



## **Executive Committee**

Chair: Hugh Haydon

Members: Chair, Vice Chair, and others

*This committee's charge:*

- Meet on an interim basis between regular full Board meetings and make emergency or time-sensitive decisions when necessary;
- Monitor the work of other Board committees and /or Board staff;
- Serve as the coordinating entity for drafting a strategic plan and the Annual Report;
- Assist in developing agenda items for KWIB meetings;
- Work on legislative issues and make policy recommendations to the Board;
- Provide guidance and recommendations to the board in the areas of strategic planning, legislation, operations, and other areas.

*Staff Resources:*

Melissa A. Aguilar, Executive Director

Kelly Thomas, Admin Assistant

\*Develop Other Committees / Sub-Committees as Needed