



**AGENDA**

**September 1, 2022**

**11:00am – 11:30 am EST**

## Microsoft Teams meeting

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Meeting ID: 224 978 848 637

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Phone Conference ID: 914 313 93#

**SPECIAL MEETING: BOARD WILL VOTE**

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- Call to Order

*Stefanie Ebbens Kingsley, OKWIB Executive Director*

- Lincoln Trail One Stop Operator Center certification recommendations
- VOTE on Lincoln Trail One Stop Operator Center certification recommendations
- EKCEP Teleworks SWR Application
- VOTE on endorsement for EKCEP Teleworks SWR Application
- Adjourn



# Special Meeting Executive Committee Draft Minutes

September 1, 2022; 11:00am – 11:30am EST

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## **11:04 AM CALL TO ORDER**

**Kim Menke, Chair** welcomed everyone and thanked them for their attendance for this special meeting. The following were in virtual attendance – Kim Menke, Amy Luttrell, Heidi Margulis (via phone), Beth Davisson (via phone), Lori Ulrich, and Scott Pierce (as of 11:14am)

**QUORUM REACHED** – 5 of 6 were in attendance as of 11:04am and Scott Pierce joined at 11:14am

**Chairman Menke** asked Stefanie Ebbens Kingsley to walk through the first topic from the agenda.

### **Lincoln Trail One Stop Operator Center certifications:**

**Stefanie Ebbens Kingsley, Executive Director of the KWIB**, shared the reason for the special virtual meeting to clarify that the Lincoln Trail One stop certification recommendations were inadvertently omitted from the KWIB quarterly meeting held on August 18, 2022. Lincoln Trail local board and staff had provided justification and required documentation for the following to be approved and Stefanie recommended that the Executive Committee move to approve so they might have their certification along with those previously approved on August 18, 2022. The locations to approve are as follows:

<b>LWDA</b>	<b>Center Location</b>	<b>Center Type</b>	<b>Date Certified</b>
Lincoln Trail	Elizabethtown	Comprehensive	June 28, 2022
Lincoln Trail	Bardstown	Affiliate	June 28, 2022
Lincoln Trail	Lebanon	Affiliate	June 28, 2022
Lincoln Trail	Leitchfield	Affiliate	June 28, 2022

No additional discussion was had and **Heidi Margulis** *motioned to approve to recommend*; **Amy Luttrell** *seconded the motion*. The motion had no dissenting votes. The ***motion passed unanimously***. (While Scott Pierce had not yet joined, quorum was reached with the five (5) Executive Committee members.)

### **Eastern KY Cooperative Employment Program (EKCEP) Teleworks Statewide Reserve (SWR) Application**

**Kim Menke** asked for an overview of the other agenda item for the special meeting. **Amy Luttrell** provided background on the above EKCEP Teleworks Statewide Reserve application. The current funding provided resources and training to leverage global employers in the EKCEP area local workforce development area. The additional request for funds would be to extend employer training and resources to other local workforce development areas across the state, thus increasing the workforce participation rate.

**Scott Pierce** joined the call.

Discussion was had around how this leverages resources and provides increased workforce participation in Kentucky. This funding would provide 800 vouchers for employees in additional regions to be trained and employed by global employers in the Teleworks programs. The cost per voucher is up to \$600 which includes training, materials for employees to be onboarded. Once chosen by employers, the employee is provided additional training at the cost to the employers.

**Beth Davisson** supported this move for additional funding. **Amy Luttrell** *motioned to approve* providing a letter of recommendation by the Executive Committee to the Statewide Reserve Funding committee; **Scott Pierce** *seconded the motion*. **Motion passed unanimously** with no dissenting votes.

There was no additional discussion.

**11:25AM**      **ADJOURNMENT**

**Kim Menke** thanked the committee for their time, wished them a good weekend and meeting was adjourned.

DRAFT