pennyriple Industrial Manager's Association (PIMA), the Society of Human Resource Managers (SHRM), the Economic Development Council (EDC), and the Industrial Foundation. These are all in addition to the West Kentucky Workforce Investment Board and the Pennyriple Area Development District, two organizations that do great work in our community.

This community has a track record of working together to bring about and sustain positive changes. The letters of commitment included in this application are further evidence that Christian County is ready to become a Work Ready Community. In addition to the letters of commitment, meeting notes reflect several additional people who have been involved in planning efforts.

Category	Stakeholder Letter of Commitment
Economic Development	Mitch Robinson, Christian County EDC
Elected Officials	Christian County Judge Executive Steve Tribble
	Hopkinsville Mayor Dan Kemp
	State Representative Myron Dossett
Education	Christian County Public Schools
	Christian County Career and Technical Center
	Hopkinsville Community College
	Hopkinsville Community College Academic Foundations/Adult Education
	Murray State University-Hopkinsville Regional Campus
	University Heights Academy
Workforce Development	Sheila Clark, West Kentucky Workforce Investment Board
	Chris Sutton, Pennyriple Area Development District
	Roger Phillips, Breathitt Career Center Office of Employment and Training
Business and Industry	Carter Hendricks, Christian County Chamber of Commerce

	Mark Stevens, James E. Bruce Convention Center
	Don Hall, Propulsys
	Lynn Clark, Hopkinsville Electric System

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Hopkinsville Electric System & EnergyNet

Contact Name: Lynn Clark

Title/Role: Communications & Customer Services

Phone: 270-887-4213

Email: lclark@hop-electric.com

Mailing Address: P.O. Box 728

City, State and Zip: Hopk Ky 42241

County: Christian

Quint Randall

Signature

8-6-2012
Date



HOPKINSVILLE
CHRISTIAN COUNTY
ECONOMIC DEVELOPMENT COUNCIL

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. The Hopkinsville-Christian County Economic Development Council is committed to working with the development of this initiative, support the initiative and work to spread the word and gain participation from others in our community.

In addition to the above, we are willing to participate by:

- 1) Sending a representative to an annual strategic planning retreat for our Work Ready Community effort.
- 2) Attending periodic community meetings to discuss the program with others.
- 3) Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes for employees.

If you have any questions or would like additional information please contact me or Vonda Gates, Associate Director for the EDC.

D. Mitch Robinson, CEcD
Executive Director
Hopkinsville-Christian County Economic Development Council
2800 Fort Campbell Blvd.
Hopkinsville, KY 42240
270-885-1499 office
270-839-2228 cell
mrobinson@hopkinsvilleindustry.com

July 5, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. Christian Fiscal Court commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Christian County Fiscal Court

Contact Name: Steve Tribble

Title/Role: County Judge Executive

Phone: 270-887-4100

Email: cjst@hopkinsville.net

Mailing Address: 515 Weber Street

City, State and Zip: Hopkinsville, KY 42240

County: Christian

Steve Tribble
Signature

7-5-12
Date



J. DANIEL KEMP
MAYOR
dkemp@hopkinsvilleky.us

Post Office Box 707
101 N. MAIN STREET
Hopkinsville, KY 42240
(270) 890-0200

HOPKINSVILLE, KENTUCKY
OFFICE OF THE MAYOR

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. The City of Hopkinsville commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: City of Hopkinsville, Kentucky

Contact Name: J. Daniel Kemp

Title/Role: Mayor

Phone: (270) 890-0200

Email: dkemp@hopkinsvilleky.us

Mailing Address: 101 North Main Street

City, State and Zip: Hopkinsville, KY 42240

County: Christian

Signature

Date

6/18/12

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: _____

Contact Name: _____

Title/Role: _____

Phone: _____

Email: _____

Mailing Address: _____

City, State and Zip: _____

County: _____

Christian

Signature

Myron Dosselt

Date

7-2-12



Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Christian County Public Schools

Contact Name: Mary Ann Gemmill

Title/Role: Superintendent

Phone: 270-887-7001

Email: mary.gemmill@christian.kyschools.us

Mailing Address: P.O. Box 609

City, State and Zip: Hopkinsville, Kentucky 42241

County: Christian

Signature

A handwritten signature in blue ink, appearing to read "Mary Ann Gemmill", written over a horizontal line.

Date

A handwritten date "7-26-12" in blue ink, written over a horizontal line.

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Christian Co. Career + Tech Center
Contact Name: Brad Hawkins
Title/Role: Principal
Phone: 270-887-7031
Email: brad.hawkins@christian.kyschools.us
Mailing Address: 705 N. Elm
City, State and Zip: Hopkinsville, Ky 42264
County: Christian

Brad Hawkins

Signature

7/24/12

Date

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Hopkinsville Community College

Contact Name: Jerry Gilliam

Title/Role: Chief of Community, Workforce and Economic Development

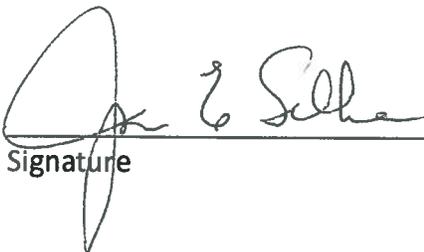
Phone: (270) 707-3741

Email: jerry.gilliam@kctcs.edu

Mailing Address: P.O Box 2100

City, State and Zip: Hopkinsville, KY 42241

County: Christian


Signature

7/25/12
Date

Dear Work Ready Community Steering Committee:

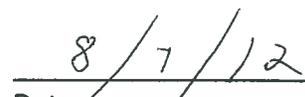
Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. Academic Foundations commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Academic Foundations/ Adult Education will enthusiastically support the Work Ready initiative by aiding in raising the educational level of the citizens of Christian County through meeting or exceeding the goal for GED (General Education Development) attainment set by Kentucky Adult Education, by providing transition courses for underprepared adults entering postsecondary, and in providing remediation in academic skills necessary for employment purposes.

Organization: Hopkinsville Community College
Contact Name: Gary R. Dawson
Title/Role: Director of Academic Foundations/ Adult Education
Phone: (270) 707-3925
Email: gdawson0004@kctcs.edu
Mailing Address: P.O. Box 2100
City, State and Zip: Hopkinsville, KY 42241
County: Christian


Signature


Date

Dear Work Ready Community Steering Committee:

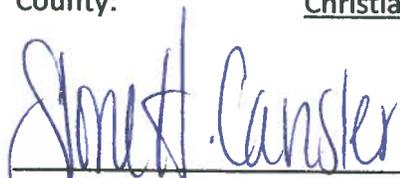
Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. Murray State- Hopkinsville commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Murray State University- Hopkinsville Regional Campus
Contact Name: Slone Cansler
Title/Role: Director
Phone: 270.707.1521
Email: scansler@murraystate.edu

Mailing Address: 5305 Fort Campbell Blvd
City, State and Zip: Hopkinsville, KY 42240
County: Christian



Signature



Date



University Heights Academy

1300 Academy Drive • Hopkinsville, Kentucky 42240
 (270) 886-0254 • FAX (270) 886-2716 • www.uha-ky.org

July 30, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. University Heights Academy commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: University Heights Academy
 Contact Name: Pam Nunn
 Title/Role: Head of School
 Phone: 270 886-0254 ext. 102
 Email: pnunn@uha-ky.org
 Mailing Address: 1300 Academy Drive
 City, State and Zip: Hopkinsville, KY 42240
 County: Christian
 Representative: Grant Shouse gshouse@uha-ky.org

Pam Nunn
 Signature

7/30/12
 Date

ACCREDITED BY INDEPENDENT SCHOOLS ASSOCIATION OF THE CENTRAL STATES
 AND THE KENTUCKY DEPARTMENT OF EDUCATION

UHA'S MISSION IS TO PROVIDE EDUCATIONAL OPPORTUNITIES THAT WILL ALLOW EVERY STUDENT TO ACHIEVE
 TO THE BEST OF HIS/HER ABILITY AND TO DEVELOP AS A WHOLE PERSON.



**West Kentucky
Workforce**

Investment Board

300 Hammond Dr.
Hopkinsville, KY
42240-4929

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. The West Kentucky Workforce Investment Board commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: West Kentucky Workforce Investment Board

Contact Name: Sheila A. Clark

Title/Role: Director

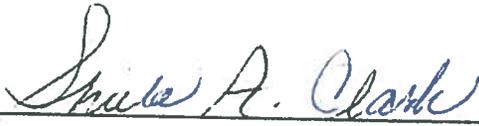
Phone: (270) 886-9484

Email: sheila.clark@ky.gov

Mailing Address: 300 Hammond Dr.

City, State and Zip: Hopkinsville, KY 42240

County: Christian



Signature

July 2, 2012
Date



Pennyryle Area Development District

a regional planning and development agency

300 Hammond Drive, Hopkinsville, KY 42240

voice (270) 886-9484 fax (270) 886-3211

www.peadd.org

email peadd@peadd.org

June 18, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter as verification of our commitment to the Kentucky Work Ready Community Program for Christian County. Christian County is one of nine counties served by the *Pennyryle Area Development District*, which also includes Caldwell, Crittenden, Hopkins, Livingston, Lyon, Muhlenberg, Todd, and Trigg Counties. The designation of "work ready" is a perfect fit into our organization's mission of regional planning, community and economic development, and improving the overall quality of life throughout the Pennyryle area of Western Kentucky. We pledge to fully participate and support this endeavor in Christian County and assist in securing involvement from other stakeholders within the county and region.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort;
- Attending periodic community meetings to discuss the program with others; and
- Accepting the National Career Readiness Certificate (NCRC) as a valid readiness credential preferred in our hiring and/or promotions processes.

If there are any questions or if more information is needed, please feel free to contact this office.

Sincerely,

Chris Sutton
Executive Director
chris.sutton@ky.gov

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. [Insert organization name] commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Breathitt Career Center Office of Employment and Training

Contact Name: Roger Phillips

Title/Role: Workforce Development Operations Administrator

Phone: 270-889-6509

Email: roger.phillips@ky.gov

Mailing Address: 110 Riverfront Drive

City, State and Zip: Hopkinsville, KY 42240

County: Christian



Signature

7/3/2012
Date

2800 Fort Campbell Blvd.
Hopkinsville, KY 42240
P 270.885.9096
F 270.886.2059



Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. The Christian County Chamber of Commerce commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- sending a representative to an annual strategic planning retreat for our Work Ready Community effort
- attending periodic community meetings to discuss the program with others and
- accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes for employees

Organization: Christian County Chamber of Commerce_
Contact Name: Carter Hendricks
Title/Role: President & CEO of Christian County Chamber of Commerce
Phone: 885-9096
Email: chendricks@hopkinsvillechamber.com
Mailing Address: 2800 Ft. Campbell Blvd
City, State and Zip: Hopkinsville, KY 42240
County: Christian



Signature

7/5/12

Date



June 18, 2012

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. James E. Bruce Convention Center commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: James E. Bruce Convention Center
Contact Name: Mark Stevens
Title/Role: Executive Director
Phone: 270-707-7000
Email: markstevens@bruceconventioncenter.com
Mailing Address: 303 Conference Center Drive
City, State, Zip: Hopkinsville, KY 42240
County: Christian

Date: June 18, 2012

Mark E. Stevens
Executive Director
James E. Bruce Convention Center
303 Conference Center Drive
Hopkinsville, KY 42240

PROPULSYS

The Five to Drive
Bottom-line attainment
Product/Strategy Development
Customer responsiveness/communication
Globalization of support
Top-line attainment

Dear Work Ready Community Steering Committee:

Please consider this letter documentation of our commitment to the Kentucky Work Ready Community Program for Christian County. Propulsys commits to participate in the program, support the program and work to spread the word and to gain participation from others in our community.

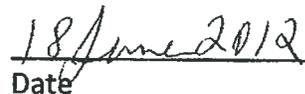
In addition to the above, we are willing to participate by:

- Sending a representative to an annual strategic planning retreat for our Work Ready Community effort,
- Attending periodic community meetings to discuss the program with others, and
- Accepting the National Career Readiness Certificate as a valid work readiness credential in our hiring and/or promotions processes (for employers).

Organization: Propulsys
Contact Name: Donald (Don) Hall
Title/Role: Chief Financial Officer
Phone: +1 (270) 887 2100 x124
Email: dhall@propulsys.com
Mailing Address: Post Office Box 2700
City, State and Zip: Hopkinsville, KY 42241
County: Christian



Signature



Date

**Work Ready Community
Hopkinsville Community College
Sign-In Sheet
May 22, 2012**

Please Print

Name	Organization	Contact Information (E-mail)
1. <u>ROGER PHILLIPS</u>	<u>OET/BREATHITY CAREER CENTER</u>	<u>r.phillips@ky.gov</u>
2. <u>Tara Rascoe</u>	<u>HCC</u>	<u>TARA.RASCOE@KCTCS.EDU</u>
3. <u>Jerry Gilliam</u>	<u>HCC</u>	<u>Jerry.Gilliam@KCTCS.EDU</u>
4. <u>Brad Hawkins</u>	<u>CTC</u>	<u>brad.hawkins@christian.ky</u> <u>schools.us</u>
5. _____	_____	_____
6. <u>Juliet Allen</u>	<u>PADD/WKWB</u>	<u>Juliet.Allen@ky.gov</u>
7. <u>Cammie Evans</u>	<u>Christian Co. Chamber</u>	<u>cevans@hopkinsvillechamber.com</u>
8. <u>Mitch Robinson</u>	<u>Christ. EDC</u>	<u>mrobinson@hopkinsvilleindustry</u>
9. <u>Heather Rubin</u>	_____	<u>heather.rubin@christian</u> <u>edc.com</u>
10. <u>Yonda Gates</u>	<u>EDC</u>	<u>ygates@hopkinsvilleindustry</u> <u>com</u>
11. <u>Gary Dawson</u>	<u>HCC</u>	<u>gdawson0004@KCTCS.EDU</u>
12. <u>S. Rechter</u>	<u>HCC</u>	<u>srechter0001@KCTCS.EDU</u>
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Hopkinsville Community College
Work Ready Community
Tuesday, May 22, 2012
9:00 a.m., TC 127

The Work Ready Community steering committee met on Tuesday, May 22, 2012, in room TC126 at Hopkinsville Community College. The meeting officially started at 9:05 a.m.

Attendants

Roger Phillips, OET/Breathitt Career Center
Tara Rascoe, Hopkinsville Community College
Jerry Gilliam, Hopkinsville Community College
Brad Hawkins, Christian County Technical Center
Juliet Allen, Pennyryle Area Development District/WKWIB
Cammie Evans, Christian County Chamber
Mitch Robinson, Christian County Economic Development Council
Heather Aubin, Christian County Public Schools
Vonda Gates, Christian County Economic Development Council
Gary Dawson, Adult Education
Suki Rechter, Adult Education

Meeting went as follows:

Welcome/Introduction to Work Ready Community

Tara Rascoe opened the meeting by having everyone introduce themselves. The introductions were followed by a brief definition and specifics of Work Ready Community for those who were not familiar with the term. Copies of the Work Ready Community Application and Christian County's Statistical data were distributed to those in attendance.

Review of Criteria & Current Data

The committee reviewed the statistical data of certain criteria areas comparative to that of the official application. The data has been reported as follows:

- **Broadband Internet speed availability**-Christian County must meet the 3Mbps to 90% of households as we classify as urban, not rural. Christian County has 98.3% of households who have an option to have 3 Mbps. The number includes satellite and cell phone providers.
- **Graduation Rate**-the graduation rate for Christian County is based on the last statistical data released which is based on the rate of 71.37% for year 2010. The 2011 graduation rate is embargoed until later in the year.
- **NCRC**-Christian County has a total of 52 NCRC certificates issued. However the Christian County Technical Center recently tested 31 graduating seniors and 23 of those tested obtained an NCRC certificate. The NCRC total increased to 75. Hopkinsville Community College and the Office of Employment and Training are offering the three portions required of the NCRC for free until June 30th or the grant funds has expended.
- **Educational Obtained**-Data has been pulled to obtain this percentage however the final calculation has yet to be computed.

Planning and Development/Section Delegation

The committee proceeded to review and evaluate each section of the official Work Ready application. Some committee members brought copies of other county's Work Ready applications as a reference to look at during discussion.

After discussion of each criteria point, the sections were delegated as follows:

- **Graduation Rate-Brad Hawkins and Heather Aubin**
They will work with Amy Ramage, District Assessment Coordinator of Christian County Public Schools, to assess the current mission and plans relating to the current graduation rate for Christian County and also to evaluate future plans of becoming an official testing center for WorkKeys. The committee also proposed the idea of testing all graduating seniors within the school district however funding is the major barrier. Brad Hawkins will consult with other school districts within surrounding counties who currently administer to seniors. He will bring the outcome of discussion back to the committee.

Also there will be consideration of the private schools to include: Heritage Christian Academy and University Heights Academy.

- **NCRC-Tara Rascoe, Gary Dawson, and Roger Phillips**
There will be planning on ways to improve the community's opinion of the WorkKeys assessment. The committee would like to find a "champion" for the WorkKeys assessment as a means to increase the interest of the assessment. The "champion" can be either local or from another county. Jerry Gilliam agreed to begin contacting other counter-parts for any suggestions. The committee suggested an industrial leader would be preference due to the large representation of industry within this area. Jerry and Cammie will also look at an opportunity to develop an incentive program for local business and industry who administer the most WorkKeys assessments.
- **Community Commitment-Cammie Evans**
Cammie Evans will be contacting local officials, business and industry, and etc. who can be utilized for "community buy in" relating to Work Ready Community. She will begin contacting individuals to discuss the initiative and develop community stakeholders outside of the existing steering committee.
- **Educational Attainment-Tara Rascoe**
Tara Rascoe will further research and compute the final number of those who are of working-age (18-64) adults in the community with at least a two-year degree plan. Juliet Allen will advise in this process.
- **Soft Skills Measurement-Jerry Gilliam and Cammie Evans**
There are several existing programs for both secondary and post-secondary adults that address credentialing individuals in work ethics/soft skills development to include: Rotary Scholars; Workforce Solutions at Hopkinsville Community College; Jobs for Life; SAP; Trilogy; Youth Workforce Connections; and other community programs.
- **Availability of Internet as an indicator of digital literacy-Tara Rascoe**
Christian County has met the criteria set for this performance indicator. Tara Rascoe will work with Jim Creighton at the Pennyryle Area Development District regarding the specific information needed to document this measure.
- **Supplemental Criteria-Gary Dawson**
He will provide an optional narrative explaining the current performance of our local Adult Education Center. The goal for this year was to achieve 134 GED obtainments and that department has completed 140; awaiting more for the remainder of the fiscal year.

Proposed Schedule of Deadlines/Next Meeting Date

The goal of the committee will be to submit the final draft of the application to our local WKWIB office by August/September 2012 for review.

The next committee meeting will be held on June 12, 2012 at 9:00 at HCC.

All sub-committee will be submitting their written narratives to Tara Rascoe by July 6, 2012. The committee will meet again on July 17, 2012 at 9:00 a.m. to review and discuss the first draft of the application.

Adjournment

The meeting adjourned at 10:59 a.m.

**CHRISTIAN COUNTY CHAMBER OF COMMERCE
WORKFORCE/EDUCATION DEVELOPMENT PARTNERSHIP COMMITTEE**

MINUTES

Monday, June 4, 2012

Commerce Center

Members Present: Ron Mitchell, Dave Fernandez, Angie Major, Dan Kemp, Betsy Shelton, Todd Perry, Slone Cansler, Dr. Jim Selbe, Carter Hendricks, Wynn Radford, Duncan Cavanaugh, SonJanita Jordan, Juliet Allen, Roger Phillips and Betsy Shelton.

Guests Present: Hollis White (Propulsys)

Staff Present: Yasamin Ausenbaugh, Cammie Evans and Sarah Thompson

1. **Open and Welcome:** At 11:37 a.m. Betsy Shelton welcomed everyone to the meeting and thanked them for attending.
2. **Minutes and Financials:** Dave Fernandez made the motion to approve minutes of the May meeting, and Todd Perry seconded. Duncan Cavanah made the motion to approve March and April financials, and Mayor Kemp seconded. Both motions carried.
3. **New Business:** Betsy Shelton went over the strategic goals for 2012-2013. Wynn Radford made the motion to approve and Todd Perry seconded. The motion carried. Betsy Shelton and Cammie went over the 2012-2013 WED Budget. Major changes for the year include no education summit next year. Cammie explained that CCEC and Education Summit funds would be cleared at the end of the year and shown as a deposit at the start of the next fiscal year. This year funds that they had as a balance messed up the budget because they never showed as "income" but then were used for "expenses." In essence, it appeared that they overspent, but they didn't. Todd Perry made the motion to approve the 2012-2013 budget, and Dave Fernandez seconded. The motion carried.
4. **Continuing Efforts:**
 - A. **Partners in Education:** Cammie reported that Partners in Education is ramping up for next year and encourages all volunteers to get the background checks in before they start being charged for them.
 - B. **Work Ready Community Initiative:** The work keys test is currently free, but will go up to \$90 a test. The community currently has .1% (32 people) passed work keys, and needs approximately 10% (6,789 people) to become a Work Ready Community. We are submitting our Work Ready application by early September, it will be judged in October, and we hope to become a work ready community in progress.
 - C. **CCEC:** Angie hosted a WED breakfast and meet and greet for the School Board Superintendent search.

- D. **Vision Plan Updates:** Yasamin reported that the First Impressions exchange with Henderson will happen June 19. Sign up for Care Committee now to show that you are behind the vision plan.

5. Partner Efforts

A. Christian County Public Schools: no updates.

B. Hopkinsville Community College:

- Dr. Selbe reported that this is the most prolific year in the school's history, although budget cuts for next year look steep (this year cuts were one and three-quarters percent, next year they estimate about six percent). Enrollment for fall is down 15%, and since PELL grants have been taken away for the summer, enrollment is down. The number of percentage of "children of professional" has gone up in enrollments, so ACT scores are going up for the college this year. Students who attend community college are 5 times as likely to live or work in the community they study in, which makes for a more educated community. The New agriculture building is open, and the entrance is being re-done on North Drive.

C. Murray State University - Hopkinsville:

- Slone Cansler reported that they have been chosen as a military friendly school and a Yellow Ribbon School. They have been hosting Lunch and Learn events at HCC in education, social work and integrated studies. On June 13 they are hosting a college and career readiness summit at the main university.

D. Workforce:

- Julie Allen reported that the state is keeping the incentive (flexible) funds for "exceeding performance" so there will be no additional money in the fall for low income or displaced workers.

6. Announcements:

- The August 6 meeting will be held at the PADD office. Tom West of the Kentucky Workforce Investment Board will provide information about the Work Ready Communities initiative. Broad community buy-in will be needed, so others will be invited to attend this meeting. If you have thoughts about those who should be invited, please contact Cammie. More information to come.
- The committee appreciates Cherry Howell, Dr. Brady Link and Kermit Rowe, who will all be leaving the committee this year. Special appreciation to Betsy Shelton for chairing the committee this year.

7. Upcoming Meetings:

Monday, August 6, 2012 at the PADD office

Monday, October 1, 2012

Monday, December 3, 2012

Monday, February 4, 2013

Tuesday, April 8, 2013 (2nd Tuesday due to spring break the 1st Tuesday)

Monday, June 3, 2013

Upcoming Events:

August 13 Teacher/Staff Appreciation Events

8. Adjournment: Dave Fernandez moved to adjourn the meeting. The motion carried. The meeting was adjourned at 12:31 p.m.

Respectfully submitted,

Sarah Thompson
CCC 2015 Administrative Assistant

**Work Ready Community
Hopkinsville Community College
Sign-In Sheet
June 12, 2012**

Please Print

Name	Organization	Contact Information (E-mail)
1. Brad Hawkins	CCBOE	brad.hawkins@christian.ky
2. Juliet Allen	WKWIB	juliet.allen@ky.gov Schroll, L
3. Roger Phillips	BREATHITT CAREER CENTER	roger.phillips@ky.gov
4. Tara Rascoe	HCC	Tara.Rascoe@kctcs.edu
5. Gary Dawson	HCC	gdawson0004@KCTCS.edu
6. Susi Rechter	HCC Adult Ed	srechter001@Kctcs.edu
7. Jerry Gilliam	HCC	Jerry.Gilliam@KCTCS-EPV
8. Cammie Evans	Christian Co. Chamber	cevans@hopkinsvillechamber.co.n
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Hopkinsville Community College
Work Ready Community
Tuesday, June 12, 2012
9:00 a.m., TC 126

The Work Ready Community steering committee met on Tuesday, June 12, 2012, in room TC126 at Hopkinsville Community College. The meeting officially started at 9:05 a.m.

Attendants

Roger Phillips, OET/Breathitt Career Center
Tara Rascoe, Hopkinsville Community College
Jerry Gilliam, Hopkinsville Community College
Brad Hawkins, Christian County Technical Center
Juliet Allen, Pennyriple Area Development District/WKWIB
Cammie Evans, Christian County Chamber
Gary Dawson, Adult Education
Suki Rechter, Adult Education

Meeting went as follows:

Tara Rascoe opened the meeting by referring everyone's attention to the agenda provided. The meeting proceeded forward with Jerry Gilliam speaking of the PIMA meeting which took place on June 7th. He stated the industry representatives seemed supportive of the NCRC initiative; to include Julie Davis at Amfine. Cammie Evans and Jerry presented information to the PIMA group regarding a "PIMA WorkKeys Challenge." The contest is based on the number of WorkKeys test taken during the free testing period; ending June 30th. The winning company gets a free cookout for all employees. The discussion of a local WorkKeys profiler was mentioned at the PIMA meeting as well. One employer compared the cost of hiring a profiler to that of employee turnover cost. The Green Energy Grant was also mentioned at the meeting as an initiative to move the NCRC initiative forward in this area by profiling each job associated with the green job initiative. The local ethanol plant would be an example of a qualifying agency within this grant; whose job would be profiled.

Data Findings/Outcomes

Each individual presented updated information for the area in which was delegated to them at the meeting held previously:

Planning and Development/Section Delegation

The committee proceeded to review and evaluate each section of the official Work Ready application. Some committee members brought copies of other county's Work Ready applications as a reference to look at during discussion.

- **Graduation Rate-Brad Hawkins**
Brad Hawkins stated Heather Aubin has been working on the written portion of the graduation rate strategic plan. She will be forwarding the narrative for review and inclusion into the application process.

Also there will be consideration of the private schools to include: Heritage Christian Academy and University Heights Academy (Mr. Denison). Cammie Evans will be working on the information regarding these schools.

- **NCRC-Tara Rascoe, Gary Dawson, and Roger Phillips**

The sub-committee met and discussed different ways to improve the NCRC initiative in Christian County. The committee discussed the following opportunities for progression within this area: Workforce Solutions Department at Hopkinsville Community College developing a Pearson View Testing Center; testing at Office of Employment Services and Adult Education Center; Christian County Public Schools assessing seniors; GED students assessed; GED at the jail clients assessing; and Community Based Agencies is assessing current cliental.

The sub-committee will provide a written report for the application process that will be realistic and comparable to the community and goal(s) of the NCRC initiative.

- **Community Commitment-Cammie Evans**

Cammie Evans has been contacting community leaders to begin working on commitment letters. The template in the Work Ready application will be used to accelerate the process of obtaining those letters.

Cammie will continue to work on the commitment letters. She does hope to gain letters of support at the August 6th WED meeting, in which Tom West will be speaking on Work Ready Communities.

- **Educational Attainment-Tara Rascoe**

Tara Rascoe has worked with Julie Allen to compute the current educational attainment percentage. Based on the data of the 2010 Census, she has computed 26.11% of the population 18-64 have at least an Associates or higher. She will further consult with Jim Creighton, of the Pennyriple Area Development District, to assure the statistical percentage is correct.

- **Soft Skills Measurement-Jerry Gilliam and Cammie Evans**

Jerry Gilliam stated that he has asked a member of his staff, Katie Oyer, to pull the workforce soft skills classes provided to the community thus far. He has asked if Cammie would forward training courses provided by the Chamber of Commerce to him as well. He will write the Soft Skills Measurement portion of the application based on the information provided.

Cammie also spoke about the Junior Achievement program and will provide further information in later committee meeting sessions.

- **Availability of Internet as an indicator of digital literacy-Tara Rascoe**

The data has been pulled from the National Broadband Map to support the indication that Christian County has already met the requirements for the broadband Internet availability; as we classify as an urban county according to the established criteria.

- **Supplemental Criteria-Gary Dawson**

Gary will provide an optional narrative explaining the current performance of our local Adult Education Center. The goals for this year's number of GED obtainments will be met by the end of the fiscal year and he will report on the Christian County Adult Ed's success.

Proposed Schedule of Deadlines/Next Meeting Date

The goal of the committee will be to submit the final draft of the application to our local WKWIB office by August/September 2012 for review.

The next committee meeting will be held on July 17, 2012 at 9:00 at HCC.

All sub-committee will be submitting their written narratives to Tara Rascoe by July 6, 2012. A draft will be e-mailed to the committee on July 13th. The committee will meet again on July 17, 2012 at 9:00 a.m. to review and discuss the first draft of the application.

Adjournment

The meeting adjourned at 9:59 a.m.

**Work Ready Community
Hopkinsville Community College
Sign-In Sheet
July 17, 2012**

Please Print

Name	Organization	Contact Information (E-mail)
1. Jerry Gilliam	HCC	
2. Gary Dawson	HCC	
3. Suki Deutz	HCC	
4. Juliet Allen	WKWIB	steculerood@xctcs.edu juliet.allen@ky.gov
5. Mitch Robinson	HCC B.D.C.	mrobinson@hopkinsvilleindustry.com
6. Heather Aubin	CCRS	heather.aubin@christian.kyschools.com
7. Yonda Tate	ERC	Ygates@hopkinsvilleindustry.com
8. ROGER PHILLIPS	BREATHITT CAREER CENTER	roger.phillips@ky.gov
9. Cammie Evans	Christian Co Chamber	cevanse@hopkinsvillechamber.com
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Hopkinsville Community College
Work Ready Community
Tuesday, July 17, 2012
9:00 a.m., TC 126

The Work Ready Community steering committee met on Tuesday, July 17, 2012, in room TC126 at Hopkinsville Community College.

Attendants

Roger Phillips, OET/Breathitt Career Center
Jerry Gilliam, Hopkinsville Community College
Juliet Allen, Pennyriple Area Development District/WKWIB
Cammie Evans, Christian County Chamber
Gary Dawson, Adult Education
Suki Rechter, Adult Education
Mitch Robinson, Hopkinsville-Christian County Economic Development Council
Vonda Gates, Hopkinsville-Christian County Economic Development Council
Heather Aubin, Christian County Public Schools

Meeting went as follows:

Winner of PIMA Challenge

The winner of the PIMA Challenge was announced. The winner was Propulsys who assessed over 30 employees in the three assessments comprising the NCRC certificate.

Review of Work Ready Draft Application

The draft of the Work Ready Application was e-mailed to the committee on July 13, 2012 for review. The committee reviewed each section and discussed any revisions.

Narrative 1 (Graduation Rate) was reviewed with requested revisions. The additional information discussed was that of the graduation information for the two private schools located in Christian County (University Heights Academy and Heritage Christian Academy). Cammie Evans will continue to follow-up with these schools to obtain the data and re-calculate the community's graduation rate.

Narrative 2 (NCRC) was reviewed with requested revisions. The Chamber's Workforce Education Committee has secured a grant that will develop a testing center within the Christian County Public Schools. The center will set a goal to provide 200 WorkKeys assessments to seniors.

Narrative 3 (Educational Attainment) was reviewed without revisions requested.

Narrative 5 (Soft Skills Program) has not been completed. The completed narrative will be e-mailed with the next e-mailed draft.

Narrative 6 (Broadband Availability) was reviewed without revisions requested.

Narrative 8 (Supplemental Criteria) was reviewed with requested revisions. Christian County Adult Education will submit the county's current GED obtainment goal and the actual performance numbers for the agency. Hopkinsville Community College personnel will obtain the number of credentials awarded by the agency; predominantly the technical credentials.

The support letter section looked significant. The committee would like to see a support letter from Representative Tilley. Cammie Evans will follow-up with Chairman Tilley.

Revision Deadline

The committee would like to see the second draft of the application via e-mail by July 25th. Additional information and/or revisions will be sent to Tara Rascoe. The suggested changes committee members would like to see must be submitted to Tara by August 1st.

**Work Ready Community
Hopkinsville Community College
Sign-In Sheet
August 30, 2012**

Please Print

Name	Organization	Contact Information (E-mail)
1. Tara Rascoe	HCC	Tara.Rascoe@kctcs.edu
2. ROGER PHILLIPS	BREATHITT CAREER CENTER	roger.phillips@ky.gov
3. Brad Hawkins	CCPS	brad.hawkins@christian.ky
4. Vanda Gates	EJC	schools.u.
5. Carter Hendricks	Chamber	chendricks@hopkinsvillechamber.com
6. Julie Allen	PAAD	julieallen@ky.gov
7. Jasm Gillican	HCC	
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Hopkinsville Community College
Work Ready Community
Thursday, August 30, 2012
9:00 a.m., TC 126

The Work Ready Community steering committee met on Thursday, August 30, 2012, in room TC126 at Hopkinsville Community College.

Attendants

Roger Phillips, OET/Breathitt Career Center
Jerry Gilliam, Hopkinsville Community College
Juliet Allen, Pennyrile Area Development District/WKWIB
Carter Hendricks, Christian County Chamber
Vonda Gates, Hopkinsville-Christian County Economic Development Council
Brad Hawkins, Christian County Public Schools/Christian County Career and Technical Center
Tara Rascoe, Hopkinsville Community College

Meeting went as follows:

Review Work Ready Application

The Work Ready Community steering committee reviewed the document in its entirety. Revisions were suggested for the final copy of the application. Tara requested, via e-mail, those who could not be in attendance to the meeting to e-mail requested revisions.

Discuss Application Submittal Process

Julie Allen would like a copy of the final draft submitted to the West Kentucky Workforce Investment Board. The application has the submittal directions for the Kentucky Workforce Investment Board. Julie explained, once the application is submitted, the board will review in October to inform the committee of the decision. If selected to move forward, the committee will present their application to the board. This will be an opportunity to demonstrate or verbally explain the opportunities within Christian County. It will also give the board an opportunity to ask any questions of the committee.

Committee Plan after Submittal

If Christian County is deemed Work Ready in Progress, the committee would like to meet once a quarter to update and discuss key action steps stated in the application. This will allow the opportunity to obtain updates and make sure everyone is on task with implementing the plan set forth.

Meeting adjourned 10:17 a.m.

APPENDIX A-Soft Skills Training

- WorkSkills: Speaking with Confidence-**Christian County Jail** Group 1 (14 people for 2.0 clock hours) 7/5/2011
- WorkSkills: Speaking with Confidence-**Christian County Jail** Group 2 (18 people for 2.0 clock hours) 7/7/2011
- WorkSkills: Positive Responses to Change-**Christian County Jail** Group 1 (14 people for 2.0 clock hours) 7/12/2011
- 5s Deployment Event-DOL Grant (10 people for 16 clock hours) 7/12/2011-7/15/2011
- WorkSkills Positive Responses to Change-**Christian County Jail** Group 2 (16 people for 2.0 clock hours) 7/14/2011
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail** Group 1 (14 people for 2.0 clock hours) 7/19/2011
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail** Group 2 (17 people for 2.0 clock hours) 7/21/2011
- Addressing Emotions at Work-**Christian County Health Dept.** (15 people for 4.0 clock hours) 7/26/2011
- Resolving Conflicts with Your Peers-**Christian County Health Dept.** (15 people for 4.0 clock hours) 7/26/2011
- WorkSkills: Helping Your Team Work-**Christian County Jail** Group 1 (14 people for 2.0 clock hours) 7/26/2011
- WorkSkills: Helping Your Team Work-**Christian County Jail** Group 2 (17 people for 2.0 clock hours) 7/28/2011
- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 1 (14 people for 2.0 clock hours) 8/2/2011
- 5S Organization-**Comefri** (10 people for 4.0 clock hours) 8/4/2011
- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 2 (17 people for 2.0 clock hours) 8/4/2011
- Hallmarks of Supervisory Success (9 people for 4.0 clock hours) 8/9/2011
- Developing Others-**Comefri** (9 people for 4.0 clock hours) 8/11/2011
- Hallmarks of Supervisory Success-**Comefri** (9 people for 4.0 clock hours) 8/18/2011
- Stress Management in the Workplace-**Kentucky City Clerks** (60 people for 2.0 clock hours) 8/22/2011
- Time and Project Management in the Workplace-**Kentucky City Clerks** (60 people for 2.0 clock hours) 8/22/2011
- Resolving Conflicts with your Peers-**Kentucky City Clerks** (59 people for 2.0 clock hours) 8/23/2011
- BA 168-SHRM Learning Systems-Individual Registration (1 person for 36.00 clock hours) 8/23/2011-11/15/2011
- BA 168-SHRM Learning Systems-KY WINS (15 people for 36.00 clock hours) 8/23/2011-11/15/2011

- The FISH! Philosophy-**Kentucky City Clerks** (59 people for 3.0 clock hours) 8/24/2011
- Time and Project Management in the Workplace-**Kentucky City Clerks** (33 people for 2.0 clock hours) 8/24/2011
- Personal Strategies for Navigating Change-**Comefri** (8 people for 4.0 clock hours) 8/25/2011
- Root Cause Analysis Seminar-**Meritor/MSSC Group 1** (9 people for 8.0 clock hours) 8/31/2011-9/14/2011
- Root Cause Analysis Seminar-**Meritor/MSSC Group 2** (16 people for 8.0 clock hours) 8/31/2011-9/14/2011
- Clarifying Performance Expectations-**Comefri** (9 people for 4.0 clock hours) 9/1/2011
- Conducting Performance Reviews-**Comefri** (9 people for 4.0 clock hours) 9/8/2011
- WorkSkills: What it Takes to Succeed-**Christian County Jail Group 1** (14 people for 2.0 clock hours) 9/13/2011
- Building Team Pride and Purpose-Lifelong Leadership Program (4 people for 4.0 clock hours) 9/15/2011
- WorkSkills: What it Takes to Succeed-**Christian County Jail Group 2** (15 people for 2.0 clock hours) 9/15/2011
- WorkSkills: Getting the Information You Need-**Christian County Jail Group 1** (13 people for 2.0 clock hours) 9/20/2011
- Addressing Emotions at Work-**Christian County Health Dept.** (11 people for 4.0 clock hours) 9/22/2011
- Resolving Conflicts with Your Peers-**Christian County Health Dept.** (11 people for 4.0 clock hours) 9/22/2011
- WorkSkills: Getting the Information You Need-**Christian County Jail Group 2** (15 people for 2.0 clock hours) 9/22/2011
- WorkSkills: Speaking with Confidence-**Christian County Jail Group 1** (13 people for 2.0 clock hours) 9/27/2011
- WorkSkills: Speaking with Confidence-**Christian County Jail Group 2** (15 people for 2.0 clock hours) 9/29/2011
- English Conversation and Culture (3 people for 6.0 clock hours) 9/30/2011-12/13/2011
- WorkSkills: Positive Responses to Change-**Christian County Jail Group 1** (14 people for 2.0 clock hours) 10/04/2011
- WorkSkills: Positive Responses to Change-**Christian County Jail Group 2** (15 people for 2.0 clock hours) 10/06/2011
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail Group 1** (11 people for 2.0 clock hours) 10/18/2011
- The FISH! Philosophy – Lifelong Leadership Program (6 people for 4.0 clock hours) 10/20/2011
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail Group 2** (14 people for 2.0 clock hours) 10/20/2011
- WorkSkills: Helping Your Team Work-**Christian County Jail Group 1** (12 people for 2.0 clock hours) 10/25/2011
- WorkSkills: Helping Your Team Work-**Christian County Jail Group 2** (14 people for 2.0 clock hours) 10/27/2011

- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 1 (12 people for 2.0 clock hours) 11/1/2011
- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 2 (14 people for 2.0 clock hours) 11/3/2011
- WorkSkills: Speaking with Confidence (5 people for 2.0 clock hours) 11/7/2011
- BIT 194-Hallmarks of Supervisory Success-**MSSC** Group 1 (4 people for 4.0 clock hours) 11/9/2011-11/29/2011
- BIT 194-Hallmarks of Supervisory Success-**MSSC** Group 2 (14 people for 4.0 clock hours) 11/9/2011-11/29/2011
- WorkSkills: Positive Responses to Change (4 people for 2.0 clock hours) 11/14/2011
- QMS 168-Policy/Procedure Writing and Implementation-**Mize Machine** (5 people for 2.0 clock hours) 11/14/2011-11/21/2011
- Teamwork and Communication-**Amfine Chemical** Group 1 (12 people for 4.0 clock hours) 11/15/2011
- WorkSkills: Defusing Emotionally Charged Situations (7 people for 2.0 clock hours) 11/15/2011
- Teamwork and Communication-**Amfine Chemical** Group 2 (4 people for 4.0 clock hours) 11/15/2011
- Caring for Customers-**Christian County Health Department** (11 people for 4.0 clock hours) 11/15/2011-11/17/2011
- Teamwork and Communication-**Amfine Chemical** Group 3 (11 people for 4.0 clock hours) 11/16/2011
- Teamwork and Communication-**Amfine Chemical** Group 4 (12 people for 4.0 clock hours) 11/17/2011
- Developing Others-Lifelong Leadership Program (9 people for 4.0 clock hours) 11/17/2011
- Teamwork and Communication-**Amfine Chemical** Group 5 (5 people for 4.0 clock hours) 11/17/2011
- BIT 194-WorkSkills: Helping Your Team Work-**MSSC** Group 1 (6 people for 2.0 clock hours) 12/14/2011
- BIT 194-WorkSkills: Helping Your Team Work-**MSSC** Group 2 (10 people for 2.0 clock hours) 12/14/2011
- Personal Strategies for Navigating Change-Lifelong Leadership Program (10 people for 4.0 clock hours) 12/15/2011
- BIT 194-Building Trust Under Pressure-**MSSC** Group 1 (7 people for 4.0 clock hours) 1/11/2012-1/25/2012
- BIT 194-Building Trust Under Pressure-**MSSC** Group 2 (10 people for 4.0 clock hours) 1/11/2012-1/25/2012
- Grammar Refresher (ed2go) (1 person for 24 clock hours) 1/18/2012-3/19/2012
- Vision Casting and Action Planning-Lifelong Leadership Program (11 people for 4.0 clock hours) 1/19/2012
- WorkSkills: What it Takes to Succeed-**Christian County Jail** Group 1 (20 people for 2.0 clock hours) 1/24/2012

- WorkSkills: What it Takes to Succeed-**Christian County Jail** Group 2 (20 people for 2.0 clock hours) 1/26/2012
- WorkSkills: Getting the Information You Need-**Christian County Jail** Group 1 (20 people for 2.0 clock hours) 1/31/2012
- BA 168-SHRM Learning Systems-Individual Registration (2 people for 36.0 clock hours) 1/31/2012-4/17/2012
- BA 168-SHRM Learning Systems-KY WINS (6 people for 36.0 clock hours) 1/31/2012-4/17/2012
- WorkSkills: Getting the Information You Need-**Christian County Jail** Group 2 (19 people for 2.0 clock hours) 2/2/2012
- WorkSkills: Speaking with Confidence-**Christian County Jail** Group 1 (19 people for 2.0 clock hours) 2/7/2012
- BIT 194-Developing Team Agility-**MSSC** Group 1 (8 people for 4.0 clock hours) 2/8/2012-2/22/2012
- BIT 194-Developing Team Agility-**MSSC** Group 2 (9 people for 4.0 clock hours) 2/8/2012-2/22/2012
- WorkSkills: Speaking with Confidence-**Christian County Jail** Group 2 (19 people for 2.0 clock hours) 2/9/2012
- WorkSkills: Positive Responses to Change-**Christian County Jail** Group 1 (20 people for 2.0 clock hours) 2/14/2012
- Healing Customer Relationships-Lifelong Leadership Program (13 people for 4.0 clock hours) 2/16/2012
- WorkSkills: Positive Responses to Change-**Christian County Jail** Group 2 (19 people for 2.0 clock hours) 2/16/2012
- Root Cause Analysis and Problem Solving (1 people for 21.0 clock hours) 2/16/2012-3/8/2012
- English Conversation and Culture (5 people for 6.0 clock hours) 2/18/2012-5/1/2012
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail** Group 1 (18 people for 2.0 clock hours) 2/21/2012
- WorkSkills: Defusing Emotionally Charged Situations-**Christian County Jail** Group 2 (19 people for 2.0 clock hours) 2/23/2012
- WorkSkills: Helping Your Team Work-**Christian County Jail** Group 1 (19 people for 2.0 clock hours) 2/28/2012
- WorkSkills: Helping Your Team Work-**Christian County Jail** Group 2 (19 people for 2.0 clock hours) 3/1/2012
- Root Cause Analysis and Problem Solving (13 people for 21.0 clock hours) 3/5/2012-3/26/2012
- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 1 (20 people for 2.0 clock hours) 3/6/2012
- BIT 194-Resolving Conflicts within Your Team-**MSSC** Group 1 (6 people for 4.0 clock hours) 3/7/2012-3/21/2012
- BIT 194-Resolving Conflicts within Your Team-**MSSC** Group 2 (7 people for 4.0 clock hours) 3/7/2012-3/21/2012
- WorkSkills: Managing Life Outside Work-**Christian County Jail** Group 2 (18 people for 2.0 clock hours) 3/8/2012

- Idea Generation-**Trigg County Hospital** (8 people for 2.0 clock hours) 3/12/2012
- Hallmarks of Supervisory Success-Lifelong Leadership Program (19 people for 4.0 clock hours) 3/15/2012
- Business Writing Fundamentals-**Ebonite** (3 people for 12.0 clock hours) 3/20/2012-3/29/2012
- WorkSkills: Getting the Information You Need-**Refine Tile** Group 1 (7 people for 2.0 clock hours) 3/27/2012
- WorkSkills: Helping Your Team Work-**Refine Tile** Group 1 (7 people for 2.0 clock hours) 3/27/2012
- WorkSkills: Getting the Information You Need-**Refine Tile** Group 2 (5 people for 2.0 clock hours) 3/27/2012
- WorkSkills: Helping Your Team Work-**Refine Tile** Group 2 (5 people for 2.0 clock hours) 3/27/2012
- Understanding Generations in the Workplace: **White Hydraulics** Group 1 (12 people for 2.0 clock hours) 3/28/2012
- Teamwork and Communication-**White Hydraulics** Group 1 (12 people for 2.0 clock hours) 3/28/2012
- Hallmarks of Supervisory Success-**Refine Tile** Group 1 (6 people for 4.0 clock hours) 3/29/2012
- Understanding Generations in the Workplace-**White Hydraulics** Group 2 (11 people for 2.0 clock hours) 3/29/2012
- Hallmarks of Supervisory Success-**Refine Tile** Group 2 (5 people for 4.0 clock hours) 3/29/2012
- Teamwork and Communication-**White Hydraulics** Group 2 (11 people for 2.0 clock hours) 3/29/2012
- BIT 194-Building Team Pride and Purpose-**Heritage Bank** (11 people for 4.0 clock hours) 4/3/2012
- BIT 194-Providing Constructive Feedback-**MSSC** Group 1 (3 people for 4.0 clock hours) 4/4/2012-4/18/2012
- BIT 194-Providing Constructive Feedback-**MSSC** Group 2 (8 people for 4.0 clock hours) 4/4/2012-4/18/2012
- Hiring and Retaining Exceptional Talent-**Trigg County Hospital** (16 people for 2.0 clock hours) 4/5/2012
- Performance Expectations-Lifelong Leadership Program (10 people for 4.0 clock hours) 4/19/2012
- The FISH! Philosophy (8 people for 3.0 clock hours) 4/24/2012
- Understanding Generations in the Workplace-**IAAP Hopkinsville** (8 people for 1.0 clock hours) 4/26/2012
- BIT 194-Correcting Performance Problems-**MSSC** Group 1 (1 people for 4.0 clock hours) 5/2/2012-5/16/2012
- BIT 194-Correcting Performance Problems-**MSSC** Group 2 (7 people for 4.0 clock hours) 5/2/2012-5/16/2012
- Hiring and Retaining Exceptional Talent-Lifelong Leadership Program (9 people for 4.0 clock hours) 5/3/2012

- Performance Expectations-Lifelong Leadership Program (Make up) (5 people for 4.0 clock hours) 5/9/2012
- Idea Generation-**Trigg County Hospital** (12 people for 2.0 clock hours) 5/23/2012
- BIT 194-Giving Recognition-MSSC Group 1 (Customized for 4.0 clock hours) 6/6/2012-6/20/2012
- BIT 194-Giving Recognition-MSSC Group 2 (Customized for 4.0 clock hours) 6/6/2012-6/20/2012
- Building Team Pride and Purpose-**Heritage Bank** (Customized for 4.0 clock hours) 6/8/2012
- Resolving Conflicts with Your Peers-Lifelong Leadership Program (Open for 4.0 clock hours) 6/21/2012
- Evaluating Employee Performance-**Heritage Bank** (Customized for 6.0 clock hours) 6/15/2012
- Correcting Performance Problems-**Heritage Bank** (Customized for 6.0 clock hours) 6/22/2012
- Idea Generation-**Trigg County Hospital** (Customized for 2.0 clock hours) 6/27/2012