

INFRASTRUCTURE FUNDING AGREEMENT FY2020

I. INTRODUCTION

This Infrastructure Funding Agreement (IFA) shall determine how the Local Workforce Development Board and WIOA partners will fund the infrastructure costs with all the Comprehensive and Affiliate Kentucky Career Centers in the KentuckianaWorks Workforce Development Area. The KentuckianaWorks Workforce Development Board, chief local elected officials, and workforce partners hereby agree to amounts and methods of calculating amounts each partner will contribute for workforce system infrastructure funding as determined herein.

This agreement shall take effect on July 1, 2019 and expire on June 30, 2020.

The One Stop Operator coordinates the delivery of workforce services with the partners located in the aforementioned Kentucky Career Centers. See the MOU for a list of co-located partners and the services provided by each partner.

II. COST ALLOCATION METHODOLOGY

The workforce budget (Budget) and IFA for the KentuckianaWorks Local Workforce Development Area was prepared under the guidelines established in the OMB Circulars/ Common Rule and the One-Stop Comprehensive Financial Management Technical Assistance Guide. The standards contained in the cost principles budgetary structures and generally accepted accounting principles (GAAP) were combined in order to identify the direct and common characteristics of each expenditure category.

The costs in this IFA are infrastructure costs and delivery system costs that are the total costs paid by each partner individually and those costs shared jointly with the partners. Where there are shared costs, the workforce partner program's proportionate share of funding has been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200.306 based upon a reasonable cost allocation methodology whereby infrastructure costs are charged to each partner in proportion to relative benefits received, and have been determined to be allowable, necessary, and allocable;

The KentuckianaWorks Workforce Development Board as identified in the KentuckianaWorks Workforce Development Area MOU, hereby certifies that this plan has been prepared in accordance with these guidelines.

This Plan has identified and equitably distributed workforce system infrastructure and delivery system costs by cost pools/items. The infrastructure and delivery system costs are funded through cash, non-cash and fairly evaluated in-kind partner contributions and include any funding from philanthropic organizations or other private entities, or through other alternative financing options, to provide a stable and equitable funding stream for ongoing workforce delivery system operations.

The Budgets, attached hereto, were based on historical costs from the previous Fiscal Year expenditures which shall be reconciled quarterly and at year end against actual costs in the current fiscal year and adjusted accordingly within the first 30 days of the beginning of each next fiscal year. Any overpayment from any partner shall be deducted from that partner's next FY's share of costs for that equal amount. Any underpayment from any partner shall be added to that partner's next FY's share of costs for that equal amount. Each partner will receive a copy of the reconciled year end budget showing actual costs AND the amounts that will be added/deducted to the next FY's budget.

III. DIRECT COSTS

Cost are broken down into two categories; *Infrastructure Costs* and *Delivery System Costs*. Infrastructure Costs include rent, utilities, janitorial, supplies, equipment, copiers, and internet/phones. Delivery System Costs include personnel-salary/fringe, travel, and outreach. Both cost categories are allocated in the attached budgets as part of this Infrastructure Funding Agreement. All direct costs that are incurred by individual partners are the responsibility of the individual partner agency unless a cost pool/item is agreed by all partners to be shared proportionately based on benefit received.

IV. SHARED COSTS

Shared or *Common* Costs can be an Infrastructure Cost and/or a Delivery System Cost and are allocated (using appropriate methodologies) and agreed upon by all the partners to be shared proportionately based on their fair share of benefit received.

ADDITIONAL COSTS

WIOA sec. 121(i)(1); 20 CFR 678.760(a)-(b), 34 CFR 361.760(a)-(b), 34 CFR 463.760(a)-(b)

- Must include the costs of the provision of career services in WIOA sec. 134©(2) applicable to each program consistent with partner program's authorizing Federal statutes and regulations, and allocable based on Federal costs principals in the Uniform Guidance at 2 CFR part 200.
- May include shared operating costs and shared services that are authorized for, and may be commonly provided through, the workforce partner programs, including initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services, referrals to other partners, and business services.

INFRASTRUCTURE COSTS

WIOA sec. 121(h)(4); 20 CFR 678.700(a)-(b), 34 CFR 361.700(a)-(b), 34 CFR 463.700(a)-(b)

- Non-personnel costs
- Costs necessary for the general operation of the workforce system, including but not limited to:
 - Applicable facility costs (such as rent) including costs of utilities and maintenance

- Equipment (including assessment-related products and assistive technology for individuals with disabilities)
- Technology to facilitate access to the one-stop center (including technology used for the center's planning and outreach activities)
- May consider common identifier costs as costs of workforce center infrastructure
- May consider supplies as defined in the Uniform Guidance at 2 CFR 200.94, to support the general operation of the workforce center.

V. PARTNER PROVISIONS

The allocation of costs will be revised each time a partner begins or terminates delivery of service in the workforce system or at any time a partner agency substantially changes its leased premises or number of employees present in the system. Accordingly, the IFA shall be adjusted to reflect changes in the allocations of Delivery System Costs. All partners must agree in writing on the initial allocation and any subsequent changes to the initial allocations.

All purchases for the workforce system that would be pooled and allocated to all partners, must be approved by all partners, One-stop operator, WDB Director, and KY Department of Workforce Investment before it is presented to the Board for approval.

To ensure equitable benefit among the workforce partners, this Infrastructure Funding Agreement shall be reviewed annually and modified as aforementioned. The KentuckianaWorks Workforce Development Board will work with workforce partners to achieve consensus and mediate any possible conflicts or disagreements among the partners as described in the KentuckianaWorks Workforce Development Area MOU.

Cost Allocation

Friday, June 26, 2020

Summary of All Shared Costs at the: Louisville-6th & Cedar

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Unemployment Insurance	0	0.00%	0	0.00%	\$0.00	\$0.00	\$0.00
SNAP/E&T	935	1.96%	2	2.27%	\$15,393.87	\$82,156.25	\$97,550.12
TANF	6259	13.10%	16	18.18%	\$103,048.39	\$549,963.60	\$653,011.98
Adult, Dislocated Worker, Youth (WIOA)	9147	19.14%	13	14.77%	\$150,596.52	\$803,725.36	\$954,321.88
Career Development Office	21590	45.19%	43	48.86%	\$355,458.49	\$1,897,062.48	\$2,252,520.97
Office of Vocational Rehabilitation	9850	20.61%	14	15.91%	\$162,170.73	\$865,496.31	\$1,027,667.05
Totals	47781.00	100.00%	88.00	100.00%	\$786,668.00	\$4,198,404.00	\$4,985,072.00

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

KentuckianaWorks

WDB Executive Leadership

July 1, 2019

For the: Louisville-6th & Cedar

Infrastructure Costs

	Budget	Actual
Rent	\$253,004.00	\$0.00
Janitorial	\$436.00	\$0.00
Utilities	\$132,122.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$0.00	\$0.00
Resource Room Phones and Internet	\$67,773.00	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$36,117.00	\$0.00
Pest Control	\$5,159.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier, Computers, Furniture	\$38,991.00	\$0.00
Technology for Outreach Activities	\$220,140.00	\$0.00
Common Identifier Costs (Signs, Website)	\$17,056.00	\$0.00
General supplies (Copy Paper, ect.)	\$13,098.00	\$0.00
Other	<u>\$2,772.00</u>	<u>\$0.00</u>
Infrastructure Total	\$786,668.00	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	0	\$0.00	\$0.00	\$0.00
Office Manager	0	\$0.00	\$0.00	\$0.00
IT Services	0	\$0.00	\$0.00	\$0.00
Administration	0	\$0.00	\$0.00	\$0.00
Outreach			\$0.00	\$0.00
Business Services			\$0.00	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$4,198,404.00</u>	<u>\$0.00</u>
Delivery System Total			\$4,198,404.00	\$0.00
Expenditures Total			\$4,985,072.00	\$0.00

Cash Contributions

Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$4,985,072.00	\$0.00

KentuckianaWorks-6th & Cedar

Comments-from Access/Budget for IFA

Infrastructure Costs (Comments Box)

Other=General Construction for CDO \$380 and Moving Expenses for TANF \$2,392

Delivery System (Comments Box)

Other=Salary/Fringe/Training/Travel: WIOA \$1,002,354, CDO \$1,342,958, OVR \$592,996,
UI \$332,931, TANF \$803,019, SNAP \$124,146.

Cash Contributions (Comments Box)

None

One-Stop Operating Budget & Partner Contributions
Kentucky Career Center: Louisville/6th & Cedar (Comprehensive)

Cost Category	Cost Pool	Cost Item	Allocation Base	Projected Cost	Partner Name	Contribution Type	Partner Contributions	New Shared Costs
Infrastructure	Rent	Lease		\$ 253,004.00				
Infrastructure	Rent	Lease	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 64,611.00	\$ 0.00
Infrastructure	Rent	Lease	Square Footage		Career Development Office	Non-Cash	\$ 5,362.00	\$ 0.00
Infrastructure	Rent	Lease	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ 95,987.00	\$ 0.00
Infrastructure	Rent	Lease	Square Footage		Office of Unemployment Insurance	Non-Cash	N/A	\$ 0.00
Infrastructure	Rent	Lease	Square Footage		TANF	Non-Cash	\$ 75,728.00	\$ 0.00
Infrastructure	Rent	Lease	Square Footage		SNAP/E & T	Non-Cash	\$ 11,316.00	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage	\$ 132,122.00				
Infrastructure	Utilities	Utilities	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage		Career Development Office	Non-Cash	\$ 132,122.00	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage		TANF	Non-Cash	\$ -	\$ 0.00
Infrastructure	Utilities	Utilities	Square Footage		SNAP/E & T	Non-Cash	\$ -	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage	\$ 436.00				
Infrastructure	Janitorial	Janitorial	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 436.00	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage		Career Development Office	Non-Cash	\$ -	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage		TANF	Non-Cash	\$ -	\$ 0.00
Infrastructure	Janitorial	Janitorial	Square Footage		SNAP/E & T	Non-Cash	\$ -	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage	\$ -				
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	N/A	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		Career Development Office	Non-Cash	N/A	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		Office of Vocational Rehabilitation	Non-Cash	N/A	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		Office of Unemployment Insurance	Non-Cash	N/A	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		TANF	Non-Cash	N/A	\$ 0.00
Infrastructure	Taxes/Insurance	Taxes/Insurance	Square Footage		SNAP/E & T	Non-Cash	N/A	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage	\$ 67,773.00				
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Career Development Office	Non-Cash	\$ 44,643.00	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Office of Vocational Rehabilitation	Non-Cash	\$ 3,112.00	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		TANF	Non-Cash	\$ 16,895.00	\$ 0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		SNAP/E & T	Non-Cash	\$ 3,123.00	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage	\$ 41,276.00				
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		Career Development Office	Non-Cash	\$ 40,887.00	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		Office of Vocational Rehabilitation	Non-Cash	\$ 389.00	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		TANF	Non-Cash	\$ -	\$ 0.00
Infrastructure	Security/Maintenance/Repairs Pest Control	Security/Maintenance/Repairs Pest Control	Square Footage		SNAP/E & T	Non-Cash	\$ -	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage	\$ 38,991.00				
Infrastructure	Equipment	Equipment	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 9,694.00	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage		Career Development Office	Non-Cash	\$ 14,743.00	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ 5,806.00	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage		TANF	Non-Cash	\$ 8,748.00	\$ 0.00
Infrastructure	Equipment	Equipment	Square Footage		SNAP/E & T	Non-Cash	\$ -	\$ 0.00
Infrastructure	Technology	Technology	Square Footage	\$ 220,140.00				
Infrastructure	Technology	Technology	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 44,100.00	\$ 0.00
Infrastructure	Technology	Technology	Square Footage		Career Development Office	Non-Cash	\$ 76,009.00	\$ 0.00
Infrastructure	Technology	Technology	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ 37,988.00	\$ 0.00
Infrastructure	Technology	Technology	Square Footage		Office of Unemployment Insurance	Non-Cash	\$ -	\$ 0.00
Infrastructure	Technology	Technology	Square Footage		TANF	Non-Cash	\$ 61,110.00	\$ 0.00
Infrastructure	Technology	Technology	Square Footage		SNAP/E & T	Non-Cash	\$ 933.00	\$ 0.00
Infrastructure	Common Identifier Costs	Common Identifier Costs	Square Footage	\$ 17,056.00				
Infrastructure	Common Identifier Costs	Common Identifier Costs	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 16,849.00	\$ 0.00
Infrastructure	Common Identifier Costs	Common Identifier Costs	Square Footage		Career Development Office	Non-Cash	\$ -	\$ 0.00

Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	\$	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		Office of Unemployment Insurance	Non-Cash	\$	\$	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		TANF	Non-Cash	\$	207.00	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage	\$ 13,098.00	SNAP/E & T	Non-Cash	\$	-	\$0.00
Infrastructure	General Supplies	Copy Paper, etc.	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Infrastructure	General Supplies	Copy Paper, Postage, etc.	Square Footage		Career Development Office	Non-Cash	\$	8,943.00	\$0.00
Infrastructure	General Supplies	Copy Paper, Postage, etc.	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	4,155.00	\$0.00
Infrastructure	General Supplies	Copy Paper, Postage, etc.	Square Footage		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Infrastructure	General Supplies	Copy Paper, Postage, etc.	Square Footage		TANF	Non-Cash	\$	-	\$0.00
Infrastructure	General Supplies	Copy Paper, Postage, etc.	Square Footage		SNAP/E & T	Non-Cash	\$	-	\$0.00
Infrastructure	Other		Square Footage	\$ 2,772.00		Non-Cash	\$	-	\$0.00
Infrastructure	Other	General Construction	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Infrastructure	Other		Square Footage		Career Development Office	Non-Cash	\$	380.00	\$0.00
Infrastructure	Other	Moving expense	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Infrastructure	Other		Square Footage		TANF	Non-Cash	\$	2,392.00	\$0.00
Infrastructure	Other		Square Footage		SNAP/E & T	Non-Cash	\$	-	\$0.00
Infrastructure	Other		Square Footage	\$ 786,668.00		Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Administration	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	Office Manager	Front Desk Staff Salaries	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	Administration	OSO Salary + Benefits	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	Administration	Administration	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE			Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		Career Development Office	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		Office of Unemployment Insurance	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		TANF	Non-Cash	\$	-	\$0.00
Delivery System	Strategic Data Gathering	Strategic Data Gathering	FTE		SNAP/E & T	Non-Cash	\$	-	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE			Non-Cash	\$	-	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$	1,002,354.00	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		Career Development Office	Non-Cash	\$	1,342,958.00	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	592,996.00	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		Office of Unemployment Insurance	Non-Cash	\$	332,931.00	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		TANF	Non-Cash	\$	803,019.00	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		SNAP/E & T	Non-Cash	\$	124,146.00	\$0.00

Total Delivery System Costs						
Total Costs	\$	4,198,404.00				
	\$	4,985,072.00				
				Total Contributions		\$0.00

Cost Allocation

Friday, June 26, 2020

Summary of All Shared Costs at the: Louisville-Nia Center

Partner	Space (sq ft)	% Space	FTE	% FTE	Infrastructure Costs	Delivery System Costs	Total
Office of Vocational Rehabilitation	643	13.00%	1.5	13.04%	\$13,445.14	\$42,263.76	\$55,708.90
Adult, Dislocated Worker, Youth (WIOA)	3857	78.00%	9	78.26%	\$80,649.91	\$253,516.83	\$334,166.74
Native American Employment and Training (WIOA)	445	9.00%	1	8.70%	\$9,304.95	\$29,249.41	\$38,554.37
Totals	4945.00	100.00%	11.50	100.00%	\$103,400.00	\$325,030.00	\$428,430.00

FY20 Budget (July 1, 2019 - June 30, 2020)

Prepared by the:

KentuckianaWorks

WDB Executive Leadership

July 1, 2019

For the: Louisville-Nia Center

Infrastructure Costs

	Budget	Actual
Rent	\$0.00	\$0.00
Janitorial	\$0.00	\$0.00
Utilities	\$0.00	\$0.00
Taxes	\$0.00	\$0.00
Insurance	\$0.00	\$0.00
Resource Room Phones and Internet	\$9,186.00	\$0.00
Security	\$0.00	\$0.00
Maintenance and Repairs	\$0.00	\$0.00
Pest Control	\$0.00	\$0.00
Equip for Assistive Technology	\$0.00	\$0.00
Equip Copier, Computers, Furniture	\$6,122.00	\$0.00
Technology for Outreach Activities	\$86,433.00	\$0.00
Common Identifier Costs (Signs, Website)	\$300.00	\$0.00
General supplies (Copy Paper, ect.)	\$0.00	\$0.00
Other	<u>\$1,359.00</u>	<u>\$0.00</u>
Infrastructure Total	\$103,400.00	\$0.00

Additional Delivery System Costs

	Hours	Rate/hr	Budget	Actual
Receptionist	0	\$0.00	\$0.00	\$0.00
Office Manager	0	\$0.00	\$0.00	\$0.00
IT Services	0	\$0.00	\$0.00	\$0.00
Administration	0	\$0.00	\$0.00	\$0.00
Outreach			\$0.00	\$0.00
Business Services			\$0.00	\$0.00
Resource Room Materials			\$0.00	\$0.00
Strategic Data Gathering			\$0.00	\$0.00
Other			<u>\$325,030.00</u>	<u>\$0.00</u>
Delivery System Total			\$325,030.00	\$0.00
Expenditures Total			\$428,430.00	\$0.00

Cash Contributions

	Budget	Actual
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Grant Cash Contributions	\$0.00	\$0.00
Reserve Draw-down	\$0.00	\$0.00
Employer Events	\$0.00	\$0.00
Room Rental	\$0.00	\$0.00
Other	<u>\$0.00</u>	<u>\$0.00</u>
Revenues Total	\$0.00	\$0.00
Total Allocated Budget	\$428,430.00	\$0.00

KentuckianaWorks-NIA Center
Comments-from Access/Budget for IFA

Infrastructure Costs (Comments Box)

Other=Shred it, Printing and Tyler Mountain

Delivery System (Comments Box)

Other =\$14,297.29 - OVR Salaries /Fringe AND \$310,732.84 - WIOA Salaries/Fringe (9FTE)

Cash Contributions (Comments Box)

None

One-Stop Operating Budget & Partner Contributions
Kentucky Career Center: Louisville/NIA 2900 W. Broadway (Affiliate)

Cost Category	Cost Pool	Cost Item	Allocation Base	Projected Cost	Partner Name	Contribution Type	Partner Contributions	New Shared Costs
Infrastructure	Rent/Janitorial/Utilities	Lease		\$ -				
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Rent/Janitorial/Utilities	Lease	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Infrastructure	Taxes/Insurance			\$ -				
Infrastructure	Taxes/Insurance		Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Infrastructure	Taxes/Insurance		Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Taxes/Insurance		Square Footage		Office of Vocational Rehabilitation	Non-Cash	\$ -	\$0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet		\$ -				
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 7,019.00	\$0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Resource Room Phones/Internet	Phones/Internet	Square Footage		Office of Vocational Rehabilitation	Non-Cash	\$ 2,167.00	\$0.00
Infrastructure	Security/Maintenance/Repairs Pest Control			\$ -				
Infrastructure	Security/Maintenance/Repairs Pest Control		Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Infrastructure	Security/Maintenance/Repairs Pest Control		Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Security/Maintenance/Repairs Pest Control		Square Footage		Office of Vocational Rehabilitation	Non-Cash	\$ -	\$0.00
Infrastructure	Equipment	Assistive Technology, Copiers, Printers		\$ -				
Infrastructure	Equipment	Assistive Technology, Copiers, Printers	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 6,122.00	\$0.00
Infrastructure	Equipment	Assistive Technology, Copiers, Printers	Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Equipment	Assistive Technology, Copiers, Printers	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Infrastructure	Technology	Outreach Activities, Software/Hardware etc.		\$ -				
Infrastructure	Technology	Outreach Activities, Software/Hardware etc.	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 85,043.00	\$0.00
Infrastructure	Technology	Outreach Activities, Software/Hardware etc.	Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Technology	Outreach Activities, Software/Hardware etc.	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ 1,390.00	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.		\$ -				
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 86,433.00	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		Native American Employment	Non-Cash	\$ 300.00	\$0.00
Infrastructure	Common Identifier Costs	Signs, Websites etc.	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Infrastructure	General Supplies	Copy Paper, etc.		\$ -				
Infrastructure	General Supplies	Copy Paper, etc.	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 300.00	\$0.00
Infrastructure	General Supplies	Copy Paper, etc.	Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	General Supplies	Copy Paper, etc.	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Infrastructure	Other	Printing, Shred it and Tyler Mountain		\$ -				
Infrastructure	Other		Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 1,359.00	\$0.00
Infrastructure	Other		Square Footage		Native American Employment	Non-Cash	\$ -	\$0.00
Infrastructure	Other		Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries		\$ -				
Delivery System	Receptionist	Front Desk Staff Salaries	Square Footage		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	Square Footage		Career Development Office	Non-Cash	\$ -	\$0.00
Delivery System	Receptionist	Front Desk Staff Salaries	Square Footage		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Office Manager	OSO Salary + Benefits	FTE	\$ -	Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Administration	Administration	FTE	\$ -				
Delivery System	Administration	Administration	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Administration	Administration	FTE		Native American Employment	Non-Cash	\$ -	\$0.00
Delivery System	Administration	Administration	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	IT Services	IT Services / Technology		\$ -				
Delivery System	IT Services	IT Services / Technology	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Native American Employment	Non-Cash	\$ -	\$0.00
Delivery System	IT Services	IT Services / Technology	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Outreach	Marketing, Communication		\$ -				
Delivery System	Outreach	Marketing, Communication	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Native American Employment	Non-Cash	\$ -	\$0.00
Delivery System	Outreach	Marketing, Communication	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Business Services	Business Services Staff		\$ -				
Delivery System	Business Services	Business Services Staff	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Native American Employment	Non-Cash	\$ -	\$0.00
Delivery System	Business Services	Business Services Staff	FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Strategic Data Gathering			\$ -				
Delivery System	Strategic Data Gathering		FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ -	\$0.00
Delivery System	Strategic Data Gathering		FTE		Native American Employment	Non-Cash	\$ -	\$0.00
Delivery System	Strategic Data Gathering		FTE		Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$ -	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training		\$ -				
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE		Adult, Dislocated Worker, Youth (WIOA)	Non-Cash	\$ 310,733.00	\$0.00

Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE	Native American Employment	Non-Cash	\$	\$0.00
Delivery System	Other	Salary/Fringe, Travel, Staff Training	FTE	Office of Vocational Rehabilitation (includes OFB)	Non-Cash	\$	\$0.00
						\$	14,297.00
						\$	325,090.00
			Total Costs	Total Contributions		\$	428,430.00
						\$	\$0.00