

# KWIB Meeting Minutes

May 16, 2013

Energy and Environment Cabinet  
Department of Environmental Protection  
Frankfort, Kentucky

## Members Present

Kenneth Allen, Commissioner Beth Brinly, Rick Christman, Representative Larry Clark, James Cole, Representative Leslie Combs, Dr. Oliver Keith Gannon, Crystal Gibson, Judge Joe Grieshop, Secretary Larry Hayes, Senator Jimmy Higdon, Sandra Higgins-Stinson, Dr. Terry Holliday (Dr. Dale Winkler), Ed Holmes, Robert King (Reecie Stagnolia), Secretary Mary Lassiter, Dr. Michael McCall (Jim Selbe), Secretary Joseph U. Meyer, Dr. Lara Needham, James Neihof, Kelly Nuckols, Scott Pierce, Dr. Judith Rhoads, Secretary Larry Roberts, Kevin Shurn, Daryl Smith, Secretary Marcheta Sparrow (Matt Sawyer), Mayor George Steele, Tom Volta (Scott Gregory), Steve Willinghurst, Richard Wilson, Commissioner Tom Zawacki

## Staff Present

Tom West, Steve Rosenberg, Wanda Samuels

## CALL TO ORDER

Ed Holmes, Chair, called the meeting to order at 1:31pm

Chair Holmes welcomed special guests Dennis Hopper and Jane Dame of the Alabama Workforce Investment Board; and Bonnie Blankenship and Paul Kaboth of the Federal Reserve Bank of Cleveland.

## NEW MEMBER SWEARING-IN

Chair Holmes asked Secretary Larry Roberts and Steve Willinghurst to come forward to be sworn in as new members. Judge Roger L. Crittenden officiated the swearing in ceremony.

## ACTIONS

A motion was made by Sandra Higgins-Stinson and seconded by Representative Larry Clark to approve the February 21, 2013 meeting minutes. Motion carried.

## Work Ready Communities

Crystal Gibson, Chair, Work Ready Review Panel reported that the panel met on April 3<sup>rd</sup>, 2013 to review one Work Ready Communities application. The panel is recommending the certification of one county as a Kentucky Work Ready Community in Progress.

*A recommendation in the of form a motion was presented by Ms. Gibson and seconded by Secretary Joseph U. Meyer to certify Allen, Muhlenberg and Trigg Counties as a Kentucky Work Ready Community in Progress. Motion carried.*

After the motion passed, those representing Allen, Muhlenberg and Trigg Counties were welcomed forward to receive their certificate, certification packet and signage.

## **PRESENTATIONS:**

### **Entrepreneurship Framework Initiative**

Mark Johnson with the Cabinet for Economic Development introduced consultant firm Thomas P. Miller & Associates to present their key findings and preliminary recommendations to the Board.

### **Work Ready Communities Outreach Strategy**

Crystal Gibson, Chair of the Work Ready Communities Program introduced Lucy Houchin of Thomas P. Miller and Associates and Stephanie Apple of Heartland Communications who presented the outreach strategy and Work Ready Communities Tool Kit.

## **STRATEGIC PLAN UPDATE ACTIVITIES:**

### **Key Performance Indicators – Workforce Scorecard Task Force**

Dr. Judith Rhoades, presented on behalf of Hugh Haydon, Committee Chair of the Workforce Scorecard Task Force, an extension of the KWIB return on investment/key performance indicators report originated by Tom Zawacki. The goal of this task force is to identify key measures from existing data or if new data needs to be created to establish a dashboard to measure if the KWIB initiatives are effective and how the workforce system is performing. Chair Holmes lead board in discussion. A more polished report will be presented at the August KWIB meeting.

### **Draft Strategic Plan Review**

Tom West gave overview of the draft Strategic Plan update; final document will be presented to the Board at the August meeting.

## **OTHER BUSINESS**

### **National Governor's Association**

Chair Ed Holmes and Tom West presented on "Strategic Planning for State Boards" at the National Governor's Association meeting in Washington DC.

Tom West present at the Oklahoma Workforce Conference and to conduct a half-day session on high impact workforce boards.

## **ADJOURN**

With no further business, meeting adjourned at 3:16pm