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MEMORANDUM

To: Interested Parties

From: Sherry L. Johnson
Associate Director

Date: April 14, 2017

Re: One-Stop Operator RFP Release – April 19, 2017

The Lincoln Trail Workforce Development Board (LTWDB) is the workforce development strategy and policy board for the Lincoln Trail Workforce Development Area, formed and certified under the provisions of the federal Workforce Innovation and Opportunity Act of 2014. The Lincoln Trail Workforce Development Area covers the central Kentucky counties of Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Nelson and Washington.

Funding for the LTWDB comes from the U.S. Department of Labor, Employment and Training Administration, (USDOL-ETA) through the Kentucky Cabinet for Education and Workforce Development. Services are to be performed during the 2017-2018 Program Year (July 1, 2017 – June 30, 2018) with the possibility of three additional one year terms. Any funding awarded will be subject to the availability of federal funding. Should the availability of such funding decrease following any award to a contractor, the award will be revised accordingly. In addition, if awarded, the contractor must be willing to alter program design based on subsequent direction provided to the LTWDB from either the USDOL.

This Request for Proposal will be available on or after April 19, 2017 on the following websites: www.ltadd.org or www.ltcareercenter.org. Deadline for submission of proposals is May, 12, 2017 at noon (EDT).

